

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
JANUARY 26, 2012
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned over the proceedings to the Township Manager, Randy Soriano.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the

Minutes. All public comments on agenda items would be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and are available pursuant the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that everyone who wishes to speak to come to the podium, sign up, announce themselves, and speak clearly in the microphone. Mr. Soriano added that the speaker has a choice not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township with administrative follow ups on a particular issue.

SWEARING IN OF DETECTIVE KEVIN KRESS

Chief Stiles introduced the newly appointed Detective Kevin Kress, and District Judge Pochron administered the oath to Detective Kress. A brief presentation will follow.

APPROVAL OF BILLS PAYABLES

Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to approve the list of Bills Payables for the period 1/07/2012 through 1/20/2012, broken down as follows: General Fund - \$106,050.29; Fire Fund - \$3,393.89; Library Fund - \$7.67; Water Fund - \$10,836.53; Sewer Fund - \$120,328.94; Highway Fund - \$11,015.64; Utility Payment Holding - \$45.74 Total of all Funds - \$251,678.70.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0

MINUTES

January 12, 2012

Commissioner Brown declared the January 12, 2012 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

ORDINANCES

None

RESOLUTIONS

Resolution No 01-2012 Appointment of a Primary and Alternate Sewage Enforcement Officers.

Mr. Soriano stated that the Board held interviews with the selected firms (Keystone Consulting Engineers, Hanover Engineering Associates and Scott Bieber, dba Lehigh Soils and Wetlands) for deciding on a SEO appointment. The Resolution is drafted generally to reflect the decision of the Board.

Commissioner Ackerman nominated Scott Bieber for Primary Sewage Enforcement Officer.

Commissioner Martucci nominated Hanover Engineering Associates for Primary Sewage Enforcement Officer.

Commissioner Brown closed the nominations.

Roll Call:

COMMISSIONER ACKERMAN - Bieber
COMMISSIONER SEAGREAVES - Bieber
COMMISSIONER MARTUCCI - Hanover Engineering Associates
COMMISSIONER BRINTON - Hanover Engineering Associates
COMMISSIONER BROWN - Bieber

By a vote of 3-2, Mr. Bieber is appointed as Sewage Enforcement Officer.

Commissioner Martucci nominated Hanover Engineering Associates for Alternate Sewage Enforcement Officer.

Commissioner Brown closed the nominations.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

By a vote of 5-0, Hanover Engineering Associates is appointed as Alternate Sewage Enforcement Officer.

Mr. Soriano introduced the Resolution to formally appoint Scott Bieber as Primary Sewage Enforcement Officer and Hanover Engineering as Alternate Sewage Enforcement Officer:

RESOLUTION NO. 01-2012-_____

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY,
LEHIGH COUNTY, PENNSYLVANIA, APPOINTING A PRIMARY SEWAGE
ENFORCEMENT OFFICER AND ALTERNATE SEWAGE ENFORCEMENT
OFFICERS FOR THE TOWNSHIP.**

WHEREAS, the Board of Commissioners desires to appoint Scott C. Bieber dba Lehigh Soils and Wetlands, 6071 St. Peters Road, Emmaus , PA 18049, as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Scott J. Brown, Jeffrey T. Huff, Christopher A. Taylor and Janice S. Buskirk of Hanover Engineering Associates, 252 Brodhead Road, Suite 100, Bethlehem, PA 18017, for the Township of Salisbury.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same that Scott C. Bieber dba Lehigh Soils and Wetlands, 6071 St. Peters Road, Emmaus , PA 18049, is appointed as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Scott J. Brown, Jeffrey T. Huff, Christopher A. Taylor and Janice S. Buskirk of Hanover Engineering Associates, 252 Brodhead Road, Suite 100, Bethlehem, PA 18017 all terms to expire on January 1, 2014 or until a successor has been appointed.

AND BE IT FURTHER RESOLVED that the aforesaid Sewage Enforcement Officers shall be paid compensation on an hourly basis as outlined in their respective Fee Schedules attached hereto or upon such other basis as may be mutually agreed upon between the Township Sewage Enforcement Officers and the Board of Commissioners for all work performed, as assigned by the Township.

APPROVED AND ADOPTED this 26th day of January, 2012 at a regular public meeting.

*TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)*

President, Board of Commissioners

ATTESTED:

Township Secretary

**Motion by Commissioner Martucci seconded by Commissioner Ackerman, to adopt Resolution No. 01-2012-___, appointing the following Sewage Enforcement Officers:
Roll Call:**

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES -YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0

MOTIONS

Approval of Payment Application - RGC Development for Contract "D" - Montgomery Street Sewer Replacement Project-\$54,766.80.

Mr. Soriano stated that this project is an ongoing effort to tackle the existing Inflow/Infiltration problems experienced in the area. He commented that it was determined that an overall sewer pipe replacement was warranted, and in 2011, the Township awarded the contract to RGC Development. Mr. Soriano noted that this was bid as part of the Patricia Drive Pumping Station elimination project and referred to as Contract "D".

Mr. Soriano stated that RGC Development has completed work on Montgomery Street with the exception of road restoration. He commented that there was a need to perform additional excavation and backfilling, which led to cost overruns in the line items as follows: rock excavation required \$960 of additional work, temporary paving restoration required \$2,002 of additional work. Mr. Soriano stated that stone backfill was overspent by \$19,200. He noted that unless there are ways to defray some work, and if all other line items will be spent in accordance with the contract bid, the Township will spend \$67,942 for the work. The Contract price was \$47,481. (\$20,461 over budget)

Mr. Tetteimer explained that the contractor ran into bad soils and was not suitable for backfill. He noted that the big difference is in the cost of the stone backfill.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Payment No. 1 to RGC Development in the amount of \$54,766.80 for Contract "D" – Montgomery Street Sanitary Sewer Replacement Project.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER BRINTON-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

Approval of Payment Application No 2. - RGC Development for Contract “A” - Patricia Drive Pumping Station - \$30,120.30.

Mr. Soriano stated that this represents the second payment for the work completed to date on Patricia Drive. He commented that the total paid to date including last payment is \$54,768.30. Mr. Soriano noted that the balance to finish the \$287,954 contract is \$238,662.53.

Mr. Tettermer commented that the job is taking a little longer than anticipated, but he is hopeful that the project will finish out smoothly.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Payment No. 2 to RGC Development in the amount of \$30,120.30 for Contract “A” - Patricia Drive Pump Station Elimination Project.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER BRINTON-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

OLD BUSINESS

COURTESY OF THE FLOOR

Commissioner Martucci thanked Mr. Andreas for picking up his leaves.

Commissioner Ackerman asked how the new ice hockey arena in Allentown will affect the Township’s budget. Mr. Soriano explained that the Township will not receive the earned income tax from residents who work within the 130-acre zone around the arena. He commented that it is unknown how much it will affect the budget since the number of residents who work in that area is unidentified at this point.

Commissioner Brown announced that the Board will meet in Executive Session following the work session in order for the Solicitor to update the Board on current and pending litigation and address a contractual personnel issue with respect to the Public Works Department collective bargaining agreement.

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:55 p.m.