

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—November 29, 2012
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Financial Report - Oct. 2012 and Bills Payable – period 11/10/12-11/23/12**
- 5. Approval of the Minutes – October 25, 2012**
- 6. New Business**
 - A. ORDINANCES**
 - B. RESOLUTIONS**
 1. Resolution – 1980 Bevin Drive (Devonhouse) Land Development Plan
 - C. MOTIONS**
 1. Hearing - Shade Tree Appeal - 3010 Fairfield Drive
 2. Application for Payment No. 5 – FINAL - Muschlitz Excavating, Inc. - Roosevelt Ave, Public Road, Jeter Avenue and Dodson Street Storm Sewer Improvement-\$13,164.09
 3. Application for Payment-(*TENTATIVE*)-Grace Industries-Lindberg Park Basketball Court reconstruction project
 4. Ratification of Police Contract - *Tentative*
 5. Proposed Budget-2013-Advertise for Public Inspection
 6. MERT Program
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**
 - *Workshop to follow regular meeting
 - *Executive Session

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
General Fund							
Property Taxes							
01-301.100	Real Estate Tax - Current	1,350,000	1,309,059	96.97%	1,330,000	1,309,273	98.44%
01-301.400	Real Estate Tax - Claims	18,000	19,774	109.86%	22,000	14,963	68.02%
01-301.600	Real Estate Tax - Interim	1,000	969	96.94%	4,000	662	16.55%
Total Property Taxes:		1,369,000	1,329,803	97.14%	1,356,000	1,324,899	97.71%
Local Enabling Taxes							
01-310.100	Realty Transfer Tax	320,000	257,841	80.58%	270,000	255,146	94.50%
01-310.200	Earned Income Tax	1,800,000	1,665,269	92.51%	1,700,000	1,552,973	91.35%
01-310.400	Local Services Tax	430,000	352,120	81.89%	420,000	320,451	76.30%
01-310.700	Mechanical Devices Tax	.00	.00	.00	.00	.00	.00
Total Local Enabling Taxes:		2,550,000	2,275,230	89.22%	2,390,000	2,128,570	89.06%
Business Licenses & Permits							
01-321.600	Sign Permits	.00	896	.00	.00	126	.00
01-321.800	Cable Franchise Fees	205,000	156,626	76.40%	200,000	218,053	109.03%
Total Business Licenses & Permits:		205,000	157,522	76.84%	200,000	218,179	109.09%
Non-Business Licenses & Permit							
01-322.810	Pole Permits	.00	25	.00	.00	105	.00
01-322.820	Street-Opening Permits	1,700	1,185	69.71%	2,500	1,365	54.60%
01-322.830	Curbing Permits	100	.00	.00	100	15	15.00%
01-322.840	Moving Permits	200	183	91.50%	200	163	81.50%
01-322.850	Solicitation Permit	.00	50	.00	.00	.00	.00
Total Non-Business Licenses & Permit:		2,000	1,443	72.15%	2,800	1,648	58.86%
Fines							
01-331.110	Vehicle Code Violations	31,000	23,097	74.51%	30,000	26,989	89.96%
01-331.120	Violation of Ordinances	25,000	24,477	97.91%	30,000	19,440	64.80%
01-331.130	State Police Fines	14,000	6,076	43.40%	12,000	7,051	58.76%
Total Fines:		70,000	53,650	76.64%	72,000	53,481	74.28%
Interest Income							
01-341.000	Interest Income	7,000	2,234	31.92%	8,000	5,216	65.19%
01-341.100	Lien Interest Income	2,000	6,262	313.09%	2,000	1,485	74.23%
Total Interest Income:		9,000	8,496	94.40%	10,000	6,700	67.00%
Rents & Royalties							
01-342.100	Verizon Lease Payments	24,800	23,420	94.44%	18,700	21,845	116.82%
01-342.200	Magistrate Office Rent	28,600	23,799	83.21%	28,900	26,178	90.58%
01-342.500	Towing Commissions	.00	.00	.00	.00	.00	.00
Total Rents & Royalties:		53,400	47,219	88.42%	47,600	48,022	100.89%
Federal Grants							
01-351.020	Crime Bill Grant	.00	.00	.00	.00	.00	.00
01-351.025	Bulletproof Vest Grant	2,500	.00	.00	2,600	.00	.00
01-351.120	FEMA Grant Monies	.00	41,692	.00	.00	.00	.00

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Total Federal Grants:		2,500	41,692	17	2,600	.00	.00
State Grants							
01-354.010	Police Dept Grants	.00	.00	.00	.00	.00	.00
01-354.020	Safe Streets Grant	.00	.00	.00	.00	31,793	.00
01-354.025	Seatbelt Program Grant	3,000	2,403	80.11%	4,000	1,496	37.39%
01-354.030	SO/Aggressive Driver Grant	1,500	6,447	429.77%	4,000	4,168	104.20%
01-354.040	Recycling Grant	48,000	.00	.00	30,000	48,666	162.22%
01-354.050	Keystone Grant	.00	.00	.00	.00	.00	.00
01-354.100	Main Street Initiatives Grant	.00	.00	.00	23,900	15,975	66.84%
01-354.110	CDBG: Storm Sewer Improv Proj	.00	.00	.00	199,400	49,893	25.02%
01-354.120	Gaming Grant: Casino Corr Traf	15,000	.00	.00	30,000	.00	.00
01-354.130	Regional Init Grant: SALDO Upd	4,900	.00	.00	7,100	625	8.80%
01-354.140	DCNR Grant(s)	22,400	11,200	50.00%	.00	.00	.00
Total State Grants:		94,800	20,050	21.15%	298,400	152,616	51.14%
State-Shared Revenue							
01-355.010	Public Utility Tax	5,800	5,781	99.68%	5,800	5,699	98.25%
01-355.040	Beverage Licenses	1,800	1,800	100.00%	1,800	1,800	100.00%
01-355.050	Foreign Casualty Insurance Tax	220,000	250,328	113.79%	220,000	397,347	180.61%
01-355.070	Foreign Fire Insurance Tax	150,000	103,554	69.04%	100,000	183,014	183.01%
Total State-Shared Revenue:		377,600	361,463	95.73%	327,600	587,860	179.44%
In Lieu Of Taxes							
01-359.100	Payments in Lieu of Taxes	25,800	28,235	109.44%	25,200	25,798	102.37%
Total In Lieu Of Taxes:		25,800	28,235	109.44%	25,200	25,798	102.37%
Service Fees							
01-360.100	Fees for Svcs--DPW	.00	.00	.00	.00	147	.00
01-360.200	Fees for Svcs--Police Security	6,000	4,639	77.32%	9,000	3,260	36.22%
01-360.250	Fees for Svcs--Police SRO	36,700	.00	.00	35,300	.00	.00
01-360.300	Fees for Svcs--Finance	5,000	1,268	25.36%	6,000	3,715	61.92%
Total Service Fees:		47,700	5,907	12.38%	50,300	7,122	14.16%
Review Fees							
01-361.310	Planning & SALDO Fees	3,000	4,050	135.00%	6,000	1,625	27.08%
01-361.330	Zoning Appeals & Fees	8,000	7,623	95.28%	12,000	7,275	60.63%
01-361.340	Building Code Appeal	500	.00	.00	1,000	.00	.00
01-361.350	Legal Review Fees	12,000	3,718	30.98%	18,000	10,276	57.09%
01-361.360	Engineering Review Fees	90,000	23,643	26.27%	100,000	67,431	67.43%
01-361.500	Sale - Maps/Copies/Publication	500	189	37.74%	500	418	83.65%
Total Review Fees:		114,000	39,222	34.41%	137,500	87,025	63.29%
Public Safety Fees							
01-362.130	Security Alarm Monitoring	2,100	1,450	69.05%	2,000	1,550	77.50%
01-362.410	Building Permits	42,000	46,509	110.74%	50,000	43,148	86.30%
01-362.415	Mechanical Permits	7,500	11,315	150.87%	7,500	16,033	213.77%
01-362.420	Electrical Permits	4,500	13,069	290.42%	4,500	3,264	72.53%
01-362.430	Plumbing Permits	6,500	9,989	153.68%	6,500	5,837	89.80%
01-362.440	On-Site Sewage Permits	4,000	2,850	71.25%	4,000	2,695	67.38%

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01-362.450	Re-Inspection Fee	3,000	3,410	113.67%	3,000	3,405	113.50%
01-362.460	PA State Fee - Permits	.00	.00	.00	.00	.00	.00
Total Public Safety Fees:		69,600	88,592	127.29%	77,500	75,932	97.98%
Snow Removal							
01-363.510	PennDOT/Snow Removal	1,700	.00	.00	1,700	.00	.00
Total Snow Removal:		1,700	.00	.00	1,700	.00	.00
Sanitation Fees							
01-364.300	Solid Waste Collection	.00	.00	.00	1,663,500	1,592,385	95.72%
01-364.400	Freon Decal Sales	.00	.00	.00	1,200	960	80.00%
01-364.500	Recycling Container Sales	.00	.00	.00	500	337	67.40%
01-364.600	Recycling Proceeds	.00	.00	.00	14,000	43,297	309.26%
01-364.700	PA Refuse Surcharge	.00	.00	.00	24,000	24,961	104.00%
01-364.900	Scrap Metal Recycling	.00	1,435	.00	.00	.00	.00
Total Sanitation Fees:		.00	1,435	.00	1,703,200	1,661,940	97.58%
Membership Fees							
01-365.600	Ambulance Subscriptions	32,000	4,189	13.09%	32,000	6,107	19.08%
Total Membership Fees:		32,000	4,189	13.09%	32,000	6,107	19.08%
Recreational User Fees							
01-367.200	Fundraising Proceeds	.00	9,200	.00	.00	.00	.00
01-367.500	Pavilion Reservation Fee	3,000	2,400	80.00%	3,000	3,100	103.33%
Total Recreational User Fees:		3,000	11,600	386.67%	3,000	3,100	103.33%
Miscellaneous Revenue							
01-380.000	Miscellaneous Revenue	500	1,024	204.86%	1,000	405	40.49%
01-380.001	Misc Utility Revenue	7,000	10,147	144.96%	10,000	6,200	62.00%
01-380.100	Forfeited/Returned Deposits	.00	150	.00	.00	575	.00
Total Miscellaneous Revenue:		7,500	11,321	150.95%	11,000	7,180	65.27%
Special Assessments							
01-383.100	Curbing Assessments	.00	.00	.00	.00	.00	.00
Total Special Assessments:		.00	.00	.00	.00	.00	.00
Contributions							
01-387.000	Contributions	.00	89,765	.00	.00	.00	.00
01-387.205	Contributions--Bike Patrol	.00	.00	.00	.00	.00	.00
01-387.210	Contribution--Pol Safety Equip	.00	.00	.00	.00	.00	.00
01-387.215	Contributions--K-9 Program	.00	550	.00	.00	100	.00
Total Contributions:		.00	90,315	.00	.00	100	.00
Asset Disposal							
01-391.100	Sale of Fixed Assets	.00	.00	.00	.00	10,120	.00
01-391.200	Loss of Fixed Assets	.00	.00	.00	.00	.00	.00
01-391.300	Life Insur Policy Surrender	.00	.00	.00	.00	.00	.00

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Total Asset Disposal:		.00	.00	.00	.00	10,120	.00
Interfund Transfers							
01-392.030	Transfer From Fire Fund	10,000	.00	.00	20,500	20,548	100.23%
01-392.060	Transfer From Water Fund	199,200	.00	.00	97,500	.00	.00
01-392.080	Transfer From Sewer Fund	199,200	.00	.00	97,500	.00	.00
01-392.100	Tr fr Refuse & Recycling Fund	182,200	.00	.00	.00	.00	.00
01-392.910	Transfer From Developers Fund	.00	110	.00	.00	5	.00
Total Interfund Transfers:		590,600	110	.00	215,500	20,553	9.54%
Prior Year Proceeds							
01-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
01-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
Total Prior Year Proceeds:		.00	.00	.00	.00	.00	.00
Refund of Prior Year Expenses							
01-395.000	Refund of Prior Year Expenses	.00	410	.00	.00	667	.00
01-395.100	Refund of Unused Premiums	100,000	119,992	119.99%	146,000	148,001	101.37%
Total Refund of Prior Year Expenses:		100,000	120,402	120.40%	146,000	148,668	101.83%
Prior Year Reserves							
01-396.000	Prior Year Reserves	.00	.00	.00	175,800	.00	.00
Total Prior Year Reserves:		.00	.00	.00	175,800	.00	.00
Legislative							
01-400.113	Commissioners	13,000	11,000	84.62%	13,000	11,000	84.62%
01-400.200	Volunteer & Public Events	3,000	923	30.78%	.00	1,964	.00
01-400.240	Supplies	500	134	26.86%	1,300	261	20.04%
01-400.420	Dues/Subscriptions/Memberships	2,500	2,748	109.93%	500	2,508	501.68%
01-400.460	Conferences & Training	500	.00	.00	1,000	.00	.00
Total Legislative:		19,500	14,806	75.93%	15,800	15,733	99.58%
Executive							
01-401.121	Manager	93,200	77,069	82.69%	89,100	74,463	83.57%
01-401.139	Caretaker	18,100	14,944	82.56%	16,000	13,995	87.47%
01-401.141	Clerical--Full Time	83,700	70,611	84.36%	79,500	66,833	84.07%
01-401.149	Clerical--Part Time	18,900	17,314	91.61%	18,800	16,019	85.21%
01-401.183	Overtime	.00	.00	.00	.00	.00	.00
01-401.212	Newsletter	1,500	.00	.00	.00	.00	.00
01-401.231	Vehicle Fuel	6,000	3,065	51.09%	3,000	5,156	171.87%
01-401.240	Office Supplies	3,200	2,925	91.39%	2,700	2,726	100.96%
01-401.251	Vehicle Maintenance	1,500	217	14.46%	500	2,740	548.00%
01-401.260	Minor Equipment & Small Tools	500	478	95.69%	1,500	846	56.40%
01-401.312	Consulting Services	11,000	2,200	20.00%	2,000	6,150	307.50%
01-401.315	General Services	4,000	5,406	135.15%	7,000	4,171	59.59%
01-401.320	Telephone	11,200	9,636	86.04%	9,500	10,351	108.96%
01-401.325	Postage	4,200	3,566	84.91%	9,500	6,685	70.37%
01-401.341	Advertising	1,900	2,366	124.53%	3,100	2,971	95.83%
01-401.342	Printing	2,500	1,829	73.15%	3,000	2,003	66.76%
01-401.343	Right-to-Know Request Fees	100	98	97.51%	.00	5	.00

