

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—July 26, 2012
7:00 PM
REVISED

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report (*June 2012*) and Approval of Bills Payable

5. Approval of the Minutes –*July 12, 2012*

6. New Business

A. ORDINANCES

1. Budget Amendment Ordinance - Additional Appropriation

B. RESOLUTIONS - None.

C. MOTIONS

1. RGC Development - Patricia Drive Pumping Station Elimination Project - Change Order #2 (\$18,097.65) for additional work associated with conflict of water main line.
2. RGC Development - Montgomery Street Sanitary Sewer Replacement Project- Change Order #1 (\$10,440) for paving and restoration of Montgomery Street
3. Request of Mr. Wilbur Rodriguez to use the Devonshire Pavilion for a fundraising event.

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

- *Workshop to follow regular meeting
- *Executive Session

Report Criteria:

Account.Acct No = All
Account Detail

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>General Fund</u>							
<u>Property Taxes</u>							
01-301.100	Real Estate Tax - Current	1,350,000	1,251,051	93%	1,330,000	1,240,511	93%
01-301.400	Real Estate Tax - Claims	18,000	9,350	52%	22,000	7,360	33%
01-301.600	Real Estate Tax - Interim	1,000	950	95%	4,000	467	12%
	Property Taxes Totals:	1,369,000	1,261,351	92%	1,356,000	1,248,338	92%
<u>Local Enabling Taxes</u>							
01-310.100	Realty Transfer Tax	320,000	122,105	38%	270,000	164,976	61%
01-310.200	Earned Income Tax	1,800,000	1,135,783	63%	1,700,000	977,533	58%
01-310.400	Local Services Tax	430,000	226,649	53%	420,000	207,377	49%
	Local Enabling Taxes Totals:	2,550,000	1,484,537	58%	2,390,000	1,349,886	56%
<u>Business Licenses & Permits</u>							
01-321.600	Sign Permits	0	582	0%	0	0	0%
01-321.800	Cable Franchise Fees	205,000	103,096	50%	200,000	145,739	73%
	Business Licenses & Permits Totals:	205,000	103,678	51%	200,000	145,739	73%
<u>Non-Business Licenses & Permit</u>							
01-322.810	Pole Permits	0	0	0%	0	105	0%
01-322.820	Street-Opening Permits	1,700	1,000	59%	2,500	835	33%
01-322.830	Curbing Permits	100	0	0%	100	10	10%
01-322.840	Moving Permits	200	92	46%	200	81	41%
01-322.850	Solicitation Permit	0	0	0%	0	0	0%
	Non-Business Licenses & Permit Totals:	2,000	1,092	55%	2,800	1,031	37%
<u>Fines</u>							
01-331.110	Vehicle Code Violations	31,000	13,814	45%	30,000	14,705	49%
01-331.120	Violation of Ordinances	25,000	18,627	75%	30,000	11,114	37%
01-331.130	State Police Fines	14,000	6,076	43%	12,000	7,051	59%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>General Fund</u>							
<u>Fines (Cont.)</u>							
	Fines Totals:	70,000	38,517	55%	72,000	32,870	46%
<u>Interest</u>							
01-341.000	Interest Income	7,000	1,394	20%	8,000	4,440	55%
01-341.100	Lien Interest Income	2,000	3,765	188%	2,000	1,267	63%
	Interest Totals:	9,000	5,159	57%	10,000	5,707	57%
<u>Rents & Royalties</u>							
01-342.100	Verizon Lease Payments	24,800	14,932	60%	18,700	13,565	73%
01-342.200	Magistrate Office Rent	28,600	16,659	58%	28,900	14,278	49%
	Rents & Royalties Totals:	53,400	31,591	59%	47,600	27,843	58%
<u>Federal Grants</u>							
01-351.025	Bulletproof Vest Grant	2,500	0	0%	2,600	0	0%
01-351.120	FEMA Grant Monies	0	39,465	0%	0	0	0%
	Federal Grants Totals:	2,500	39,465	1,579%	2,600	0	0%
<u>State Grants</u>							
01-354.020	Safe Streets Grant	0	0	0%	0	15,523	0%
01-354.025	Seatbelt Program Grant	3,000	2,403	80%	4,000	0	0%
01-354.030	SO/Aggressive Driver Grant	1,500	1,356	90%	4,000	1,207	30%
01-354.040	Recycling Grant	48,000	0	0%	30,000	0	0%
01-354.050	Keystone Grant	0	0	0%	0	0	0%
01-354.100	Main Street Initiatives Grant	0	0	0%	23,900	12,990	54%
01-354.110	CDBG: Storm Sewer Improv Proj	0	0	0%	199,400	0	0%
01-354.120	Gaming Grant: Casino Corr Traf	15,000	0	0%	30,000	0	0%
01-354.130	Regional Init Grant: SALDO Upd	4,900	0	0%	7,100	625	9%
01-354.140	DCNR Grant(s)	22,400	11,200	50%	0	0	0%
	State Grants Totals:	94,800	14,959	16%	298,400	30,345	10%

