

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
OCTOBER 25, 2012
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned over the proceedings to the Township Manager, Randy Soriano.

ROLL CALL

Board Members Present:

James Brown, President-EXCUSED
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the Minutes. All public comments on agenda items would be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and are available pursuant the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that everyone who wishes to speak to come to the podium, sign up, announce themselves, and speak clearly in the microphone. Mr. Soriano added that the speaker has a choice not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township with administrative follow ups on a particular issue.

APPROVAL OF BILLS PAYABLE

Commissioner Ackerman inquired about the charges from Dan's Camera City for five Olympus cameras with cases. Chief Stiles responded that the cameras were for Emergency Management to document any damage caused by a disaster or weather emergency so the Township could get reimbursements from the Federal Government.

Commissioner Ackerman questioned the need for two additional Taser guns. Chief Stiles stated that the Police Department adds two Taser guns each year for the officers on patrol. He indicated that after next year, they will have enough Taser guns.

Commissioner Seagreaves inquired about the fee from City Line Construction for the demolition of the house that burned at 1456 Lehigh Avenue. Mr. Soriano explained that the Township had to take appropriate action to demolish the structure for safety reasons and the property owner has been billed. He noted that the Township has also filed cost and restitution with the District Attorney and eventually the Township will file a lien on the property in case of nonpayment.

Commissioner Seagreaves questioned the charge from Witt's Tree Service. Mr. Andreas responded that it was for tree removal services for Township-owned properties.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 10/6/2012-10/19/2012, broken down as follows: General Fund - \$73,812.99; Fire Fund - \$1,869.05; Library Fund - \$.13; Water Fund - \$4,482.63; Sewer Fund - \$1,757.83; Refuse & Recycling Fund - \$1,260.00; Highway Fund - \$0; Total of all Funds - \$83,182.63

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0

MINUTES

October 11, 2012

Commissioner Martucci declared the October 11, 2012 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

Presentation by Kermit Gorr – Executive Director of St. Luke’s Emergency Transport Services.

Mr. Soriano turned the floor over to Mr. Gorr who provided the Board with his yearly update.

Mr. Gorr stated that St. Luke’s Emergency Transport Services responded to 340 emergency 911 calls this year to date. He noted that the average response time remains around eight minutes for all calls. Mr. Gorr commented that 25% of Township residents participated in the subscription drive of 2011 and hopes for another successful year.

The Board thanked Mr. Gorr for continuing to work with the Township.

ORDINANCES

None

RESOLUTIONS

Motion to approve Resolution No. 10-2012-1426 – consideration of the Preliminary/Final Land Development Plan of Kost Tires & Auto Service – 3117 Lehigh Street, Allentown, PA 18103.

Attorney Lisa Pereira was present to address the Board on behalf of Kost Tire and Auto Service, along with Anna Martin from Van Cleef Engineering.

Ms. Martin stated that this is a land development of an existing site located on Lehigh Street, just south of the 31st Street intersection. The site will be developed as a commercial use for a tire and auto service facility and it consists of a building that is approximately 6,240 sqft with seven bays where vehicles will be pulled into the building.

Attorney Ferrera commented that the proposed Resolution encompasses what has been previously discussed with the Township staff and the Planning Commission and they are agreeable to all the conditions.

Ms. Martin discussed the waivers and deferrals that they are requesting.

Ms. Sopka stated that the Plan has gone before the Planning Commission and they have analyzed it and made recommendations.

Mr. Tettemer stated the Plan also went to the Zoning Hearing Board as a special exception and for a side-yard variance. He noted that everything is in order and ready for approval.

Mr. Erwin Kost was present to address the Board in regards to the size of the trucks that will need to access the property. He stated that most of the trucks coming to the property will be from their warehouse and vary in size from a pick-up truck to a 26-foot box truck. He stated that any other deliveries would be coming from parts stores, which are wagons and pick-up trucks.

Mr. Tettemer explained that the concern of the Planning Commission was that they wanted to ensure there was no chance that anyone would be parking tractor trailers along Lehigh Street and unloading from Lehigh Street.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 10-2012-1426, approving the Preliminary/Final Land Development Plan of Kost Tires & Auto Service – 3117 Lehigh Street, Allentown, PA 18103 – with requested waivers and deferrals recommended by the Planning Commission and contingent on the developer entering into a Developer Performance and Maintenance Agreement as approved by the Township Solicitor.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES -YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0

OLD BUSINESS

PRIVILEGE OF THE FLOOR

Mr. Fran Gaumer of 830 Nantucket Circle expressed concerns to the Board in regards to several issues on his neighbor's property, including the condition of his sheds, the picking up of dog waste and when the trash is put out for pick-up.

Commissioner Martucci questioned Ms. Sopka if there are any Township Ordinances that prevent any of the issues other than if the sheds are noncompliant. Ms. Sopka replied that there is an Ordinance for the keeping of animals it does require the resident to maintain cleanliness. Chief Stiles commented that Mr. Durner, the Animal Control Officer, should be able to take care of the dog feces complaint. Ms. Sopka stated that she will have to go to the property and assess the situation for the other issues. Mr. Soriano stated that there is an Ordinance in regards to when the trash can be put out for pick-up and he will have Mr. Nicolo, the Code Enforcement Officer, write a letter to the property owner in regards to that complaint.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:45 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on October 25, 2012.

Approved and certified on this date:

Randy Soriano

Date

SEAL