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01-401.375	Equip Maint & Lease Agreements	11,000	10,516	95.60%	11,000	11,459	104.17%
01-401.420	Dues/Subscriptions/Memberships	2,000	2,079	103.95%	4,000	908	22.69%
01-401.421	Training	750	755	100.67%	1,000	664	66.39%
01-401.460	Conferences	1	.00	.00	1,500	.00	.00
01-401.700	Capital Equipment	.00	.00	.00	6,800	.00	.00
Total Executive:		275,251	225,073	81.77%	269,500	228,144	84.65%
Finance							
01-402.122	Asst Twp Mgr/Finance Director	80,500	66,565	82.69%	77,800	64,314	82.67%
01-402.123	Accounting Supervisor	60,900	50,356	82.69%	58,800	48,653	82.74%
01-402.240	Supplies	500	519	103.86%	500	524	104.71%
01-402.260	Minor Equipment & Small Tools	500	.00	.00	1,000	750	74.97%
01-402.311	Auditing & Accounting Services	9,600	9,600	100.00%	10,000	9,600	96.00%
01-402.320	Telephone	700	618	88.31%	.00	.00	.00
01-402.420	Dues/Subscriptions/Memberships	800	811	101.31%	700	800	114.26%
01-402.421	Training	600	.00	.00	600	387	64.53%
01-402.460	Conferences	1	.00	.00	1,500	.00	.00
Total Finance:		154,101	128,468	83.37%	150,900	125,027	82.85%
Tax Collection							
01-403.114	Treasurer	10,000	8,462	84.62%	10,000	8,462	84.62%
01-403.240	Supplies	500	241	48.25%	400	414	103.46%
01-403.260	Minor Equipment & Small Tools	1	.00	.00	250	.00	.00
01-403.325	Postage	2,600	3,060	117.69%	2,600	.00	.00
01-403.353	Tax Collector's Bond	500	456	91.10%	500	456	91.10%
01-403.420	Dues/Subscriptions/Memberships	100	70	70.00%	250	.00	.00
01-403.452	EIT Collection Fee	32,700	24,471	74.83%	33,100	34,307	103.65%
01-403.453	LST Collection Fee	9,700	7,535	77.68%	9,500	7,210	75.90%
01-403.454	Real Estate Tax Collections	5,600	2,816	50.28%	5,600	5,523	98.63%
Total Tax Collection:		61,701	47,109	76.35%	62,200	56,371	90.63%
Legal							
01-404.310	Township Solicitor	60,000	47,552	79.25%	60,000	52,567	87.61%
01-404.314	Special Legal & Consulting Svc	5,000	889	17.77%	7,000	4,712	67.32%
01-404.318	Reimbursable Legal Services	12,000	2,530	21.08%	18,000	9,274	51.52%
01-404.410	Judgements & Settlements	.00	.00	.00	.00	60,018	.00
Total Legal:		77,000	50,971	66.20%	85,000	126,571	148.91%
Personnel Admin							
01-406.171	HRA & Retirement Incentive Pmt	24,100	7,870	32.66%	9,000	4,724	52.49%
01-406.240	Supplies & Minor Equipment	100	1,168	1,167.89%	200	.00	.00
01-406.314	Special Legal & Consult'g Svcs	10,000	10,550	105.50%	2,000	2,763	138.13%
01-406.315	General Services	2,000	2,447	122.33%	1,000	4,693	469.32%
01-406.341	Advertising	700	599	85.56%	1,500	357	23.80%
Total Personnel Admin:		36,900	22,634	61.34%	13,700	12,537	91.51%
Data Processing							
01-407.261	Computer Equipment	15,000	8,539	56.93%	12,500	3,799	30.39%
01-407.319	Computer Programming & Maint	7,700	9,027	117.24%	29,000	24,695	85.16%

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Total Data Processing:		22,700	17,567	77.39%	41,500	28,495	68.66%
Engineering							
01-408.313	Township Engineer	53,000	24,565	46.35%	50,000	63,601	127.20%
01-408.314	Special Engineering Services	3,000	.00	.00	6,000	144	2.40%
01-408.318	Reimbursable Engineering Svcs	90,000	17,945	19.94%	100,000	43,991	43.99%
Total Engineering:		146,000	42,510	29.12%	156,000	107,736	69.06%
Buildings & Plant							
01-409.144	Custodian	42,700	35,475	83.08%	41,300	34,566	83.70%
01-409.230	Heating Fuel	40,000	19,308	48.27%	38,000	31,688	83.39%
01-409.232	Generator Fuel	2,000	519	25.95%	.00	.00	.00
01-409.240	Supplies	5,000	1,870	37.40%	3,000	3,608	120.27%
01-409.260	Minor Equipment & Small Tools	200	187	93.47%	800	266	33.30%
01-409.361	Electric	35,000	28,126	80.36%	28,000	30,810	110.04%
01-409.366	Water	800	437	54.61%	800	547	68.33%
01-409.373	Facilities Maintenance	20,000	16,163	80.82%	13,300	8,466	63.66%
01-409.600	Capital Construction	25,000	.00	.00	200,000	116,672	58.34%
01-409.699	Capital Reserve	.00	.00	.00	.00	.00	.00
01-409.740	Capital & Operating Exp Resv	.00	.00	.00	.00	.00	.00
Total Buildings & Plant:		170,700	102,086	59.80%	325,200	226,624	69.69%
Police							
01-410.122	Police Chief	83,700	69,191	82.67%	80,500	66,530	82.65%
01-410.131	Sergeants & Detective	296,300	259,430	87.56%	284,900	232,407	81.58%
01-410.132	Police Officers	678,600	572,262	84.33%	717,500	581,194	81.00%
01-410.139	Police Officers - Part Time	32,000	27,242	85.13%	25,000	27,313	109.25%
01-410.141	Clerical--Full Time	84,100	70,889	84.29%	79,500	67,081	84.38%
01-410.148	Crossing Guards	20,200	14,240	70.50%	19,500	13,331	68.36%
01-410.182	Longevity	8,700	8,640	99.31%	9,600	9,600	100.00%
01-410.183	Overtime	70,000	63,378	90.54%	70,000	72,312	103.30%
01-410.184	Reimbursable Overtime	.00	19,944	.00	.00	17,944	.00
01-410.185	Holiday Pay	28,000	22,320	79.72%	26,000	23,013	88.51%
01-410.186	Shift Differential	12,000	1,548	12.90%	12,000	1,369	11.41%
01-410.187	College Credit Compensation	2,500	2,468	98.70%	2,000	2,453	122.63%
01-410.188	Court Time	5,000	7,525	150.49%	2,000	4,083	204.17%
01-410.189	K-9 Care Compensation	3,000	1,500	50.00%	3,000	1,500	50.00%
01-410.191	Uniform Maintenance Allowance	4,100	3,840	93.66%	4,100	4,080	99.51%
01-410.200	Community Programs & Events	3,500	1,717	49.05%	2,200	1,194	54.26%
01-410.205	Bike Patrol	2,100	.00	.00	2,100	.00	.00
01-410.210	QRS Supplies	9,200	7,004	76.13%	.00	2,366	.00
01-410.215	K-9 Program	7,000	4,580	65.43%	7,000	1,138	16.26%
01-410.231	Vehicle Fuel	50,000	42,601	85.20%	39,000	45,349	116.28%
01-410.238	Uniforms	10,000	5,657	56.57%	10,000	5,818	58.18%
01-410.240	Supplies	4,000	3,682	92.04%	4,000	4,217	105.42%
01-410.241	Firearms Supplies	8,000	3,963	49.54%	.00	1,047	.00
01-410.242	Animal Control Supplies	500	.00	.00	.00	252	.00
01-410.250	Police Vehicles	12,500	8,196	65.57%	85,100	93,730	110.14%
01-410.251	Vehicle Maintenance	20,800	36,538	175.66%	34,000	20,323	59.77%
01-410.260	Minor Equipment & Small Tools	23,800	19,547	82.13%	23,100	21,669	93.81%
01-410.315	General Services	3,000	2,001	66.71%	3,000	1,682	56.07%
01-410.317	Contracted Svcs--Animal Contrl	10,500	8,250	78.57%	10,000	7,875	78.75%
01-410.320	Telephone	12,700	9,286	73.12%	11,800	10,444	88.51%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
01-410.342	Printing	1,500	643	42.88%	1,500	527	35.11%
01-410.375	Equipment Maintenance	1,000	210	21.00%	1,000	228	22.84%
01-410.420	Dues/Subscriptions/Memberships	1,000	473	47.30%	1,000	563	56.30%
01-410.421	Training	8,000	7,372	92.15%	8,000	6,931	86.64%
01-410.460	Conferences	1	.00	.00	1,800	1,258	69.91%
01-410.700	Capital Equipment	1	.00	.00	73,000	26,550	36.37%
Total Police:		1,517,302	1,306,136	86.08%	1,653,200	1,377,370	83.32%
Fire							
01-411.240	Supplies & Minor Equipment	.00	.00	.00	.00	.00	.00
01-411.320	ESFD Utilities	17,900	10,923	61.02%	15,500	14,228	91.79%
01-411.366	Water	.00	.00	.00	.00	.00	.00
01-411.540	Firemen's Relief Contribution	150,000	103,554	69.04%	100,000	183,014	183.01%
Total Fire:		167,900	114,476	68.18%	115,500	197,242	170.77%
Code Enforcement							
01-413.131	Code Enforcement Officer/BCO	55,800	46,113	82.64%	53,900	44,553	82.66%
01-413.306	Commercial Inspection Service	15,000	27,286	181.91%	15,000	12,760	85.07%
01-413.307	Residential Inspection Service	20,000	20,797	103.99%	20,000	14,058	70.29%
01-413.308	Drawing Review	20,000	7,274	36.37%	20,000	16,112	80.56%
01-413.317	C/S--Weed & Code Violations	500	.00	.00	1,000	.00	.00
01-413.320	Telephone	700	643	91.88%	.00	.00	.00
01-413.420	Dues/Subscriptions/Memberships	300	175	58.33%	300	244	81.37%
01-413.421	Training	700	.00	.00	700	345	49.29%
01-413.460	Conferences	1	.00	.00	1,500	.00	.00
Total Code Enforcement:		113,001	102,289	90.52%	112,400	88,072	78.36%
Planning & Zoning							
01-414.113	Zoning Hearing Board	2,000	780	39.00%	2,000	890	44.50%
01-414.122	Planning & Zoning Officer	71,600	60,050	83.87%	66,200	57,021	86.13%
01-414.141	Clerical--Full Time	42,800	35,410	82.73%	41,400	34,212	82.64%
01-414.220	Planning Commission	2,300	1,670	72.61%	2,300	1,165	50.65%
01-414.240	Supplies	1,500	825	55.02%	2,500	620	24.81%
01-414.260	Minor Equipment & Small Tools	500	576	115.23%	2,500	374	14.96%
01-414.310	Planning Solicitor	1,000	3,222	322.23%	1,000	646	64.60%
01-414.314	Zoning Solicitor	6,000	7,188	119.79%	6,000	7,319	121.98%
01-414.315	General Services	100	.00	.00	1,000	5	0.54%
01-414.316	Stenographer	2,500	1,096	43.82%	2,500	1,601	64.03%
01-414.317	Cont Svcs--Comp Plan Advisor	.00	800	.00	60,000	37,510	62.52%
01-414.318	DCED/UCC Fees	1,800	1,368	76.00%	.00	1,884	.00
01-414.320	Telephone	700	618	88.31%	.00	.00	.00
01-414.341	Advertising	4,000	519	12.98%	4,000	2,227	55.66%
01-414.342	Printing	500	190	38.00%	1,000	.00	.00
01-414.420	Dues/Subscriptions/Memberships	200	102	51.00%	500	102	20.40%
01-414.421	Training	400	215	53.71%	600	194	32.25%
01-414.460	Conferences	1	.00	.00	1,500	.00	.00
Total Planning & Zoning:		137,901	114,629	83.12%	195,000	145,769	74.75%
Emergency Management							
01-415.139	Emergency Mgmt Coordinator	3,000	1,917	63.89%	2,300	1,917	83.33%
01-415.149	Emergency Mgmt Deputy	840	.00	.00	.00	.00	.00
01-415.240	Supplies	1,500	33	2.22%	.00	12	.00

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
01-415.260	Minor Equipment & Small Tools	2,700	2,004	74.22%	6,200	.00	.00
01-415.320	Telephone	1,300	643	49.47%	.00	.00	.00
01-415.421	Training	1,000	.00	.00	1,000	.00	.00
Total Emergency Management:		10,340	4,597	44.46%	9,500	1,929	20.31%
Sanitation							
01-427.147	Recycling Center - Part Time	.00	.00	.00	4,000	5,230	130.75%
01-427.300	Refuse Collection Services	.00	.00	.00	1,552,300	1,364,159	87.88%
01-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
01-427.302	Recycling Costs	.00	.00	.00	15,000	5,759	38.39%
01-427.303	Grass Collection Fees	.00	.00	.00	.00	6,170	.00
01-427.317	Collection Agency Services	.00	.00	.00	200	150	75.00%
Total Sanitation:		.00	.00	.00	1,571,500	1,381,468	87.91%
DPW - Wages							
01-430.122	Public Works Director	82,900	68,528	82.66%	80,100	66,211	82.66%
01-430.130	DPW--Highway Supervisor	69,500	45,705	65.76%	67,100	55,522	82.75%
01-430.141	Clerical--Full Time	39,000	33,607	86.17%	36,300	31,081	85.62%
01-430.143	DPW - Full Time	613,700	541,868	88.30%	777,700	619,103	79.61%
01-430.149	DPW - Part Time	27,000	13,059	48.37%	27,000	27,784	102.90%
01-430.181	Double Time	8,000	431	5.39%	8,000	2,980	37.25%
01-430.183	Overtime	25,000	8,080	32.32%	25,000	21,940	87.76%
01-430.189	On-Call	10,000	6,523	65.23%	10,000	6,474	64.74%
01-430.192	Work Boot & Clothing Allowance	4,000	1,985	49.62%	3,600	1,752	48.67%
01-430.231	Vehicle Fuel	53,000	41,955	79.16%	38,000	43,941	115.64%
01-430.240	Supplies	7,000	3,888	55.55%	7,000	5,936	84.80%
01-430.260	Minor Equipment & Small Tools	1,000	3,300	330.03%	3,500	742	21.20%
01-430.315	General Services	100	9	9.15%	5,700	203	3.57%
01-430.320	Telephone	800	600	75.02%	1,300	1,053	81.00%
01-430.420	Dues/Subscriptions/Memberships	500	345	69.00%	500	335	67.00%
01-430.421	Training	500	100	20.00%	500	60	12.00%
01-430.460	Conferences	1	.00	.00	1,500	.00	.00
Total DPW - Wages:		942,001	769,985	81.74%	1,092,800	885,117	81.00%
Composting							
01-431.303	Composting Costs	8,000	8,831	110.39%	8,000	5,127	64.09%
Total Composting:		8,000	8,831	110.39%	8,000	5,127	64.09%
Traffic Control							
01-433.246	Signs & Street Markings	5,000	2,364	47.28%	5,000	4,496	89.92%
01-433.317	Contracted Services	.00	.00	.00	.00	.00	.00
01-433.362	Traffic Signals	14,000	8,215	58.68%	11,000	10,050	91.36%
01-433.450	Street Line Painting	5,000	9,477	189.55%	.00	.00	.00
Total Traffic Control:		24,000	20,056	83.57%	16,000	14,546	90.91%
Storm Sewers							
01-436.370	Repairs & Maint - Storm Sewers	2,500	316	12.64%	2,000	1,381	69.07%
01-436.600	Capital Construction--Storm Sw	.00	5,720	.00	262,000	114,435	43.68%
Total Storm Sewers:		2,500	5,404	-216.15%	264,000	115,817	43.87%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Tools & Machinery							
01-437.251	Vehicle Maintenance	27,500	10,723	38.99%	27,500	20,177	73.37%
01-437.375	Equipment Maintenance	15,000	7,052	47.01%	15,000	10,956	73.04%
Total Tools & Machinery:		42,500	17,776	41.82%	42,500	31,133	73.25%
Streets & Bridges							
01-438.245	Road Materials	100,000	94,065	94.07%	140,000	110,245	78.75%
Total Streets & Bridges:		100,000	94,065	94.07%	140,000	110,245	78.75%
Capital							
01-439.600	Capital Construction	3,600	70,425	1,956.24%	45,000	30,038	66.75%
01-439.601	Dauphin Street Traffic Light	.00	.00	.00	.00	.00	.00
01-439.700	Capital Equipment	12,500	6,119	48.95%	9,000	8,949	99.43%
Total Capital:		16,100	76,543	475.42%	54,000	38,987	72.20%
Storm Water Mgmt							
01-446.370	Storm Water Management	.00	.00	.00	.00	.00	.00
01-446.603	Gilmore Street Drainage	.00	.00	.00	.00	.00	.00
01-446.604	Filbert St Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.605	Maumee Ave Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.606	Barnsdale Rd Stormswr Project	.00	.00	.00	.00	.00	.00
Total Storm Water Mgmt:		.00	.00	.00	.00	.00	.00
Recreation Admin							
01-451.240	Supplies	4,000	726	18.16%	5,500	2,325	42.27%
01-451.260	Minor Equipment & Small Tools	2,700	3,008	111.42%	4,500	.00	.00
01-451.312	Consulting Services	44,800	28,680	64.02%	.00	.00	.00
01-451.315	General Services	100	35	35.00%	3,000	227	7.57%
01-451.361	Electric	3,600	1,919	53.31%	3,600	2,524	70.11%
01-451.371	Property Maint (Grounds)	11,800	19,524	165.46%	.00	.00	.00
01-451.373	Facilities Maint (Structures)	6,000	4,023	67.04%	20,000	4,839	24.19%
01-451.375	Equipment Maintenance	3,000	1,695	56.50%	3,000	2,365	78.82%
01-451.600	Capital Construction-Parks	.00	.00	.00	66,000	500	0.76%
01-451.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Recreation Admin:		76,000	59,611	78.44%	105,600	12,779	12.10%
Participant Recreation							
01-452.129	Recreation Director	7,700	6,518	84.65%	7,400	6,296	85.09%
01-452.149	Seasonal Employees	13,300	16,955	127.48%	12,300	12,909	104.95%
01-452.240	Supplies & Minor Equipment	5,000	5,382	107.64%	5,000	5,213	104.26%
01-452.315	Fundraising Services	100	10,821	10,821.12	.00	.00	.00
Total Participant Recreation:		26,100	39,676	152.02%	24,700	24,419	98.86%
Environmental Advisory							
01-461.240	Supplies	100	.00	.00	100	.00	.00
01-461.317	Contracted Svc--NRI Consultant	.00	.00	.00	.00	5,000	.00
01-461.341	Advertising	400	221	55.23%	400	246	61.60%
01-461.342	Printing	1,000	.00	.00	1,000	.00	.00
01-461.421	Training	500	.00	.00	500	.00	.00

