

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
AUGUST 23, 2012
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned over the proceedings to the Township Manager, Randy Soriano.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning-EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the Minutes. All public comments on agenda items would be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and are available pursuant the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that everyone who wishes to speak to come to the podium, sign up, announce themselves, and speak clearly in the microphone. Mr. Soriano added that the speaker has a choice not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township with administrative follow ups on a particular issue.

APPROVAL OF FINANCIAL REPORT AND BILLS PAYABLES

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the unaudited Financial Report for the period ending July 31, 2012 and the list of Bills Payables for the period 7/21/2012 to 8/3/2012, broken down as follows: General Fund - \$32,354.64; Fire Fund - \$8,547.67; Library Fund - \$0; Water Fund - \$95,726.19; Sewer Fund - \$30,307.19; Refuse & Recycling Fund - \$125,315.00; Highway Fund - \$143.45; Utility Payment Holding-\$77.75 Total of all Funds - \$292,471.89, and the list of Bills Payable for the period 8-4-2012 to 8-17-2012 broken down as follows: General Fund - \$103,313.97; Fire Fund - \$4,243.80; Library Fund - \$0; Water Fund - \$95,162.67; Sewer Fund - \$12,206.23; Refuse & Recycling Fund - \$2,033.85; Highway Fund - \$11,678.29; Total of all Funds - \$228,638.81.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES -YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0

MINUTES

July 26, 2012

Commissioner Brown declared the July 26, 2012 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

ORDINANCES

None

RESOLUTIONS

None

MOTIONS

Motion to approve the Payment Application to RGC Development, LP for work performed on the Patricia Drive Pumping Station Elimination Project in the amount of \$22,900.32.

Mr. Soriano stated that the Payment Application includes the \$9,000 to close out the extra work related to the water line conflict. He noted that initially, the Board approved a payment of \$9,097.65 and the total for the extra work amounts to \$18,097.65. He stated that the Payment Application also includes work related to the electrical system and the flow meter installation. Mr. Soriano commented that a release has been prepared by the Solicitor to close out the matter with respect to the water line conflict.

Mr. Tetterer stated that the contract must make some minor revisions; therefore, the Township is withholding approximately \$1,500.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the Payment Application to RGC Development, LP for the work performed on the Patricia Drive Pumping Station Elimination Project in the amount of \$22,900.32.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0

Motion to approve the Payment Application to RGC Development, LP for work performed on the Montgomery Street Sanitary Sewer Project in the amount of \$23,315.20.

Mr. Soriano noted that this payment includes work associated with the road restoration and punch list items. He commented that this is the final payment and the project will be closed out. Mr. Soriano stated that the project was overspent by \$30,601, which was mostly due to unforeseen backfill of stone (estimated 150 cy vs. actual 1,110 cy used).

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the Payment Application to RGC Development, LP for the Montgomery Street Sanitary Sewer Replacement Paving and Restoration Project in the amount of \$23,315.20.

Roll Call:

COMMISSIONER ACKERMAN – YES

COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0

Motion to approve Grace Industries Payment Application for work performed on the Lindberg Park Basketball Courts Project in the amount of \$15,861.30.

Mr. Soriano stated that this Motion will be Tabled, pending further review.

Motion to approve the Payment Application to Muschlitz Excavating, Inc. for work performed on the Roosevelt Avenue, Public Road, Jeter, Dodson Storm Sewer Improvements in the amount of \$40,465.06.

Mr. Soriano indicated that the project is essentially complete, except for a few punch list items, including minor re-seeding and slight re-grading to address residents' comments. He noted that still retained is \$13,164.09.

Mr. Soriano stated that the project went over budget by \$1,725.15. He commented that the Township and Fountain Hill will split the difference equally for the overages from the total contract cost of \$263,281.85, less the CDBG Grant (\$199,400) plus 10% local match (\$22,156), totaling \$41,725 (\$20,863). Mr. Soriano noted that the Township will invoice the Borough after the project is closed out.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the Payment Application to Muschlitz Excavating, Inc. for work completed on the Roosevelt Avenue, Public Road, Jeter, Dodson Storm Sewer Improvements in the amount of \$40,465.06.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0

Mr. Soriano announced that the Lindberg Park Master Site Plan Committee will hold a Public Meeting on September 17, 2012 at 6:30 p.m. at the Township Building to discuss the preliminary concepts for the development of Lindberg Park. Mr. Soriano reminded the Board that the Township was awarded a \$22,400 DCNR Grant to offset the cost of the preparing a Master Site Plan for Lindberg Park. He stated that the Township and DCNR selected Urban Research and Development Corporation as a consultant to complete the project, estimated to cost \$44,800. Mr. Soriano

commented that the public meeting will discuss the facility and activities analysis conducted by the Committee and allow the residents to comment on the proposed conceptual draft map of the development of the Park. URDC will explain the recreations, conservation and public uses and facilities determined to be maintained, enhanced or developed. Mr. Soriano stated that notices will be sent to all surrounding residents that about the park and the Township hopes to reach out to the neighborhood to generate as much interest as possible.

Mr. Soriano stated that the Township received a draft copy via CD ROM from Lower Macungie Township of their Greenway Plan and they are seeking public input from neighboring municipalities. He noted that the Township has 45 days to make any comments on the Greenway Plan. Mr. Soriano commented that the Lower Macungie Township Board will hold a public hearing about the Plan on October 18, 2012. He stated that he will provide a copy of the CD ROM to any Board member who would like one. He also noted that he will advise the Planning Commission and perhaps the Environmental Advisory Committee of this as well for them to discuss.

Mr. Soriano presented a letter from Representative Simmons on behalf of one constituent requesting that the Township explore making Chapel Ave (off of Emmaus Avenue) a one-way street, only to enter, not to exit. He forwarded the letter to Chief Stiles and Mr. Andreas for their comments.

OLD BUSINESS

PRIVILEGE OF THE FLOOR

Ms. Jeanette Yadersh of 2385 W. Rock Road stated that she has been experiencing problems with water run-off and believes it to be caused by the Township re-paving the road several years ago and also from a detention pond that is not draining properly. Mr. Andreas stated that he has been out to assess the situation and addressed the detention pond issue. He commented that they are looking to install a berm along Ms. Yadersh's property, but beyond that is past the right-of-way and they do not have the ability to continue down through the property to replace the corrugated pipe. Commissioner Brown asked Mr. Andreas to look at the property again and get back to Ms. Yadersh with a solution. Mr. Andreas stated that they will look to improve the end of the corrugated pipe. Commissioner Martucci asked for an update when one is available.

Mr. Alan Hall of 2394 W. Rock Road also expressed concerns about the retention pond next to his property. He stated that the Public Works Department explored the issue and it was determined that nothing was wrong with the overflow, so he believes the problem to be leakage out of the bottom of the pond. Mr. Andreas stated that the problem is associated with high ground water, not necessarily water leaking out of the bottom. He commented that they cleared out the initial baseline flow, which eliminated a problem with overflow.

Chief Stiles stated that the Police Department's homicide investigation has come to a successful conclusion as they have made an arrest. In addition, Chief Stiles commented that the Police Department conducted a DUI check-point on August 10, 2012 at the 1600 block of Broadway, making 13 DUI arrests along with several other traffic citations. He also provided the Board with an update for the month of July.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:46 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 23, 2012.

Approved and certified on this date:

Randy Soriano

Date

SEAL