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		Current Year Budget	Current YTD Actual	Budget	Prior Year Budget	Prior YTD Actual	Budget
<u>General Fund</u>							
<u>State-Shared Revenue</u>							
01-355.010	Public Utility Tax	5,800	0	0%	5,800	0	0%
01-355.040	Beverage Licenses	1,800	0	0%	1,800	0	0%
01-355.050	Foreign Casualty Insurance Tax	220,000	0	0%	220,000	0	0%
01-355.070	Foreign Fire Insurance Tax	150,000	0	0%	100,000	0	0%
	State-Shared Revenue Totals:	377,600	0	0%	327,600	0	0%
<u>In Lieu Of Taxes</u>							
01-359.100	Payments in Lieu of Taxes	25,800	28,235	109%	25,200	8,107	32%
	In Lieu Of Taxes Totals:	25,800	28,235	109%	25,200	8,107	32%
<u>Service Fees</u>							
01-360.100	Fees for Svcs--DPW	0	0	0%	0	0	0%
01-360.200	Fees for Svcs--Police Security	6,000	3,448	57%	9,000	2,971	33%
01-360.250	Fees for Svcs--Police SRO	36,700	0	0%	35,300	0	0%
01-360.300	Fees for Svcs--Finance	5,000	637	13%	6,000	2,939	49%
	Service Fees Totals:	47,700	4,085	9%	50,300	5,910	12%
<u>Review Fees</u>							
01-361.310	Planning & SALDO Fees	3,000	2,725	91%	6,000	1,625	27%
01-361.330	Zoning Appeals & Fees	8,000	5,140	64%	12,000	4,325	36%
01-361.340	Building Code Appeal	500	0	0%	1,000	0	0%
01-361.350	Legal Review Fees	12,000	1,166	10%	18,000	5,404	30%
01-361.360	Engineering Review Fees	90,000	11,103	12%	100,000	55,604	56%
01-361.500	Sale - Maps/Copies/Publication	500	112	22%	500	353	71%
	Review Fees Totals:	114,000	20,246	18%	137,500	67,311	49%
<u>Public Safety Fees</u>							
01-362.130	Security Alarm Monitoring	2,100	1,300	62%	2,000	1,250	63%
01-362.410	Building Permits	42,000	16,639	40%	50,000	28,237	56%
01-362.415	Mechanical Permits	7,500	4,744	63%	7,500	13,913	186%
01-362.420	Electrical Permits	4,500	1,680	37%	4,500	1,896	42%
01-362.430	Plumbing Permits	6,500	3,985	61%	6,500	4,457	69%

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<u>General Fund</u>							
<u>Public Safety Fees (Cont.)</u>							
01-362.440	On-Site Sewage Permits	4,000	2,070	52%	4,000	1,215	30%
01-362.450	Re-Inspection Fee	3,000	800	27%	3,000	2,105	70%
	Public Safety Fees Totals:	69,600	31,218	45%	77,500	53,073	68%
<u>Snow Removal</u>							
01-363.510	PennDOT/Snow Removal	1,700	0	0%	1,700	0	0%
	Snow Removal Totals:	1,700	0	0%	1,700	0	0%
<u>Sanitation Fees</u>							
01-364.300	Solid Waste Collection	0	0	0%	1,663,500	1,181,903	71%
01-364.400	Freon Decal Sales	0	0	0%	1,200	440	37%
01-364.500	Recycling Container Sales	0	0	0%	500	77	15%
01-364.600	Recycling Proceeds	0	0	0%	14,000	21,696	155%
01-364.700	PA Refuse Surcharge	0	0	0%	24,000	18,678	78%
01-364.900	Scrap Metal Recycling	0 (186)	0%	0	0	0%
	Sanitation Fees Totals:	0 (186)	0%	1,703,200	1,222,794	72%
<u>Membership Fees</u>							
01-365.600	Ambulance Subscriptions	32,000	7,955	25%	32,000	6,431	20%
	Membership Fees Totals:	32,000	7,955	25%	32,000	6,431	20%
<u>Recreational User Fees</u>							
01-367.200	Fundraising Proceeds	0	7,040	0%	0	0	0%
01-367.500	Pavilion Reservation Fee	3,000	1,875	63%	3,000	2,300	77%
	Recreational User Fees Totals:	3,000	8,915	297%	3,000	2,300	77%
<u>Miscellaneous</u>							
01-380.000	Miscellaneous Revenue	500	880	176%	1,000	320	32%
01-380.001	Misc Utility Revenue	7,000	3,003	43%	10,000	3,893	39%