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Total Environmental Advisory:		2,000	221	11.05%	2,000	5,246	262.32%
Contributions							
01-465.309	Custodial Services	15,000	13,110	87.40%	15,000	14,299	95.33%
01-465.500	Volunteer Fire Co Incentives	30,000	14,997	49.99%	30,000	14,992	49.97%
01-465.540	Contributions	13,300	13,300	100.00%	14,800	13,400	90.54%
Total Contributions:		58,300	41,407	71.02%	59,800	42,691	71.39%
Debt Service - Principal							
01-471.350	Principal - Lease Pmt	54,600	54,580	99.96%	21,000	18,815	89.59%
Total Debt Service - Principal:		54,600	54,580	99.96%	21,000	18,815	89.59%
Debt Service - Interest							
01-472.350	Interest - Lease Pmt	5,300	5,090	96.04%	2,200	2,403	109.22%
Total Debt Service - Interest:		5,300	5,090	96.04%	2,200	2,403	109.22%
Bond Escrow Deposit							
01-474.000	Bond Escrow Deposit	.00	.00	.00	.00	.00	.00
01-474.430	Real Estate Taxes	100	93	92.85%	100	87	86.77%
Total Bond Escrow Deposit:		100	93	92.85%	100	87	86.77%
Miscellaneous Expense							
01-480.000	Miscellaneous Expense	300	130	43.33%	300	296	98.52%
01-480.001	Disability Pay Expense	.00	.00	.00	.00	.00	.00
01-480.005	Financial Service Fees	2,000	917	45.86%	7,000	948	13.54%
01-480.010	Credit Card Service Fees	.00	.00	.00	.00	417	.00
Total Miscellaneous Expense:		2,300	1,047	45.53%	7,300	1,660	22.74%
Insurance							
01-486.351	Insurance - Commercial	40,000	39,913	99.78%	40,000	39,186	97.96%
01-486.352	Insurance - Business Auto	38,500	41,673	108.24%	33,000	38,549	116.81%
01-486.353	Insurance - Professional	37,500	40,036	106.76%	36,000	37,525	104.24%
01-486.354	Insurance - Workers Comp	71,200	76,796	107.86%	67,100	71,197	106.11%
Total Insurance:		187,200	198,418	105.99%	176,100	186,457	105.88%
Employee Benefits							
01-487.156	Insurance - Health	722,400	681,190	94.30%	817,000	695,564	85.14%
01-487.158	Insurance - Life & Disability	20,700	16,726	80.80%	20,900	18,963	90.73%
01-487.160	Pension	476,600	476,593	100.00%	439,700	433,646	98.62%
01-487.161	Social Security Tax	139,800	121,646	87.01%	149,400	126,756	84.84%
01-487.162	Unemployment Compensation	1,000	1,175	117.54%	10,000	525	5.25%
Total Employee Benefits:		1,360,500	1,297,331	95.36%	1,437,000	1,275,454	88.76%
Refunds of Prior Year Revenue							
01-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	5,596	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	5,596	.00

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Interfund Transfers							
01-492.030	Transfer to Fire Fund	188,900	38,900	20.59%	53,900	53,657	99.55%
01-492.031	ES Ambulance Corps Subsidy	.00	.00	.00	.00	.00	.00
01-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
01-492.080	Transfer to Sewer Fund	.00	.00	.00	.00	.00	.00
01-492.200	Transfer to Debt Service Fund	171,400	31,970	18.65%	175,400	31,890	18.18%
01-492.910	Transfer to SubDiv Escrow Fund	.00	.00	.00	.00	776	.00
Total Interfund Transfers:		360,300	70,870	19.67%	229,300	86,322	37.65%
General Fund Revenue Total:		5,725,200	4,697,896	82.06%	7,285,700	6,575,618	90.25%
General Fund Expenditure Total:		6,178,098	5,043,547	81.64%	8,459,300	6,981,988	82.54%
Net Total General Fund:		452,898-	345,651-	76.32%	1,173,600-	406,370-	34.63%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Fire Fund							
Property Taxes							
03-301.100	Real Estate Tax - Current	230,000	233,006	101.31%	130,000	126,996	97.69%
03-301.400	Real Estate Tax - Claims	1,400	1,699	121.35%	1,800	1,155	64.16%
03-301.600	Real Estate Tax - Interim	100	171	170.68%	500	64	12.84%
Total Property Taxes:		231,500	234,875	101.46%	132,300	128,216	96.91%
Interest Income							
03-341.000	Interest Income	100	16	15.63%	100	11	10.65%
Total Interest Income:		100	16	15.63%	100	11	10.65%
Miscellaneous Revenue							
03-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous Revenue:		.00	.00	.00	.00	.00	.00
Contributions							
03-387.000	Contributions	9,000	9,000	100.00%	9,000	9,000	100.00%
Total Contributions:		9,000	9,000	100.00%	9,000	9,000	100.00%
Asset Disposal							
03-391.100	Sale of Fixed Assets	10,000	.00	.00	.00	.00	.00
Total Asset Disposal:		10,000	.00	.00	.00	.00	.00
Interfund Transfers							
03-392.010	Transfer from General Fund	188,900	38,900	20.59%	53,900	53,657	99.55%
Total Interfund Transfers:		188,900	38,900	20.59%	53,900	53,657	99.55%
Prior Year							
03-393.122	Loan Proceeds	150,000	.00	.00	.00	.00	.00
Total Prior Year:		150,000	.00	.00	.00	.00	.00
Prior Year Reserves							
03-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Reserves:		.00	.00	.00	.00	.00	.00
Eastern Salisbury Fire							
03-411.240	Operating Supplies	11,000	10,646	96.78%	63,000	57,602	91.43%
03-411.350	Insurances	11,000	11,026	100.24%	.00	.00	.00
03-411.374	Repairs--Machinery/Equip	8,000	14,298	178.72%	8,000	9,300	116.25%
03-411.421	Training	4,100	3,130	76.34%	3,500	3,640	104.00%
03-411.542	Ambulance Corps	.00	.00	.00	.00	.00	.00
03-411.600	Capital Construction	.00	.00	.00	15,000	14,257	95.04%
03-411.700	Capital Equipment	300,000	.00	.00	.00	.00	.00
Total Eastern Salisbury Fire:		334,100	39,100	11.70%	89,500	84,798	94.75%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Western Salisbury Fire							
03-412.240	Operating Supplies	14,800	9,668	65.32%	.00	.00	.00
03-412.350	Insurances	18,700	18,708	100.04%	.00	.00	.00
03-412.374	Repairs--Machinery/Equip	27,500	25,459	92.58%	25,000	23,737	94.95%
03-412.421	Training	4,500	3,472	77.15%	4,500	3,624	80.53%
03-412.600	Capital Construction	.00	.00	.00	.00	.00	.00
03-412.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Western Salisbury Fire:		65,500	57,306	87.49%	29,500	27,361	92.75%
Fuel							
03-413.231	Vehicle Fuel	33,000	26,213	79.43%	23,700	27,513	116.09%
Total Fuel:		33,000	26,213	79.43%	23,700	27,513	116.09%
Debt Service - Principal							
03-471.212	Principal - 1999 Fire Truck	7,400	7,414	100.18%	7,300	7,267	99.55%
03-471.213	Principal - 2005 Fire Truck	9,800	9,815	100.15%	9,600	9,620	100.21%
03-471.214	Principal - 2007 Fire Truck	6,200	6,193	99.89%	6,100	6,071	99.52%
03-471.215	Principal - 2009 Fire Truck	9,100	9,061	99.57%	8,900	8,881	99.79%
Total Debt Service - Principal:		32,500	32,482	99.94%	31,900	31,839	99.81%
Debt Service - Interest							
03-472.212	Interest - 1999 Fire Truck	300	309	102.86%	400	455	113.81%
03-472.213	Interest - 2005 Fire Truck	1,800	1,769	98.25%	2,000	1,963	98.14%
03-472.214	Interest - 2007 Fire Truck	1,500	1,529	101.93%	1,600	1,651	103.21%
03-472.215	Interest - 2009 Fire Truck	2,500	2,523	100.90%	2,700	2,702	100.07%
Total Debt Service - Interest:		6,100	6,129	100.47%	6,700	6,771	101.06%
Other Expense							
03-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
03-480.454	Real Estate Tax Collections	500	837	167.33%	500	496	99.24%
Total Other Expense:		500	837	167.33%	500	496	99.24%
Reserves							
03-490.740	Equipment Reserve	100,000	.00	.00	.00	.00	.00
Total Reserves:		100,000	.00	.00	.00	.00	.00
Refunds of Prior Year Revenue							
03-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	420	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	420	.00
Interfund Transfers							
03-492.010	Transfer to General Fund	10,000	.00	.00	20,500	20,548	100.23%
Total Interfund Transfers:		10,000	.00	.00	20,500	20,548	100.23%
Fire Fund Revenue Total:		589,500	282,791	47.97%	195,300	190,883	97.74%
Fire Fund Expenditure Total:		581,700	162,066	27.86%	202,300	199,746	98.74%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
	Net Total Fire Fund:	7,800	120,725	1,547.75%	7,000-	8,863-	126.62%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Library Fund							
Property Taxes							
04-301.100	Real Estate Tax - Current	77,000	76,255	99.03%	76,000	75,593	99.46%
04-301.400	Real Estate Tax - Claims	1,000	1,143	114.34%	1,400	866	61.87%
04-301.600	Real Estate Tax - Interim	100	56	55.75%	200	38	19.12%
Total Property Taxes:		78,100	77,454	99.17%	77,600	76,498	98.58%
Interest Income							
04-341.000	Interest Income	100	47	47.42%	200	62	31.23%
Total Interest Income:		100	47	47.42%	200	62	31.23%
Miscellaneous Revenue							
04-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous Revenue:		.00	.00	.00	.00	.00	.00
Prior Year Reserves							
04-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Reserves:		.00	.00	.00	.00	.00	.00
Library Services							
04-456.305	Allentown Library Services	81,600	81,559	99.95%	83,700	40,780	48.72%
Total Library Services:		81,600	81,559	99.95%	83,700	40,780	48.72%
Miscellaneous Expense							
04-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
04-480.454	Real Estate Tax Collections	300	273	91.02%	300	297	99.06%
Total Miscellaneous Expense:		300	273	91.02%	300	297	99.06%
Refunds of Prior Year Revenue							
04-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	315	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	315	.00
Library Fund Revenue Total:		78,200	77,502	99.11%	77,800	76,560	98.41%
Library Fund Expenditure Total:		81,900	81,832	99.92%	84,000	41,392	49.28%
Net Total Library Fund:		3,700-	4,330-	117.03%	6,200-	35,168	-567.23%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Water Fund							
Interest Income							
06-341.000	Interest Income	7,000	1,859	26.56%	5,000	5,848	116.97%
	Total Interest Income:	7,000	1,859	26.56%	5,000	5,848	116.97%
System Revenue							
06-378.100	Metered Sales	1,380,000	1,209,615	87.65%	1,394,900	1,144,889	82.08%
06-378.910	Tapping Fees	500	854	170.80%	1,000	104	10.40%
	Total System Revenue:	1,380,500	1,210,469	87.68%	1,395,900	1,144,993	82.03%
Miscellaneous Revenue							
06-380.000	Miscellaneous Revenue	.00	200	.00	.00	560	.00
	Total Miscellaneous Revenue:	.00	200	.00	.00	560	.00
Asset Disposal							
06-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
06-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
06-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Refund of Prior Year Expenses							
06-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Refund of Prior Year Expenses:	.00	.00	.00	.00	.00	.00
Prior Year Reserves							
06-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	.00	.00	.00
Wages							
06-448.100	Comp Time	.00	.00	.00	.00	.00	.00
06-448.130	DPW--Utility Supervisor	34,800	28,733	82.57%	33,600	27,761	82.62%
06-448.141	Clerical--Full Time	14,900	12,070	81.01%	21,600	17,876	82.76%
06-448.142	Aide to Public Works Director	26,700	22,064	82.64%	25,800	21,318	82.63%
06-448.143	DPW - Full Time	94,300	78,855	83.62%	109,800	75,209	68.50%
06-448.149	DPW--Part Time	2,200	1,691	76.88%	2,000	1,573	78.63%
06-448.181	Double Time	2,500	477	19.09%	2,000	2,004	100.18%
06-448.183	Overtime	5,500	1,349	24.54%	5,000	4,719	94.38%
06-448.189	On - Call	10,000	8,602	86.02%	9,500	8,557	90.07%
06-448.231	Vehicle Fuel	10,400	8,515	81.87%	7,700	8,965	116.42%
06-448.232	Generator Fuel	500	.00	.00	.00	.00	.00
06-448.240	Supplies	15,000	11,858	79.05%	20,000	9,981	49.90%
06-448.251	Vehicle Maintenance	5,000	5,002	100.04%	5,000	3,089	61.78%
06-448.260	Minor Equipment & Small Tools	11,100	7,605	68.51%	17,500	304	1.74%
06-448.310	Legal Services	.00	.00	.00	.00	.00	.00
06-448.311	Auditing & Accounting Services	1,200	1,200	100.00%	1,200	1,200	100.00%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
06-448.312	Consulting Services	.00	.00	.00	1,200	.00	.00
06-448.313	Engineering Services	5,000	.00	.00	5,000	1,931	38.61%
06-448.315	General Services	100	2,607	2,607.00%	5,000	456	9.12%
06-448.316	Testing & Calibration Services	4,900	4,359	88.96%	.00	3,560	.00
06-448.317	Contracted Services	5,000	2,040	40.80%	5,000	2,040	40.80%
06-448.319	Computer Equip & Maint Svcs	7,300	8,111	111.11%	7,400	7,860	106.21%
06-448.320	Telephone	1,000	755	75.54%	1,300	1,009	77.59%
06-448.325	Postage	3,500	3,476	99.33%	5,000	2,750	55.00%
06-448.342	Printing	2,100	2,095	99.77%	2,100	1,841	87.67%
06-448.361	Electric	8,000	6,379	79.74%	9,300	6,273	67.45%
06-448.363	Hydrant Rental	14,100	9,750	69.15%	14,100	10,537	74.73%
06-448.367	Water Purchases - Allentown	820,000	644,681	78.62%	820,000	632,257	77.10%
06-448.368	Water Purchases - Bethlehem	4,300	2,927	68.08%	4,300	3,056	71.06%
06-448.369	Water Purchase-South Whitehall	8,100	4,245	52.41%	8,600	4,030	46.86%
06-448.373	Facilities Maintenance	5,000	2,054	41.08%	2,500	1,225	49.00%
06-448.375	Equipment Maintenance	2,500	99	3.98%	1,000	99	9.90%
06-448.421	Training	1,000	35	3.50%	1,000	191	19.10%
06-448.605	Flexer Avenue Waterline	.00	128	.00	150,000	112,308	74.87%
06-448.606	Clearwood Dr Waterline	.00	313	.00	150,000	127,413	84.94%
06-448.699	Capital Reserve	.00	.00	.00	.00	.00	.00
06-448.700	Capital Equipment	25,000	24,373	97.49%	30,000	30,000	100.00%
06-448.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
06-448.800	Depreciation	68,000	.00	.00	.00	.00	.00
Total Wages:		1,219,000	906,450	74.36%	1,483,500	1,131,388	76.26%
Debt Service - Principal							
06-471.202	Principal - 2010 Bond	18,700	.00	.00	19,300	.00	.00
06-471.350	Principal - Lease Pmt	5,000	4,957	99.15%	2,600	4,716	181.38%
Total Debt Service - Principal:		23,700	4,957	20.92%	21,900	4,716	21.53%
Debt Service - Interest							
06-472.202	Interest - 2010 Bonds	10,300	5,167	50.16%	10,300	5,154	50.03%
06-472.350	Interest - Lease Pmt	400	325	81.25%	300	602	200.78%
Total Debt Service - Interest:		10,700	5,492	51.33%	10,600	5,756	54.30%
Bond Escrow Deposit							
06-474.000	Bond Escrow Deposit	.00	.00	.00	.00	.00	.00
Total Bond Escrow Deposit:		.00	.00	.00	.00	.00	.00
Miscellaneous Expense							
06-480.000	Miscellaneous Expense	100	2,676-	-2,675.70	100	.00	.00
06-480.005	Financial Service Fees	1,500	602	40.11%	6,000	611	10.19%
06-480.010	Credit Card Service Fees	4,000	1,683	42.07%	.00	417	.00
Total Miscellaneous Expense:		5,600	391-	-6.99%	6,100	1,028	16.85%
Insurance							
06-486.351	Insurance - Commercial	2,100	2,174	103.50%	2,100	2,133	101.58%
06-486.352	Insurance - Business Auto	2,100	2,315	110.25%	1,900	2,142	112.72%
06-486.354	Insurance - Workers Comp	7,800	8,429	108.06%	7,400	7,814	105.60%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Total Insurance:		12,000	12,918	107.65%	11,400	12,089	106.04%
Employee Benefits							
06-487.156	Insurance - Health	68,800	67,279	97.79%	77,800	68,401	87.92%
06-487.158	Insurance - Life & Disability	1,700	1,361	80.08%	1,700	1,544	90.80%
06-487.160	Pension	24,000	23,962	99.84%	23,200	23,198	99.99%
06-487.161	Social Security Tax	14,400	12,039	83.61%	16,100	12,452	77.34%
Total Employee Benefits:		108,900	104,642	96.09%	118,800	105,595	88.88%
Refunds of Prior Year Revenue							
06-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
06-492.010	Transfer to General Fund	199,200	.00	.00	97,500	.00	.00
Total Interfund Transfers:		199,200	.00	.00	97,500	.00	.00
Water Fund Revenue Total:		1,387,500	1,212,528	87.39%	1,400,900	1,151,402	82.19%
Water Fund Expenditure Total:		1,579,100	1,034,068	65.48%	1,749,800	1,260,572	72.04%
Net Total Water Fund:		191,600-	178,460	-93.14%	348,900-	109,170-	31.29%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Sewer Fund							
Interest Income							
08-341.000	Interest Income	8,700	1,063	12.21%	7,100	5,000	70.42%
	Total Interest Income:	8,700	1,063	12.21%	7,100	5,000	70.42%
Sanitation Fees							
08-364.110	Tapping Fees	500	3,008	601.60%	1,000	24	2.40%
08-364.120	Sewer Rent	1,360,000	1,090,541	80.19%	1,360,000	1,073,805	78.96%
08-364.301	Sewer Assessments	.00	.00	.00	.00	.00	.00
	Total Sanitation Fees:	1,360,500	1,093,549	80.38%	1,361,000	1,073,829	78.90%
Miscellaneous Revenue							
08-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous Revenue:	.00	.00	.00	.00	.00	.00
Asset Disposal							
08-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
08-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
08-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Refund of Prior Year Expenses							
08-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Refund of Prior Year Expenses:	.00	.00	.00	.00	.00	.00
Prior Year Reserves							
08-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	.00	.00	.00
Wages							
08-429.100	Comp Time	.00	.00	.00	.00	.00	.00
08-429.130	DPW--Utility Supervisor	34,800	28,733	82.56%	33,600	27,761	82.62%
08-429.141	Clerical--Full Time	14,900	12,070	81.01%	21,600	17,876	82.76%
08-429.142	Aide to Public Works Director	26,700	22,064	82.64%	25,800	21,318	82.63%
08-429.143	DPW - Full Time	94,300	78,824	83.59%	109,800	75,209	68.50%
08-429.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
08-429.181	Double Time	2,500	477	19.09%	2,000	2,004	100.18%
08-429.183	Overtime	5,500	1,349	24.53%	5,000	4,719	94.37%
08-429.189	On - Call	10,000	8,601	86.01%	9,500	8,557	90.07%
08-429.231	Vehicle Fuel	9,900	8,515	86.01%	7,700	8,965	116.42%
08-429.232	Generator Fuel	1,000	494	49.37%	.00	.00	.00
08-429.240	Supplies	8,000	5,712	71.41%	9,000	4,406	48.96%
08-429.251	Vehicle Maintenance	5,000	5,002	100.05%	5,000	3,118	62.36%
08-429.260	Minor Equipment & Small Tools	3,800	2,462	64.78%	4,000	221	5.52%
08-429.310	Legal Services	.00	8,366	.00	.00	.00	.00

Account Number	Account Title	2012-12	10/12	% of Budget	2011-11	10/11	% of Budget
		Current Year Budget	Current YTD Actual		Prior Year Budget	Prior YTD Actual	
08-429.311	Auditing & Accounting Services	1,200	1,200	100.00%	1,200	1,200	100.00%
08-429.313	Engineering Services	12,500	7,029	56.23%	12,500	12,430	99.44%
08-429.315	General Services	1,800	120	6.67%	1,800	286	15.88%
08-429.317	Contracted Services	20,000	13,159	65.79%	15,000	12,084	80.56%
08-429.319	Computer Equip & Maint Svcs	7,300	6,587	90.23%	7,400	6,905	93.30%
08-429.320	Telephone	800	412	51.44%	.00	602	.00
08-429.325	Postage	2,500	2,829	113.18%	3,000	2,203	73.42%
08-429.342	Printing	1,500	1,234	82.25%	1,500	980	65.30%
08-429.361	Electric	11,400	7,754	68.02%	10,800	9,998	92.58%
08-429.367	Disposal Cost - Allentown	545,000	184,969	33.94%	545,000	.00	.00
08-429.368	Disposal Cost - Bethlehem	200,000	87,099	43.55%	200,000	151,352	75.68%
08-429.372	I&I--Repairs & Maintenance	200,000	41,356	20.68%	90,000	96,745	107.49%
08-429.373	Facilities Maintenance	10,000	11,297	112.97%	10,000	1,767	17.67%
08-429.375	Equipment Maintenance	1,000	404	40.36%	1,000	176	17.62%
08-429.421	Training	300	.00	.00	300	161	53.67%
08-429.530	Transmission-Allentown	5,100	2,008	39.38%	5,100	.00	.00
08-429.531	Transmission-Fountain Hill	1,400	659	47.04%	1,700	1,068	62.80%
08-429.532	Transmission-Emmaus	6,900	4,160	60.30%	5,500	6,348	115.41%
08-429.533	Transmission-LCA	17,700	8,305	46.92%	14,800	13,304	89.89%
08-429.534	Debt Service-Allentown	65,400	36,861	56.36%	65,400	.00	.00
08-429.535	Debt Service-Bethlehem	6,100	6,129	100.47%	6,100	6,129	100.48%
08-429.536	Debt Service-Fountain Hill	2,400	1,800	75.00%	2,400	1,800	75.00%
08-429.600	Capital Construction	8,400	.00	.00	.00	.00	.00
08-429.601	Patricia Drive Pump Station	285,000	301,102	105.65%	310,000	23,735	7.66%
08-429.603	Cardinal Dr Pump Stn Generator	.00	.00	.00	.00	14,975	.00
08-429.604	Riverside Dr Pump Stn Rehab	.00	.00	.00	100,000	.00	.00
08-429.605	Montgomery St Sewer Replcmnt	.00	11,921	.00	60,000	11,551	19.25%
08-429.699	Capital Reserve	.00	.00	.00	.00	.00	.00
08-429.700	Capital Equipment	25,000	24,373	97.49%	140,000	122,364	87.40%
08-429.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
08-429.800	Depreciation	297,300	.00	.00	.00	.00	.00
Total Wages:		1,952,400	945,435	48.42%	1,843,500	672,314	36.47%
Debt Service - Principal							
08-471.202	Principal - 2010 Bonds	233,400	.00	.00	223,400	.00	.00
08-471.350	Principal - Lease Pmt	5,000	4,957	99.15%	2,600	4,716	181.38%
Total Debt Service - Principal:		238,400	4,957	2.08%	226,000	4,716	2.09%
Debt Service - Interest							
08-472.202	Interest - 2010 Bonds	13,300	6,663	50.10%	21,500	10,307	47.94%
08-472.350	Interest - Lease Pmt	400	325	81.25%	300	602	200.78%
Total Debt Service - Interest:		13,700	6,988	51.01%	21,800	10,909	50.04%
Bond Escrow Deposit							
08-474.000	Bond Escrow Deposit	.00	.00	.00	.00	.00	.00
Total Bond Escrow Deposit:		.00	.00	.00	.00	.00	.00
Miscellaneous Expense							
08-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
08-480.005	Financial Service Fees	2,000	602	30.08%	8,000	408	5.10%
08-480.010	Credit Card Service Fees	4,000	1,683	42.07%	.00	417	.00

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Total Miscellaneous Expense:		6,100	2,284	37.45%	8,100	825	10.18%
Insurance							
08-486.351	Insurance - Commercial	2,100	2,174	103.50%	2,100	2,133	101.58%
08-486.352	Insurance - Business Auto	2,100	2,315	110.25%	1,900	2,142	112.72%
08-486.354	Insurance - Workers Comp	7,800	8,429	108.06%	7,400	7,814	105.60%
Total Insurance:		12,000	12,918	107.65%	11,400	12,089	106.04%
Employee Benefits							
08-487.156	Insurance - Health	68,800	67,279	97.79%	77,800	68,401	87.92%
08-487.158	Insurance - Life & Disability	1,700	1,361	80.08%	1,700	1,544	90.80%
08-487.160	Pension	24,000	23,962	99.84%	23,200	23,198	99.99%
08-487.161	Social Security Tax	14,600	11,908	81.56%	15,900	12,332	77.56%
Total Employee Benefits:		109,100	104,510	95.79%	118,600	105,475	88.93%
Refunds of Prior Year Revenue							
08-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
08-492.010	Transfer to General Fund	199,200	.00	.00	97,500	.00	.00
Total Interfund Transfers:		199,200	.00	.00	97,500	.00	.00
Sewer Fund Revenue Total:		1,369,200	1,094,612	79.95%	1,368,100	1,078,829	78.86%
Sewer Fund Expenditure Total:		2,530,900	1,077,093	42.56%	2,326,900	806,327	34.65%
Net Total Sewer Fund:		1,161,700-	17,519	-1.51%	958,800-	272,502	-28.42%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Refuse & Recycling Fund							
Interest Income							
10-341.000	Interest Income	.00	165	.00	.00	.00	.00
	Total Interest Income:	.00	165	.00	.00	.00	.00
State Grants							
10-354.040	Recycling Grant	.00	.00	.00	.00	.00	.00
	Total State Grants:	.00	.00	.00	.00	.00	.00
Sanitation Fees							
10-364.300	Solid Waste Collection	1,600,000	1,584,922	99.06%	.00	.00	.00
10-364.400	Freon Decal Sales	1,000	800	80.00%	.00	.00	.00
10-364.500	Recycling Container Sales	500	740	148.00%	.00	.00	.00
10-364.600	Recycling Proceeds	62,500	32,740	52.38%	.00	.00	.00
10-364.700	PA Refuse Surcharge	25,000	24,925	99.70%	.00	.00	.00
	Total Sanitation Fees:	1,689,000	1,644,127	97.34%	.00	.00	.00
Administration							
10-401.325	Postage	2,800	2,824	100.86%	.00	.00	.00
10-401.342	Printing	1,200	1,234	102.82%	.00	.00	.00
	Total Administration:	4,000	4,058	101.44%	.00	.00	.00
Data Processing							
10-407.261	Computer Equipment	5,000	3,731	74.63%	.00	.00	.00
10-407.319	Computer Programming & Maint	.00	760	.00	.00	.00	.00
	Total Data Processing:	5,000	4,491	89.83%	.00	.00	.00
Buildings & Plant							
10-409.240	Supplies	.00	374	.00	.00	.00	.00
	Total Buildings & Plant:	.00	374	.00	.00	.00	.00
Wages							
10-426.141	Clerical--Full Time	14,900	12,864	86.33%	.00	.00	.00
10-426.147	Recycling Center - Part Time	6,000	6,881	114.68%	.00	.00	.00
	Total Wages:	20,900	19,744	94.47%	.00	.00	.00
Sanitation							
10-427.300	Refuse Collection Services	1,482,800	1,233,500	83.19%	.00	.00	.00
10-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
10-427.302	Recycling Costs	87,500	.00	.00	.00	.00	.00
10-427.303	Grass Collection Services	8,000	13,425	167.81%	.00	.00	.00
	Total Sanitation:	1,578,300	1,246,925	79.00%	.00	.00	.00
Fees & Misc							
10-480.010	Credit Card Transaction Fees	4,000	1,683	42.07%	.00	.00	.00

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
	Total Fees & Misc:	4,000	1,683	42.07%	.00	.00	.00
Employee Benefits							
10-487.161	Social Security Tax	1,600	1,511	94.41%	.00	.00	.00
	Total Employee Benefits:	1,600	1,511	94.41%	.00	.00	.00
Collections							
10-489.317	Collection Agency Services	200	.00	.00	.00	.00	.00
	Total Collections:	200	.00	.00	.00	.00	.00
Refunds of Prior Year Revenue							
10-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
	Total Refunds of Prior Year Revenue:	.00	.00	.00	.00	.00	.00
Department: 492							
10-492.010	Transfer to General Fund	182,200	.00	.00	.00	.00	.00
	Total Department: 492:	182,200	.00	.00	.00	.00	.00
	Refuse & Recycling Fund Revenue Total:	1,689,000	1,644,292	97.35%	.00	.00	.00
	Refuse & Recycling Fund Expenditure Total:	1,796,200	1,278,786	71.19%	.00	.00	.00
	Net Total Refuse & Recycling Fund:	107,200-	365,506	-340.96%	.00	.00	.00

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Debt Service Fund							
Interfund Transfers							
20-392.010	Transfer from General Fund	171,400	31,970	18.65%	175,400	31,890	18.18%
Total Interfund Transfers:		171,400	31,970	18.65%	175,400	31,890	18.18%
Debt Service - Principal							
20-471.202	Principal - 2010 Bonds	107,900	.00	.00	112,300	.00	.00
Total Debt Service - Principal:		107,900	.00	.00	112,300	.00	.00
Debt Service - Interest							
20-472.202	Interest - 2010 Bonds	63,000	31,470	49.95%	62,000	31,390	50.63%
Total Debt Service - Interest:		63,000	31,470	49.95%	62,000	31,390	50.63%
Department: 480							
20-480.005	Financial Service Fees	500	500	100.00%	1,100	500	45.45%
Total Department: 480:		500	500	100.00%	1,100	500	45.45%
Debt Service Fund Revenue Total:		171,400	31,970	18.65%	175,400	31,890	18.18%
Debt Service Fund Expenditure Total:		171,400	31,970	18.65%	175,400	31,890	18.18%
Net Total Debt Service Fund:		.00	.00	.00	.00	.00	.00

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Highway Aid Fund							
Interest Income							
35-341.000	Interest Income	500	105	20.97%	1,000	277	27.66%
Total Interest Income:		500	105	20.97%	1,000	277	27.66%
State-Shared Revenue							
35-355.020	Motor Vehicle Fuels Tax	319,500	318,581	99.71%	307,300	314,102	102.21%
35-355.030	Road Turnback	1,100	1,080	98.18%	1,100	1,080	98.18%
Total State-Shared Revenue:		320,600	319,661	99.71%	308,400	315,182	102.20%
Refund of Prior Year Expenses							
35-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
Total Refund of Prior Year Expenses:		.00	.00	.00	.00	.00	.00
Prior Year Reserves							
35-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Reserves:		.00	.00	.00	.00	.00	.00
Snow Removal							
35-432.245	Snow Removal Salt	75,000	8,407	11.21%	75,000	59,351	79.13%
Total Snow Removal:		75,000	8,407	11.21%	75,000	59,351	79.13%
Traffic Control							
35-433.246	Signs & Street Markings	.00	.00	.00	20,100	20,005	99.53%
35-433.362	Traffic Signals	19,700	18,427	93.54%	4,000	2,845	71.12%
35-433.450	Street Line Painting	.00	.00	.00	.00	.00	.00
Total Traffic Control:		19,700	18,427	93.54%	24,100	22,850	94.81%
Street Lighting							
35-434.361	Electric	145,000	111,694	77.03%	150,000	119,696	79.80%
Total Street Lighting:		145,000	111,694	77.03%	150,000	119,696	79.80%
Streets & Bridges							
35-438.450	Road Program	278,500	.00	.00	519,900	370,684	71.30%
35-438.700	Capital Equipment	26,000	11,339	43.61%	50,000	50,000	100.00%
35-438.740	Equipment Reserve	.00	.00	.00	.00	.00	.00
Total Streets & Bridges:		304,500	11,339	3.72%	569,900	420,684	73.82%
Highway Aid Fund Revenue Total:		321,100	319,766	99.58%	309,400	315,459	101.96%
Highway Aid Fund Expenditure Total:		544,200	149,867	27.54%	819,000	622,581	76.02%
Net Total Highway Aid Fund:		223,100-	169,899	-76.15%	509,600-	307,122-	60.27%

Account Number	Account Title	2012-12 Current Year Budget	10/12 Current YTD Actual	% of Budget	2011-11 Prior Year Budget	10/11 Prior YTD Actual	% of Budget
Subdivision Escrow Fund							
Interfund Transfers							
91-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
Total Interfund Transfers:		.00	.00	.00	.00	.00	.00
Subdivision Escrow Fund Revenue Total:		.00	.00	.00	.00	.00	.00
Subdivision Escrow Fund Expenditure Total:		.00	.00	.00	.00	.00	.00
Net Total Subdivision Escrow Fund:		.00	.00	.00	.00	.00	.00
Total Asset:		.00	.00	.00	.00	.00	.00
Total Liability:		.00	.00	.00	.00	.00	.00
Total Equity:		.00	.00	.00	.00	.00	.00
Total Revenue:		11,331,100	9,361,355	82.62%	10,812,600	9,420,640	87.13%
Total Expenditure:		13,463,498	8,859,228	65.80%	13,816,700	9,944,496	71.97%
Net Grand Totals:		2,132,398-	502,128	-23.55%	3,004,100-	523,856-	17.44%

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
General Fund							
Advanced Police Software	2286	QRS Record-keeping Software	01-410.210	10/30/2012	995.00	.00	
Total Advanced Police Software:					995.00	.00	
Alan Kunsman Roofing & S	S499	repaired roof leak-Munic Bldg	01-409.373	11/09/2012	606.77	.00	
Total Alan Kunsman Roofing & Siding:					606.77	.00	
All Traffic Solutions	SIN002845	Speed sign display-LC Casino grant	01-410.260	11/08/2012	4,400.00	.00	
Total All Traffic Solutions:					4,400.00	.00	
Altemos/Atlantic Fuels	47950	ACCT# 153208 Oil-Black River Rd-11/13/2012	01-409.230	11/13/2012	648.29	.00	
Total Altemos/Atlantic Fuels:					648.29	.00	
Bank of America	11092012	Acct 7912-EMC:Cots/Cot pads/Sleeping bags/Weather	01-415.260	11/09/2012	807.25	.00	
Total Bank of America:					807.25	.00	
Barnes Group Inc.	4589534002	deep socket	01-430.260	07/13/2012	22.57	.00	
Total Barnes Group Inc.:					22.57	.00	
Berkheimer Associates	09282012	2012-Sept-LST Comm	01-403.453	09/28/2012	30.46	.00	
Berkheimer Associates	10312012	2012-Oct-LST Comm	01-403.453	10/31/2012	354.64	.00	
Total Berkheimer Associates:					385.10	.00	
Bummer, Frank	10202012	2012 Boot/clothing allowance	01-430.192	10/20/2012	175.00	.00	
Total Bummer, Frank :					175.00	.00	
CodeMaster	CDM-014-89	2012-Oct-Residential inspections	01-413.307	11/01/2012	4,703.00	.00	
CodeMaster	CDM-014-89	2012-Oct-Commercial inspections	01-413.306	11/01/2012	3,015.00	.00	
Total CodeMaster:					7,718.00	.00	
Communication Systems In	20125918	reset access control for doors @ police bldg	01-409.373	11/12/2012	109.00	.00	
Total Communication Systems Inc:					109.00	.00	
Coopersburg Materials	Q12022	SP9.5	01-438.245	10/15/2012	283.50	.00	
Total Coopersburg Materials :					283.50	.00	
Dallas Data Systems Inc.	22629	3-Caselle Additional User Licenses	01-407.319	11/09/2012	2,160.00	.00	
Total Dallas Data Systems Inc.:					2,160.00	.00	
Deer Park	02K043648157	2012-Oct-Acct#0436481576-DPW	01-409.366	11/04/2012	24.49	.00	
Deer Park	02K043648154	2012-Oct-Acct#0436481543-Police	01-409.366	11/04/2012	6.60	.00	
Deer Park	02K043648152	2012-Oct-Acct#0436481527-Admin	01-409.366	11/04/2012	28.60	.00	
Total Deer Park:					59.69	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
District Court 31-1-08	11192012	File Civil Complaint-1723 33rd St SW	01-404.314	11/19/2012	142.15	142.15	11/19/2012
Total District Court 31-1-08:					142.15	142.15	
Eastern Auto Parts Wareho	3-151175	air filters for #16,10,25,9	01-437.251	11/16/2012	142.24	.00	
Eastern Auto Parts Wareho	3-149956	wiper blades/oil filter	01-437.251	11/13/2012	179.80	.00	
Eastern Auto Parts Wareho	3-149946	return wiper blades	01-437.251	11/13/2012	39.90	.00	
Eastern Auto Parts Wareho	3-142377	starter #6	01-437.251	10/25/2012	191.02	.00	
Eastern Auto Parts Wareho	3-129702	filters for highway equipment	01-437.375	09/26/2012	70.82	.00	
Eastern Auto Parts Wareho	3-129702	filters/oil	01-437.251	09/26/2012	61.72	.00	
Total Eastern Auto Parts Warehouse:					605.70	.00	
Eastern Industries Inc.	5639365	coldpatch	01-438.245	10/31/2012	168.81	.00	
Total Eastern Industries Inc.:					168.81	.00	
Ecco Communications LLC	60676	#211-replc volume control/reprogrammed	01-410.251	11/08/2012	76.40	.00	
Total Ecco Communications LLC:					76.40	.00	
Farm & Home Oil Compan	633021	Unleaded	01-401.231	11/15/2012	163.61	.00	
Farm & Home Oil Compan	633021	Unleaded	01-430.231	11/15/2012	327.22	.00	
Farm & Home Oil Compan	633021	Unleaded	01-410.231	11/15/2012	2,126.95	.00	
Farm & Home Oil Compan	633043	Diesel	01-430.231	11/15/2012	1,166.73	.00	
Total Farm & Home Oil Company:					3,784.51	.00	
Fonzone and Ashley	49270	2012-Oct-Comprehensive Plan	01-404.310	11/01/2012	143.00	.00	
Fonzone and Ashley	49276	2012-Oct-Stevens vs STZHBoard	01-404.310	11/01/2012	231.00	.00	
Fonzone and Ashley	49275	2012-Oct-Planning Commission	01-404.310	11/01/2012	605.00	.00	
Fonzone and Ashley	49277	2012-Oct-MERT	01-404.310	11/01/2012	330.00	.00	
Fonzone and Ashley	49269	2012-Oct-Monthly meetings	01-404.310	11/01/2012	1,712.08	.00	
Fonzone and Ashley	49274	2012-Oct-ESFC-truck purchase	01-404.310	11/01/2012	132.00	.00	
Fonzone and Ashley	49290	2012-Oct-Almgren code enforcement	01-404.310	11/01/2012	950.70	.00	
Fonzone and Ashley	49273	2012-Oct-Biundo zoning violation	01-404.310	11/01/2012	154.00	.00	
Fonzone and Ashley	49271	2012-Oct-Code violation-Wells court & Lehi Ave	01-404.310	11/01/2012	154.00	.00	
Fonzone and Ashley	49283	2012-Oct-Municipal liens	01-404.310	11/01/2012	22.00	.00	
Fonzone and Ashley	49282	2012-Oct-Bankruptcy	01-404.310	11/01/2012	110.00	.00	
Fonzone and Ashley	49280	2012-Contract for closed circuit television inspection pr	01-404.310	11/01/2012	176.00	.00	
Total Fonzone and Ashley:					4,719.78	.00	
Frazer Company, H. B.	11202012	Refund electrical permit-location in Upper Saucon Twn	01-362.420	11/20/2012	304.00	.00	
Total Frazer Company, H. B.:					304.00	.00	
Grainger	9962645355	safety glasses/masks	01-430.240	10/29/2012	103.34	.00	
Grainger	9962778768	chemical resistant gloves	01-430.240	10/29/2012	70.56	.00	
Total Grainger:					173.90	.00	
HACC	S0254169	Kress-Forensic Concerns	01-410.421	11/09/2012	30.00	.00	
Total HACC:					30.00	.00	
Hartford - Priority Accts, Th	6113234-6	2012-Dec coverage	01-487.158	11/19/2012	1,600.32	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Hartford - Priority Accts, The:					1,600.32	.00	
Hercik Jr, Robert F.	11122012	2012 Boot/Cloth Allowance	01-430.192	11/12/2012	175.00	.00	
Total Hercik Jr, Robert F. :					175.00	.00	
Home Depot Credit Service	11132012	film for Manager's windows	01-409.240	11/13/2012	38.93	.00	
Total Home Depot Credit Services:					38.93	.00	
Interstate Battery of Allent	80046883	police-battery #214	01-410.251	10/26/2012	223.90	.00	
Interstate Battery of Allent	80046883	Battery #9	01-437.251	10/26/2012	24.95	.00	
Interstate Battery of Allent	80046883	Batteries for garage use	01-430.240	10/26/2012	13.95	.00	
Interstate Battery of Allent	80046671	Battery for backhoe	01-437.375	10/16/2012	219.90	.00	
Total Interstate Battery of Allentwn:					482.70	.00	
Journal Multimedia Inc	1538238-R4	2013-Subscription to LV Business	01-401.420	11/26/2012	56.00	.00	
Total Journal Multimedia Inc:					56.00	.00	
Keystone Consulting Engin	131577	Reimb inv:Detox Facility	01-408.318	09/26/2012	181.25	.00	
Keystone Consulting Engin	131765	Reimb inv-Detox Facility	01-408.318	10/05/2012	358.00	.00	
Total Keystone Consulting Engineers:					539.25	.00	
Knerr, David G.	2171	CBS for Police contract-9/17-11/14/2012	01-406.314	11/20/2012	3,237.50	.00	
Total Knerr, David G.:					3,237.50	.00	
M. P. Uniform & Supply	78266-1	shirt/pants/crew sock	01-410.238	11/15/2012	107.96	.00	
Total M. P. Uniform & Supply:					107.96	.00	
Madle's Hardware	152379/1	Police building-salt for well water system	01-409.240	11/19/2012	377.37	.00	
Total Madle's Hardware:					377.37	.00	
Motors Plus Inc.	27249	Police-install winter tires on 7 vehicles	01-410.251	11/16/2012	283.50	.00	
Motors Plus Inc.	27179	#214-oil change/replc battery/replc wiper motor	01-410.251	11/05/2012	553.15	.00	
Motors Plus Inc.	27197	#205-strip unit to be sent to auction	01-410.251	11/05/2012	808.50	.00	
Total Motors Plus Inc.:					1,645.15	.00	
Moyer, Roger J.	11092012	2012 Clothing Allowance	01-430.192	11/09/2012	38.80	.00	
Total Moyer, Roger J. :					38.80	.00	
Mr. John Inc.	0004553199	1 unit:Franko farm-10/17-11/1/12	01-452.240	11/14/2012	71.43	.00	
Total Mr. John Inc.:					71.43	.00	
Municipal Capital Corp	1337207	Lease 4 of 12-IT improvements-Prin	01-407.261	11/01/2012	2,205.83	.00	
Municipal Capital Corp	1337207	Lease 4 of 12-IT improvements-Int	01-407.261	11/01/2012	281.90	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Municipal Capital Corp:					2,487.73	.00	
Muschlitz Excavating Inc	11052012	Pynt #5-Roosvlt Av/Public Rd/Jetter Av/Dodson St str	01-436.600	11/05/2012	13,164.09	.00	
Total Muschlitz Excavating Inc:					13,164.09	.00	
Nothstein, Richard B.	11172012	reimb for refreshments at training class	01-410.315	11/17/2012	31.93	.00	
Total Nothstein, Richard B.:					31.93	.00	
Overhead Door Company,	C12.969	Service 2 doors	01-409.373	11/06/2012	311.00	.00	
Total Overhead Door Company, The:					311.00	.00	
PA One Call System Inc.	0000511838	2012-Oct Voice/Fax Messages	01-401.320	10/31/2012	394.32	.00	
Total PA One Call System Inc.:					394.32	.00	
Phillips Company, The	111612	American Flag	01-409.240	11/19/2012	60.00	.00	
Total Phillips Company, The:					60.00	.00	
Plasterer Equipment Co In	P13308	radiator/fan/shroud/guard-loader parts	01-437.375	11/05/2012	1,906.02	.00	
Plasterer Equipment Co In	P13701	hood panel/cutting edge/pin/quick lock-backhoe parts	01-437.375	11/19/2012	1,220.63	.00	
Total Plasterer Equipment Co Inc.:					3,126.65	.00	
PPL Electric Utilities	11082012	54060-05002-Nov 2012	01-451.361	11/08/2012	13.95	.00	
PPL Electric Utilities	11122012	82900-03000-Nov 2012	01-411.320	11/12/2012	684.02	.00	
PPL Electric Utilities	11212012	10550-10002-Nov 2012	01-451.361	11/21/2012	22.79	.00	
PPL Electric Utilities	11192012	94340-19001-Nov 2012	01-451.361	11/19/2012	95.45	.00	
PPL Electric Utilities	11192012	70730-17005-Nov 2012	01-409.361	11/19/2012	856.76	.00	
PPL Electric Utilities	11192012	61089-84001-Nov 2012	01-409.361	11/19/2012	543.52	.00	
PPL Electric Utilities	11192012	92051-48008-Nov 2012	01-409.361	11/19/2012	784.46	.00	
Total PPL Electric Utilities:					3,000.95	.00	
Ray Allen Manufacturing C	283131-2	K-9-leg sleeve w/1 tug attachment	01-410.215	09/27/2012	149.95	.00	
Ray Allen Manufacturing C	283131	K-9-leg tug handles	01-410.215	09/05/2012	59.95	.00	
Total Ray Allen Manufacturing Co Inc:					209.90	.00	
Rehm Sr., Timothy J.	11042012	2012 Boot/clothing allowance	01-430.192	11/04/2012	175.00	.00	
Total Rehm Sr., Timothy J.:					175.00	.00	
Service Electric Cable TV	11012012	Prolog Express -Nov 2012	01-410.315	11/01/2012	69.95	.00	
Service Electric Cable TV	11012012	Munic prolog-Nov 2012	01-401.315	11/01/2012	39.95	.00	
Total Service Electric Cable TV:					109.90	.00	
Service Electric Telephone	11152012	Acct#-0000044158-Minger phone line-11/2012	01-403.240	11/15/2012	19.36	.00	
Service Electric Telephone	11152012	Acct#-0000044158-Twp phone lines-11/2012	01-401.320	11/15/2012	538.81	.00	
Service Electric Telephone	11152012	ESFC-11/2012	01-411.320	11/15/2012	77.56	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Service Electric Telephone Co:					635.73	.00	
Service Tire Truck Centers	G88947-01	Police-tires	01-410.251	10/22/2012	720.20	.00	
Service Tire Truck Centers	G88947-01	Tires for trailer	01-451.375	10/22/2012	168.52	.00	
Service Tire Truck Centers	H07640-01	Tires for #9	01-437.251	11/09/2012	711.46	.00	
Service Tire Truck Centers	H07640-01	Police-tires	01-410.251	11/09/2012	226.68	.00	
Total Service Tire Truck Centers:					1,826.86	.00	
Signal Service Inc.	4609	CC&Fish Hatchery-install new intuicom radio	01-433.362	11/09/2012	3,344.50	.00	
Signal Service Inc.	4610	CC&Fish Hatchery-reset log and checked operation	01-433.362	11/06/2012	200.00	.00	
Signal Service Inc.	4648	Lehi&33rd-replc bulb	01-433.362	11/09/2012	256.00	.00	
Total Signal Service Inc.:					3,800.50	.00	
Starr Uniform Center	71448	Pants	01-410.238	11/07/2012	141.47	.00	
Total Starr Uniform Center:					141.47	.00	
Stiles, Allen	11032012	Reimb Chief for food/drinks-Active shooter training	01-410.315	11/03/2012	44.03	.00	
Total Stiles, Allen :					44.03	.00	
Stratix Systems Inc	12992881	44 of 63 lease for copiers	01-401.375	11/20/2012	541.10	.00	
Total Stratix Systems Inc:					541.10	.00	
Times News	100282703-11	Ad -reschedule BOC mtgs	01-401.341	11/08/2012	28.72	.00	
Total Times News:					28.72	.00	
Verizon	11032012	610-433-0563-monitor traffic signals CCB-11/2012	01-410.320	11/03/2012	34.07	.00	
Total Verizon:					34.07	.00	
Wilson, Shemaine	11082012	mileage for training	01-401.421	11/08/2012	7.66	.00	
Wilson, Shemaine	11082012	mileage to file notary commission	01-480.000	11/08/2012	3.37	.00	
Total Wilson, Shemaine :					11.03	.00	
Yocum Inc, Geo. M.	295977	#10-bulb/wire assembly	01-437.251	10/19/2012	29.48	.00	
Total Yocum Inc, Geo. M.:					29.48	.00	
Total General Fund:					66,910.29	142.15	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Fire Fund							
Farm & Home Oil Compan	633021	Unleaded	03-413.231	11/15/2012	327.22	.00	
Farm & Home Oil Compan	633043	Diesel	03-413.231	11/15/2012	648.18	.00	
Total Farm & Home Oil Company:					975.40	.00	
Hunter Keystone Peterbilt	2-223240144	ESFC-#20-11-inspection/full service	03-411.374	11/19/2012	656.84	.00	
Total Hunter Keystone Peterbilt LP:					656.84	.00	
Total Fire Fund:					1,632.24	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Water Fund							
A-B-E Laboratory	11072012	2012-Oct-water analysis	06-448.316	11/07/2012	230.00	.00	
Total A-B-E Laboratory:					230.00	.00	
Allentown, City of	063988	2012-Oct water	06-448.367	11/15/2012	77,961.41	.00	
Total Allentown, City of :					77,961.41	.00	
Bethlehem, City of	11082012	2012-Oct-Hydrant rental	06-448.363	11/08/2012	880.00	.00	
Bethlehem, City of	11082012	2012-Oct-4 resale customers	06-448.368	11/08/2012	340.84	.00	
Total Bethlehem, City of :					1,220.84	.00	
Dallas Data Systems Inc.	22629	3-Caselle Additional User Licenses	06-448.319	11/09/2012	1,080.00	.00	
Total Dallas Data Systems Inc.:					1,080.00	.00	
Eastern Auto Parts Wareho	3-129702	air filter #31	06-448.251	09/26/2012	8.55	.00	
Total Eastern Auto Parts Warehouse:					8.55	.00	
Farm & Home Oil Compan	633021	Unleaded	06-448.231	11/15/2012	163.61	.00	
Farm & Home Oil Compan	633043	Diesel	06-448.231	11/15/2012	172.85	.00	
Farm & Home Oil Compan	638721	Fuel for generator at Flexer pump strn	06-448.232	11/21/2012	509.45	.00	
Total Farm & Home Oil Company:					845.91	.00	
Hartford - Priority Accts, Th	6113234-6	2012-Dec coverage	06-487.158	11/19/2012	130.26	.00	
Total Hartford - Priority Accts, The:					130.26	.00	
Interstate Battery of Allent	80047036	Battery-water/sewer	06-448.251	11/07/2012	54.97	.00	
Total Interstate Battery of Allentwn:					54.97	.00	
Municipal Capital Corp	1337207	Lease 4 of 12-IT improvements-Prin	06-448.319	11/01/2012	1,102.90	.00	
Municipal Capital Corp	1337207	Lease 4 of 12-IT improvements-Int	06-448.319	11/01/2012	140.90	.00	
Total Municipal Capital Corp:					1,243.80	.00	
Pollard Water.com	1338708-IN	crimping tool for water department	06-448.260	11/02/2012	115.60	.00	
Total Pollard Water.com:					115.60	.00	
PPL Electric Utilities	11082012	30460-06001-Nov 2012	06-448.361	11/08/2012	574.54	.00	
Total PPL Electric Utilities:					574.54	.00	
Verizon	11062012	610-435-4231-Flexer Av wtr pump strn-11/2012	06-448.320	11/06/2012	36.24	.00	
Total Verizon:					36.24	.00	
Total Water Fund:					83,502.12	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Sewer Fund							
Dallas Data Systems Inc.	22629	3-Caselle Additional User Licenses	08-429.319	11/09/2012	1,080.00	.00	
Total Dallas Data Systems Inc.:					1,080.00	.00	
Eastern Auto Parts Wareho	3-129702	air filter #31	08-429.251	09/26/2012	8.56	.00	
Total Eastern Auto Parts Warehouse:					8.56	.00	
Farm & Home Oil Compan	633021	Unleaded	08-429.231	11/15/2012	163.61	.00	
Farm & Home Oil Compan	633043	Diesel	08-429.231	11/15/2012	172.85	.00	
Total Farm & Home Oil Company:					336.46	.00	
Hartford - Priority Accts, Th	6113234-6	2012-Dec coverage	08-487.158	11/19/2012	130.26	.00	
Total Hartford - Priority Accts, The:					130.26	.00	
Interstate Battery of Allent	80047036	Battery-water/sewer	08-429.251	11/07/2012	54.98	.00	
Total Interstate Battery of Allentwn:					54.98	.00	
Municipal Capital Corp	1337207	Lease 4 of 12-IT improvements-Prin	08-429.319	11/01/2012	1,102.90	.00	
Municipal Capital Corp	1337207	Lease 4 of 12-IT improvements-Int	08-429.319	11/01/2012	140.90	.00	
Total Municipal Capital Corp:					1,243.80	.00	
PPL Electric Utilities	11072012	47020-14000-Nov 2012	08-429.361	11/07/2012	16.81	.00	
PPL Electric Utilities	11072012	42850-08008-Nov 2012	08-429.361	11/07/2012	16.50	.00	
PPL Electric Utilities	11072012	32650-08001-Nov 2012	08-429.361	11/07/2012	19.23	.00	
PPL Electric Utilities	11072012	15450-07002-Nov 2012	08-429.361	11/07/2012	15.75	.00	
PPL Electric Utilities	11082012	56060-06003-Nov 2012	08-429.361	11/08/2012	17.40	.00	
PPL Electric Utilities	11122012	08450-07007-Nov 2012	08-429.361	11/12/2012	15.69	.00	
PPL Electric Utilities	11192012	35530-02004-Nov 2012	08-429.361	11/19/2012	13.95	.00	
Total PPL Electric Utilities:					115.33	.00	
Total Sewer Fund:					2,969.39	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Refuse & Recycling Fund							
Cachia, Douglas	11192012	Returned freon decal #1675	10-364.400	11/19/2012	20.00	.00	
Total Cachia, Douglas:					20.00	.00	
Dallas Data Systems Inc.	22629	3-Caselle Additional User Licenses	10-407.319	11/09/2012	1,080.00	.00	
Total Dallas Data Systems Inc.:					1,080.00	.00	
Middle Smithfld Materials I	21405	Grass Disposal - Oct 2012	10-427.303	11/07/2012	270.00	.00	
Total Middle Smithfld Materials Inc:					270.00	.00	
Municipal Capital Corp	1337207	Lease 4 of 12-IT improvements-Prin	10-407.261	11/01/2012	1,102.90	.00	
Municipal Capital Corp	1337207	Lease 4 of 12-IT improvements-Int	10-407.261	11/01/2012	140.90	.00	
Total Municipal Capital Corp:					1,243.80	.00	
Waste Management Inc	0377053-2392-	2012-Dec service	10-427.300	11/26/2012	124,625.00	.00	
Total Waste Management Inc:					124,625.00	.00	
Total Refuse & Recycling Fund:					127,238.80	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	11192012	05340-01002-Nov 2012	35-433.362	11/19/2012	21.19	.00	
PPL Electric Utilities	11192012	49130-02001-Nov 2012	35-433.362	11/19/2012	21.95	.00	
PPL Electric Utilities	11192012	99940-01007-Nov 2012	35-433.362	11/19/2012	21.11	.00	
PPL Electric Utilities	11192012	53875-61001-Nov 2012	35-433.362	11/19/2012	22.04	.00	
Total PPL Electric Utilities:					86.29	.00	
Total Highway Aid Fund:					86.29	.00	
Grand Totals:					282,339.13	142.15	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
NOVEMBER 15, 2012
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned over the proceedings to the Township Manager, Randy Soriano.

ROLL CALL

Board Members Present:

James Brown, President-EXCUSED
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the Minutes. All public comments on agenda items would be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and are available pursuant the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that everyone who wishes to speak to come to the podium, sign up, announce themselves, and speak clearly in the microphone. Mr. Soriano added that the speaker has a choice not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township with administrative follow ups on a particular issue.

APPROVAL OF FINANCIAL REPORT AND BILLS PAYABLE

Mr. Soriano noted that there was one revision in the bills payable due to a credit in the General Fund, which was associated with a voided check from the last bills payable on October 25, 2012. The General Fund revised total is \$151,110.28.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending September 30, 2012 and the list of Bills Payable for the period 10/20/2012-11/9/2012, broken down as follows: General Fund - \$151,110.28; Fire Fund - \$7,882.74; Library Fund - \$0; Water Fund - \$101,574.71; Sewer Fund - \$44,494.51; Refuse & Recycling Fund - \$125,465.00; Highway Fund - \$12,117.66; Total of all Funds - \$442,644.90.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0

MINUTES

October 25, 2012

Commissioner Brinton noted that a reference to an Executive Session was made on page 2 of the Minutes, but no Executive Session was held. She also commented that the Minutes refer to Commissioner Brown on page 1, but he was excused.

Commissioner Martucci declared the October 25, 2012 Regular Meeting Minutes of the Board of Commissioners approved with revisions.

NEW BUSINESS

ORDINANCES

None

RESOLUTIONS

None

MOTIONS

Environmental Advisory Council – Vacancy.

Mr. Soriano announced that Mr. Bruce Burchard of 2025 Church Road, Bethlehem, PA 18105 (Ward 1) has tendered his resignation from the Township’s Environmental Advisory Council due to work engagements that will prohibit him from attending regularly monthly meetings.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept with regret the resignation of Mr. Bruce Burchard - 2025 Church Road, Bethlehem, PA 18015 - from the Environmental Advisory Council.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES -YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0

Environmental Advisory Council – Appointment.

Mr. Soriano stated that Commissioner Martucci has submitted the name of Ms. Sandra Thomas of 1611 Rader Avenue, Bethlehem, PA 18105 to fill the unexpired term of Mr. Burchard. Mr.Soriano stated that Ms. Thomas acts as a member of the task force on the EAC so she is familiar with their proceedings.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to appoint Ms. Sandra Thomas – 1611 Rader Avenue, Bethlehem, PA 18105 – to the Environmental Advisory Council in order to fill the unexpired term of Mr. Burchard.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES -YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0

Boy Scouts of America Request – Use of Franko Farm Park for Winter Klondike Derby.

Mr. Soriano stated that a brief presentation was given by the Minsi Trails Council division of the Boy Scouts of America at the last work session to use Frank Farm Park for their Winter Klondike Derby. Mr. Soriano noted that there were some outstanding items that required follow-ups, and in turn, the Boy Scouts have submitted an agenda for the day as well as the staging for the various equipment and stations. Mr. Soriano stated that both Mr. Andreas and Chief Stiles have reviewed the information and have no objection.

Mr. Al Dallao of the BSA-Minsi Trails Council was present to answer any questions the Board may have about the event.

Commissioner Ackerman inquired if there are any endangered species in the park that will be affected by the proposed stations. Ms. Sopka replied that there are invasive species in that area, but she does not anticipate a problem for this occasion.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the request by the Minsi Trail Boy Scouts to use Franko Farm Park for their Winter Klondike Derby event, subject to the applicant submitting and signing a waiver of liability and the appropriate certificate of insurance to the Township prior to the event.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES -YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0

Ratification of Police Contract

Mr. Soriano stated that the Police Contract is not ready for ratification at this time. He noted that they did meet with the association and have finalized the final language and sent it to their attorney for review. He stated that he hopes to have the final review prior to the November 29th, 2012 meeting.

Mr. Soriano stated that along with the contract, the Board must pass an Ordinance to amend the Police Pension Ordinance to reflect some changes to meet contractual obligations.

Submission of Proposed Budget 2013

Mr. Soriano stated The 2013 Proposed Operating Budget details an \$11,859,708 spending Plan for all Funds, which represents a \$489,281 or 4.3% increase over projected 2012 Budget. The total Operating and Non-operating expenditures (\$1,333,100) for 2013 are \$13,192,808.

Mr. Soriano stated that the Township's revenue has remained stagnant; it has not increased substantially to meet the expenses. He noted that over the years, the Township has reduced taxes to compensate for healthy fund balances which accumulated from other strong revenue streams, such as Real Estate Transfer and Interest, which accounted for approximately \$900,000 per year in revenue. Mr. Soriano commented that with the economic downturn starting in 2008, the Township has seen a considerable reduction of revenue derived from these two sources. He noted that in 2011 the Township collected only \$315,000 from these two sources, and consistently over the last 4 years the Township had to make up approximately \$600,000 per year from Fund balances. Mr. Soriano stated that from 2008 to 2011 the Fund balance of the Township has been reduced by approximately 3.1 million. And coupled with a loss of revenues that could have been realized had the millage rates been retained at 2001 levels (approx. 2.1 millions), it is evident that the Township, for the past 5 years, has weathered the storm caused by the economic downturn by reducing its fund balance to sustain yearly shortfalls. Mr. Soriano stated that in the long run, this cannot be sustainable and there will come a need to make up the loss of revenues or cut substantially in the departments.

Mr. Soriano noted that since 2008, the Township has utilized approximately \$3,110,000 to balance shortfalls in the General Fund. In 2012 the Board approved the policy that approximately 20% of yearly expenses should be retained as Fund Balance. Mr. Soriano commented that at the end of the 2013 Budget, the Fund Balance for the General Fund is approximately 26% of Expenses. For 2013 Expenses will exceed Revenues by \$282,308.

Mr. Soriano commented on the shortfall of \$24,800 in the fire fund balance, which means that the Township does not have the money in that fund to meet the expense. He noted that last year, the Township raised taxes, but that was to put away money for the future replacement of fire trucks. So the difference between the old tax rate and the new tax rate was put into Capital Reserve and did not solve the operating shortfall.

Mr. Soriano stated that the Township expects to realize \$5,816,300 in Revenues, which represents a \$207,000 or 3.4% decrease from 2012 projections. He noted that expenditures are proposed at \$6,098,608. He also commented that the predominant source of revenue comes from Taxes. Earned Income Tax brings in approximately 1.9 million and represents 47% of the Tax Revenue or 32% of Total Revenue. Real Estate brings in approximately 1.37 million and represents 34% of the Tax Revenue or 24% of Total Revenue. Other Taxes such as the Realty Transfer Tax (\$320,000), Local Service Tax (\$440,000), combined (\$760,000), represent 19% of the Tax Revenue or 13% of the Total Fund Revenue. Mr. Soriano stated that combined Taxes represent 69% of Total Revenue, and the remainder of the Revenue stream is made up of License & Permits (207,600-4%), Fines & Forfeits (67,000- 1%), Interest & Rents (64,400-1%), State Shared Revenues (402,800-7%), Charges for Services (286,700-5%), and Miscellaneous-Transfers-Other Revenue (757,900-13%).

Mr. Soriano stated that the proposed 2013 Salisbury Township Real Estate Tax is based on an estimated valuation of \$449,148,550. Again, with the reassessment, the value will be based on 100% of fair market value. Initial estimates have placed that valuation at 1,342,120,200.

Mr. Soriano highlighted the Budget as follows:

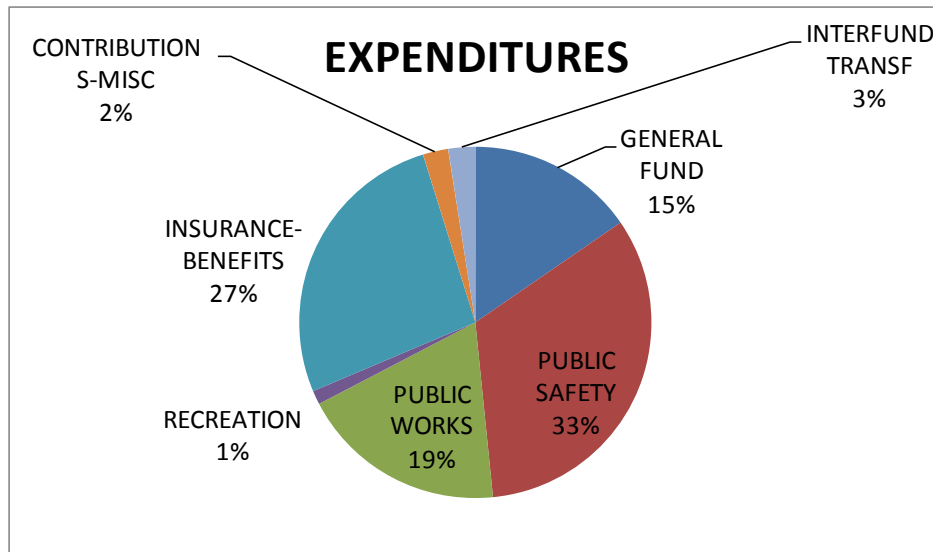
FUND BALANCE
ESTIMATED ENDING FY 2013

	<u>FUND BALANCE</u>	<u>% OF EXPENSES</u>
General Fund-	\$ 1,570,643	25.8%
Fire-	\$ (24,800)	-7.7%
Library-	\$ 99,926	122%
Water-	\$ 1,134,503	73.4%
Sewer-	\$ 705,581	42.6%
Refuse & Recycling-	\$ 48,227	2.8%
Debt-	\$ 0	0%
Highway-	\$ 11,079	3.7%

Total Proposed 2013 General Fund Expenditures will be \$6,098,608. Table below shows a breakdown and allocation by program. This spending Plan represents an increase of 4.1% from projected 2012 levels. The breakdown by programs is depicted below:

TOTAL PROPOSED 2013 EXPENDITURES

<u>EXPENSES</u>	<u>GENERAL FUND</u>	<u>% OF TOTAL</u>
<u>GENERAL GOVERNMENT</u>	<u>\$939,303</u>	<u>15%</u>
<u>PUBLIC SAFETY</u>	<u>\$2,011,803</u>	<u>33%</u>
<u>PUBLIC WORKS</u>	<u>\$1,155,401</u>	<u>19%</u>
<u>CULTURE & RECREATION</u>	<u>\$78,201</u>	<u>1%</u>
<u>INSURANCE & BENEFITS</u>	<u>1,621,200</u>	<u>27%</u>
<u>CONTRIBUTIONS % MISC</u>	<u>\$141,500</u>	<u>2%</u>
<u>INTERFUND TRANSFERS</u>	<u>\$151,200</u>	<u>3%</u>
<u>TOTAL OPERATING</u>	<u>\$6,098,608</u>	<u>100%</u>



Mr. Soriano highlighted the General Fund Expenditures as follows:

GENERAL GOVERNMENT totals **\$939,303** and represents 15% of the General Fund. The proposed budget calls for a \$123,800 increase from projected 2012, or 15%. Noticeably, reimbursable engineering expenses have been increased (Revenue side has also increased by same amount) and personnel administration has been increased to cover anticipated police personnel costs increases that will result from the CBA once it is approved. Projected salaries for non-uniformed administrative employees have been budgeted at **3.75%** following a long standing practice that non-unionized employees receive the same % increases as other PWD employees. Administrative staff, however, pays a higher Health reimbursement premium of 5.0% vs. 2.5% for PWD. Department Heads proposed raises are **2.5%** The Budget also includes funds for computer software and hardware upgrades and facilities maintenance. Budgeted is also \$50,000 in the **Capital Budget** (Split between GF-\$30K-Water and Sewer Funds (\$10K) for security camera upgrades, alarm system and audio visual system for the Board room.

PUBLIC SAFETY represents the largest expenditures with a **\$2,011,803(33%)** allocation.

Police Services make up the majority of the expense at **\$1,633,601 (81%)**. The Budget will reflect a contractual increase in **wages** once the new CBA is approved. Eliminated from the Department Head Budget request is two additional Officers. No anticipated increase in personnel is proposed, unless these positions are followed by **increases on the revenue side to sustain them**. This can only mean a tax increase. The current 12 hr. schedule is expected to considerably decrease the **Overtime account**, therefore \$70,000 is budgeted in line with projected 2012 expenses. Budgeted is \$13,000 for supplies to maintain the operation of the **Quick Response Service** vehicle. This is an increase of \$2,200 from projected 2012. **K-9 program supplies** remain at 2012 levels(\$5,800). **Firearms supplies** have been increased by \$2,000 from 2012 levels(\$10,000). **Minor Equipment** line item has been increased by \$3,700 from projected 2012 levels(\$27,500). Also included in the **Police Vehicles line item**

(\$61,300) are 2 Dodge Charger Pursuit 4-dr sedans @ \$26,649 each + \$4,000 up-fitting each. A \$1 line item has been created for the **MERT program** and based on the BOC decision the cost for this program will need to be budgeted. The **Capital Budget** also included other capital expenses relating to police totaling \$41,000 (Car Video System-\$4,300; Wireless Download System-\$22,200; Station measuring system-\$6,000; Rehab of the Incident Command Cir. Unit 212-\$8,500). Total Police Budget reflects an **\$81,500 5.25% increase from projected 2012** scaled down from an 11.75% increase under the departmental request. Total cuts \$100,900.

Fire Services is reflected in the General Fund to show the pass through allocation to the Firemen's Fire Relief Association. For 2013, \$100,000 is budgeted both as Revenue and Expense. Budgeted is also \$30,000 under Acct 465.500 for volunteer fire company incentives. **Decrease \$64,000 from 2012 projected levels or 38%**

Code Enforcement/Planning/Zoning makes up approx. 4.2% of the Proposed Budget. Combined \$257,902 is budgeted for inspection services and will be recouped by building permit fees. The Township handles all in-house administrative functions by the appointment of an in-house BCO. Third Party inspection agencies are retained to perform plan review and inspections for both residential and commercial properties. The Township expects to complete the Zoning Ordinance and SALDO updates by 2013. **Increased \$2,500 or 2.7% from 2012 projected levels.**

Emergency Management. Considerable effort has been devoted to bring our newly Emergency Center fully operational. Many computers have been added and for 2013 the Township has allocated \$20,300 for emergency management. **In addition to a small stipend for the Emergency Coordinator(\$3,000) and Deputy EC(\$1,000) \$13,000** has been budgeted for **Minor Equipment and Small Tools**(\$2,912-Harris portable radio (APD encrypted); \$350-Video monitor for viewing bldg. cameras(security);\$1,000-Large 10'x6' whiteboard ;\$3,443-Repeater; \$3,500 - Weather Station; \$300- Back-up Control Station: \$249 - Cradepoint Router; \$1,000- Monitoring System for PSP Helicopter; \$500 for 2nd shared frequency to add to the repeater for ESFD & WSFD). Total **increase \$12,328 or 154%.**

PUBLIC WORKS shows an appropriation of **\$1,155,401(19%)** of total GF Expenditures. Wages (\$880,000) comprise approx. 76% of the total department Budget. This represents less than 1% increase over projected 2012 levels. The department has been downsized by 6 full time employees due mostly to retirements. The Budget anticipated adding one full time employee back on the payroll. This will only add an additional \$213 from the projected 2012 wages and is sustainable. Additional funds have been budgeted for **safety related clothing** (\$3,600) and for **General Services** (\$3,000). For **traffic controls signals**, \$24,000 has been budgeted, same level as 2012 budget. **Streets and Bridges** account is funded at \$124,000, which includes \$120,000 for **road material**. **Capital Budget** for DPW includes \$95,000 for a 4x4 Dump Truck (\$50,000) which purchases will be shared by another \$50,000 appropriation coming out of the Highway Fund and \$45,000 for a Chipper. For Storm Sewer projects \$200,000 is appropriated for the Maumee Avenue Stormwater Project. Also budgeted is \$200,000 for applying micro-surfacing to various streets in the Township. Overall, the department budget has **increased by approx. \$55,000 or 5%.**

RECREATION shows an appropriation of \$76,201, **a decrease of 53% from 2012 levels.** This is mostly due to the completion of the Lindberg Park Master Site Plan

budgeted in 2012 and consultant expenses no longer accounted in 2013. The 2013 Budget allocates \$20,500 for **Facilities Maintenance (\$7,000)** and **Property maintenance (\$13,500)**. **\$43,000** is budgeted to operate the summer playgrounds at Laubach, Lindberg, Green Acres and Devonshire parks. Budgeted for next year are funds to continue treatment of the geese problem at Laubach Park The **Capital Budget** includes **\$43,000 for Park upgrades** that includes \$10,000 for lighting at Laubach Park; \$5,000 for a surveillance system at Laubach Park; \$7,000 for a new roof at the restrooms at Laubach Park; \$41,000 for a new restroom room at Green Acres; \$20,000 for new windows at the Franko Park Farmhouse. **Decreased by \$36,747 over projected 2012 levels.**

Commissioner Brinton inquired if the money for the proposed development in the Lindberg Park Master Site Plan is included in the 2013 Budget. Mr. Soriano stated that there is nothing included for development. In other words, the expense for consulting that will be paid to URDC will be finished by the end of the year because the Plan should be done. He commented that once the Plan is adopted, the Township will then have the phasing of development cost. Mr. Soriano noted that Phase One was the trail for which a Grant has been applied from the County and the State.

CONTRIBUTIONS & MISCELLANEOUS- Environmental Advisory Council expenses are expected to remain at 2012 budget levels (\$2,000). Contributions are expected to rise by \$1,000. Volunteer Incentives for both ESFD and WSFD are expected to remain at 2012 levels (\$30,000). Miscellaneous will increase by **\$20,520 due to increases in the principal for certain leases**. Total \$143,500 for this category. **Increases \$21,100 from 2012 projected 34%**

INSURANCE & BENEFITS- Salisbury Township participates in the Lehigh Valley Insurance Cooperative which has provided overall stability in our health rates. Group Health Insurance, underwritten by Capital Blue Cross, is expected to increase by 4.9%. Total **Health Insurance and Disability** is \$806,200, an increase of \$253,630 over a 5 year period. Other **Insurance, commercial, property, police professional, crime, public officials, and Workers Compensation**, overall, will be maintained at 2012 levels (\$197,200) an increase of \$48,613 over 5 year period. **Pension Costs**, however, have dramatically increased over the years. See Table Below:

MINIMUM MUNICIPAL OBLIGATION

YEAR	2007	2008	2009	2010	2011	2012
Police	\$ 97,960	\$108,413	\$129,610	219,168	222,757	229,677
Non Uniform	<u>\$222,726</u>	<u>\$235,472</u>	<u>\$232,498</u>	<u>261,615</u>	<u>257,757</u>	<u>266,244</u>
Total	\$320,686	\$343,885	\$362,108	480,783	480,042	495,921
State Aid	\$189,177	\$184,807	\$197,065	209,576	397,347*	250,328
Township	\$131,509	\$159,078	\$165,043	271,207	82,695	245,593
<ul style="list-style-type: none"> • One Time aberration due to adjustment in calculation of state unit values 						
STATE UNIT Values: Police count 2 units; Non Uniformed- 1 unit.						
2011-\$5,596						

2010-\$3,234
2009-\$3,128
2008-\$3,186
2007-\$3,206

While State Aid has remained leveled over the 6 year period, the Pension Costs have risen dramatically. Over the period, the cost of the Pension Plans combined has increased by \$164,810 or **125%**, while the subsidy from State Aid has only increased by \$38,323 or **29%**. By contract, employee contributions have been eliminated for PWD. Police only recently have commenced to shoulder some of the costs by contributing 1.54% of pay. Therefore, most of the cost (\$64,810) has been shouldered by the Township. Total budget increases from 2012 projected, **\$23,190 or 1.4%**.

INTERFUND TRANSFERS

The Township expects to transfers funds to offset expenses for the Fire Fund. Approximately \$61,400 is expected to be transferred in 2013. Also, \$89,800 will be transferred to our Capital Reserve Fund. Total budget \$151,200. **Increase of \$22,535 from 2012 levels or 17%**

Mr. Soriano stated that with the initial budget, the initial General Fund shortfall was \$443,807, but with the recommended Budget, there is a shortfall of \$282,308 of expense over revenue. He stated that this will reduce operating cash from \$1.8 million to \$1.57 million.

(03) FIRE PROTECTION FUND

Revenues/Expenditures

Total **Revenue** is expected to be \$231,800 generated by the .55 mills Fire Tax and Interest and contributions Income (\$9,050). Other sources of revenue will be from sale of fixed assets (\$10,000) and a \$61,400 transfer from the General Fund. Total Revenue is projected at **\$321,250**. It will be necessary to utilize \$8,950 of prior year funds to balance the budget. On the **Expense** side \$162,700 is budgeted to offset operational expenses for the ESFD(\$63,100) and WSFD(\$66,600). The **Capital Budget** includes the purchase of a rescue truck(ESFD) in the amount of \$362,200 A Loan of \$100,000 is shown for the payment of the Truck. Overall, the Fire Budget relies heavily from subsidies from the General Fund Balances Reserves. As you will note there is \$24,800 shortfall in that budget. Capital Expenses consist of the purchase of a 2013 Fire Truck (\$362,200) and \$15,000 budgeted for the removal of an underground tank for WSFD. **Currently, the proposed budget shows a \$24,800 deficit.**

PROPOSED 2013 FIRE BUDGET

REVENUES:

TAXES	\$231,800
INTEREST & CONTRIBUTIONS	\$9,050
OTHER SOURCES	\$71,400

PRIOR YEAR \$0
TOTAL REVENUE **\$312,250**

EXPENDITURES:

PUBLIC SAFETY \$162,700
 OTHER EXPENSE \$900
 INTERFUND TRANSFERS \$157,600
TOTAL OPERATING
EXPENDITURES **\$321,200**
NET CHANGE **(\$8,950)**
FUND BALANCE **(\$24,800)**

Debt Service for the fire trucks is now paid directly from the Fire Fund and totals \$46,400.

Debt Service Totals:

<u>ITEM</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>
1999 Fire Truck(ESFD)	\$ 7,600	\$ 200
2005 Fire Truck(WSFD)	\$ 10,000	\$ 1,600
2008 Fire Truck(WSFD)	\$ 6,300	\$ 1,400
2009 Fire Truck(ESFD)	\$ 9,300	\$ 2,300
2012 Fire Truck(ESFD)	\$ 5,800	\$1,900
<u>TOTAL</u>	<u>\$ 39,000</u>	<u>\$ 7,400</u>

(04) LIBRARY TAX FUND

Revenues/Expenditures

Revenues generated by the .18 mill tax are projected to be \$78,100, plus interest of \$100. Total **\$78,200 Expenditures**, which are assessed by the Allentown Public Library, will total \$81,600. Miscellaneous- \$300. The Tax was initiated by referendum and in order to be repealed it must be approved by the voters. However, no voter approval is necessary to increase the rate. **The current \$3,700 shortfall will be absorbed by the Fund Balance.**

PROPOSED 2013 LIBRARY BUDGET

REVENUES:

TAXES \$78,100
 INTEREST \$100
 MISCELLANEOUS \$0
 PRIOR YEAR \$0
TOTAL REVENUE **\$78,200**

EXPENDITURES:

LIBRARY SERVICES	\$81,600
MISCELLANEOUS	\$300
TOTAL OPERATING EXPENDITURES	\$81,900
NET CHANGE	(\$3,700)
FUND BALANCE	\$99,926

Salisbury circulation and patron registration statistics for 2011

Circulation

January	2752
February	2325
March	2842
April	2464
May	2386
June	3710
July	4071
August	3671
Total:	21379

Patrons registered

January	18
February	7
March	20
April	14
May	21
June	23
July	44
August	29

Total number of patrons registered to date: **4792**

It was the consensus of the Board to ask the Allentown Public Library to make a presentation on the services they provide to the Township.

06) WATER FUND

Revenues

The Township does not anticipate a water rate increase for the year 2013. Anticipated revenues for the year 2013 from property owners paying on metered water (\$1,401,000) and Interest Earned (\$3,000), is expected to bring in approx. **\$1,404,000**. An average consumption for a family consists of 100,000 gals/yr. Total yearly bill-\$492 (Gross).

Expenditures

Total expenditures of the Water Fund are expected to be **\$1,545,800** including **\$860,000** for the purchase of water from the Allentown Authority; \$4,300 from Bethlehem Authority; and \$8,500 from South Whitehall Twp. Authority. Wages allocation is expected to run \$217,000 (Budget reflects an additional laborer position to be funded equally from Water and Sewer Fund); Supplies (\$43,700), Services (\$67,800), Insurance (\$12,900) and Employee Benefits (\$115,100) and Miscellaneous/Leases (\$10,000) are expected to comprise the other \$138,000 expenses. Transfers to the General Fund in the amount of \$206,300 are also budgeted. **Capital Budget** includes \$10,000 for the cost of the municipal buildings upgrades and Ellsworth Water Line replacement (\$81,400). Decrease from 2012 levels is \$8,600 approx. 1%. **The \$141,800 shortfall will be absorbed by the Fund Balance.**

PROPOSED 2013 WATER FUND BUDGET

REVENUES

INTEREST	3000
SYSTEM REVENUE	1401000
MISCELLANEOUS	0
PRIOR YEAR	<u>0</u>
TOTAL	1404000

EXPENDITURES

WAGES	217200
SUPPLIES	43700
SERVICES	67800
WATER PURCHASES	872800
OTHER EXPENSE	138000
INTERFUND TRANSFERS	<u>206300</u>
TOTAL	1545800
NET CHANGE	(\$141,800)
FUND BALANCE	1134503

(08) SEWER FUND

Revenues

Revenues for 2013 are expected to be **\$1,352,500**, comprised of annual sewer charges of \$1,351,000 and Earned Interest of \$1,500. Rates are expected to be maintained at 2012 levels.

Expenditures

Total Expenditures for 2013 are expected to be **\$1,655,300** including \$768,000 for system costs that include disposal costs to Allentown (\$506,300) and Bethlehem (\$150,000) costs, transmissions costs to Allentown (\$3,700) Fountain Hill (\$1,000), Emmaus (\$8,100), Lehigh County Authority (\$16,600), and South Whitehall Twp. (\$1,000). Other costs include Wages (\$214,900), Supplies (\$33,900) and Services (\$293,500) of which \$200,000 is set aside for I/I work. Employee Benefits (\$114,900) and Insurance (\$12,900) and Debt Service (\$82,200) make up the remaining expenses. **Capital Budget** includes \$100,000 for the rehabilitation of the Riverside Drive Pumping Station and \$10,000 for sharing in the cost of the municipal building system upgrades. Increase of \$8,917 from 2012 projected levels. **The \$302,800 shortfall is expected to be absorbed by the Fund Balance.**

PROPOSED 2013 SEWER FUND

REVENUES:

INTEREST	1500
SYSTEM REVENUE	1351000
MISCELLANEOUS	0
PRIOR YEAR	<u>0</u>
TOTAL REVENUE	1352500

EXPENDITURES:

WAGES	214900
SUPPLIES	33900
SERVICES	293500
SYSTEM COSTS	768900
OTHER EXPENSE	137800
INTERFUND TRANSFERS	<u>206300</u>
TOTAL OPERATING EXPENDITURES	1655300
NET CHANGE	\$302,800
FUND BALANCE	705581

(20) DEBT SERVICE FUND

Revenues/Expenditures

All Revenues for this fund are simply transferred from the General Fund. Total \$164,300
Expenditures include:

<u>ITEM</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>
2010 Bonds	\$99,500	\$64,300

PROPOSED 2013 DEBT SERVICE BUDGET

REVENUE

INTERFUND TRAN	<u>\$164,300</u>
TOTAL REVENUE	\$164,300

EXPENDITURES

DEBT PRINCIPAL	\$99,500	<u>MERT</u>
DEBT INTEREST	\$64,300	<u>Progra</u>
FEES	<u>\$500</u>	<u>m</u>
TOTAL EXPENSES	\$164,300	
NET CHANGE	\$0	

(10) REFUSE & RECYCLING FUND

Revenues comprise both **Sanitation fees (\$1,643,500)** and **Interest (\$100)**. **On the Expense side \$1,695,200** is budgeted. \$1,520,000 is allocated to pay collection and disposal costs charged by our contractor, Waste Management, for both garbage and recycling. Other expenses include costs allocation of employees associated with the administration of the Fund (\$50,200). The remaining expense is an inter-fund transfer to the General Fund (\$125,000). Rates are expected to remain at 2012 levels \$340.00 per year. **The \$51,600 shortfall is expected to be absorbed by the Fund Balance. Future charges will need to be monitored since the Fund Balance has dipped to 2% of expenses.**

PROPOSED 2013 REFUSE & RECYCLING FUND

REVENUES:

INTEREST	\$100
SANITATION FEES	\$1,643,500
PRIOR YEAR	<u>\$0</u>
TOTAL REVENUE	\$1,643,600

EXPENDITURES:

ADMINISTRATION	\$4,000
DATA PROCESSING	\$13,800
BUILDINGS & PLANT	\$500
WAGES	\$23,000
SANITATION	\$1,520,000
LEASE PAYMENTS	\$5,000
SERVICE FEES	\$2,100
EMPLOYEE BENEFITS	\$1,800
PRIOR YEAR	\$0
INTERFUND TRANSFERS	<u>\$125,000</u>
TOTAL OPERATING EXPENDITURES	\$1,695,200

NET CHANGE	(\$51,600)
FUND BALANCE	\$48,277

(35) HIGHWAY AID FUND

Revenues/Expenditures

Total Revenues \$305,600. The State Liquid Fuels 2013 allocation is estimated to be **\$305,400**. Interest is \$200. Total Expenditures will be **\$297,400** including \$135,000 for street lighting, \$70,000 for road salt, cinders and de-icer, and \$4,000 for Traffic signal maintenance. Lease payments (\$22,700) and inter-fund Transfers (\$65,700) comprise the remaining expenses. **Capital Budget** will include a \$50,000 allocation to help pay for the new 4x4 Dump Tuck. This fund cannot be overspent.

PROPOSED 2013 HIGHWAY FUND BUDGET

REVENUE

INTEREST	\$200
STATE SHARED REVENUE	\$305,400
PRIOR YEAR	<u>\$0</u>
TOTAL REVENUE	\$305,600

EXPENDITURES

STREETS & BRIDGES	\$209,000
LEASE PAYMENTS	\$22,700
INTERFUND TRANSFERS	<u>\$65,700</u>
TOTAL OPERATING EXPENDITURES	\$297,400
NET CHANGE	\$8,200
FUND BALANCE	\$11,079

Mr. Soriano stated that the Township needs to advertise the Budget and hold a Public Hearing twenty days prior to the anticipated adoption date. He noted that the Budget must be passed no later than December 31, 2012.

MERT Program

Mr. Soriano stated that the Agreement with District Attorney Jim Martin has not been finalized; therefore, the Motion to join the Program will have to be tabled.

OLD BUSINESS

COURTESY OF THE FLOOR

Mr. Thomas Mantz and Ms. Debbie Lentz of 2310 South Ellsworth Street were present to thank various residents, the Police Department and Western Salisbury Fire Department for their help when a car ran into their bird shop at 3235 Emmaus Avenue.

Chief Stiles stated that the Police Department will be hosting a gang training in the Emergency Operations Center on Saturday, November 17, 2012. He stated that this training will bring the Department and other Police Departments in the area up-to-date on all the local gang information.

Chief Stiles commented that he submitted a report to Mr. Soriano on the Department's efforts during Hurricane Sandy. He noted that he will make it part of his monthly written report, which will go out in the Commissioner's packets for the next meeting on November 29, 2012.

Commissioner Ackerman questioned if any State Aid is available to help with overtime cost from Hurricane Sandy. Chief Stiles stated that at this time, he does not believe anything will be available. Mr. Soriano explained that the Township figures out the cost of the storm, submits it to the County and the County sends it to the State. The State then decides whether there is sufficient cost to declare help. He commented that Lehigh County probably does not qualify because they did not have enough damage.

Commissioner Brinton expressed her gratitude to the Public Works Department for their efforts in the picking up of the leaves.

ADJOURNMENT

Commissioner made a Motion to adjourn the Meeting. Seconded by Commissioner. The time was p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on November 15, 2012.

Approved and certified on this date:

Randy Soriano

Date

SEAL

RESOLUTION NO. 11-2012-_____

**BY THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF SALISBURY, LEHIGH COUNTY,
PENNSYLVANIA, APPROVING THE DEVONHOUSE
BUILDING EXPANSION PRELIMINARY/FINAL LAND
DEVELOPMENT PLAN**

WHEREAS, DEVONHOUSE MANAGEMENT, INC., developer, has submitted a Building Expansion Land Development Plan for a proposed expansion of the existing building located at 1930 Bevin Drive for review and approval by the Board of Commissioners of the Township of Salisbury; and

WHEREAS, on October 9, 2012 the Planning Commission voted to recommend conditional approval of the DEVONHOUSE BUILDING EXPANSION Preliminary/Final Land Development Plan; and

WHEREAS, on November 29, 2012 the Board of Commissioners made a Motion to approve the Preliminary/Final Land Development Plan of the DEVONHOUSE BUILDING EXPANSION, subject to the following conditions:

1. The Developer shall comply with the comments and recommendations of the Township Engineer as described in his October 3, 2012 letter.
2. The Developer shall comply with the review comments of the Director of Planning and Zoning listed in a letter dated October 4, 2012.
3. The Developer shall comply with any and all Federal, State, and Local permits and/or approvals applicable to the Site.
4. November 29, 2012, the Board of Commissioners granted the following waivers and deferrals to the provisions of the Township's Subdivision and Land Development Ordinance and the Developer shall place a Note on the Plans accordingly:
 - a) A waiver was granted to SALDO Section 3.2.A.3, and 3.2.D.1 to allow the submission of a preliminary/final plan when

separate plans are required.

- b) A waiver was granted to SALDO Section 5.3.D.3, requiring the delineation of the location of existing man-made features within 100 feet of the site;
- c) A waiver was granted to SALDO Section 10.10.B.1 regarding storm sewer requirement of corrugated metal or reinforced concrete to allow the use of HDPE pipe on the site.
- d) A deferral was granted to SALDO Section 10.12.A requiring the installation of sidewalks.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that the Preliminary/Final Land Development Plan of the Devonhouse Building Expansion is hereby approved subject to the above-noted conditions.

The conditions of approval have been made known to the Developer and final approval is deemed expressly contingent upon the Developer's affirmative written acceptance of these conditions of approval on a form prescribed by Salisbury Township within twenty (20) days of the date hereof.

In the event that the statutory review period for this Land Development Plan, as set forth in the Pennsylvania Municipalities Planning Code and the Salisbury Township Subdivision and Land Development Ordinance, should expire prior to the end of the

twenty (20) day response period, the Developer's written acceptance of the conditions of approval shall be tendered prior to the expiration of the statutory review period, even if such period expires less than twenty (20) days from the date of this Resolution. The response period shall be deemed to expire on December 19, 2012. The statutory review period expires on January 7, 2013.

APPROVED AND ADOPTED this _____ day of _____, 2012
at a regular public meeting in the Township of Salisbury, Lehigh County, Pennsylvania.

ATTESTED:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Randy Soriano
Township Secretary

James A. Brown, President
Board of Commissioners

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
November 29, 2012
7:30 p.m.
(approximate time)

Topics of discussion:

1. Budget 2013 Review