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<u>General Fund</u>							
<u>Miscellaneous (Cont.)</u>							
01-380.100	Forfeited/Returned Deposits	0	50	0%	0	575	0%
	Miscellaneous Totals:	7,500	3,933	52%	11,000	4,788	44%
<u>Contributions</u>							
01-387.000	Contributions	0	89,765	0%	0	0	0%
01-387.215	Contributions--K-9 Program	0	550	0%	0	0	0%
	Contributions Totals:	0	90,315	0%	0	0	0%
<u>Asset Disposal</u>							
01-391.100	Sale of Fixed Assets	0	0	0%	0	0	0%
01-391.200	Loss of Fixed Assets	0	0	0%	0	0	0%
	Asset Disposal Totals:	0	0	0%	0	0	0%
<u>Interfund Transfers</u>							
01-392.030	Transfer From Fire Fund	10,000	0	0%	20,500	20,548	100%
01-392.060	Transfer From Water Fund	199,200	0	0%	97,500	0	0%
01-392.080	Transfer From Sewer Fund	199,200	0	0%	97,500	0	0%
01-392.100	Transfer From Refuse & Recycling Fund	182,200	0	0%	0	0	0%
01-392.910	Transfer From Developers Fund	0	110	0%	0	5	0%
	Interfund Transfers Totals:	590,600	110	0%	215,500	20,553	10%
<u>Prior Year Proceeds</u>							
01-393.120	Note Proceeds	0	0	0%	0	0	0%
01-393.121	Bond Proceeds	0	0	0%	0	0	0%
	Prior Year Proceeds Totals:	0	0	0%	0	0	0%
<u>Prior Year Exp</u>							
01-395.000	Refund of Prior Year Expenses	0	0	0%	0	95	0%
01-395.100	Refund of Unused Premiums	100,000	119,992	120%	146,000	87,553	60%

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<u>General Fund</u>							
<u>Prior Year Exp (Cont.)</u>							
	Prior Year Exp Totals:	100,000	119,992	120%	146,000	87,648	60%
<u>Prior Year Reserves</u>							
01-396.000	Prior Year Reserves	0	0	0%	175,800	0	0%
	Prior Year Reserves Totals:	0	0	0%	175,800	0	0%
<u>Legislative</u>							
01-400.113	Commissioners	13,000	6,500	50%	13,000	6,500	50%
01-400.200	Volunteer & Public Events	3,000	823	27%	0	1,236	0%
01-400.240	Supplies	500	114	23%	1,300	214	16%
01-400.420	Dues/Subscriptions/Memberships	2,500	2,748	110%	500	2,508	502%
01-400.460	Conferences & Training	500	0	0%	1,000	0	0%
	Legislative Totals:	19,500	10,185	52%	15,800	10,458	66%
<u>Executive</u>							
01-401.121	Manager	93,200	44,808	48%	89,100	43,292	49%
01-401.139	Caretaker	18,100	8,151	45%	16,000	7,745	48%
01-401.141	Clerical--Full Time	83,700	40,936	49%	79,500	38,753	49%
01-401.149	Clerical--Part Time	18,900	8,945	47%	18,800	9,123	49%
01-401.212	Newsletter	1,500	0	0%	0	0	0%
01-401.231	Vehicle Fuel	6,000	1,881	31%	3,000	2,336	78%
01-401.240	Office Supplies	3,200	1,851	58%	2,700	1,970	73%
01-401.251	Vehicle Maintenance	1,500	196	13%	500	339	68%
01-401.260	Minor Equipment & Small Tools	500	478	96%	1,500	750	50%
01-401.312	Consulting Services	11,000	2,200	20%	2,000	6,150	308%
01-401.315	General Services	4,000	3,316	83%	7,000	4,012	57%
01-401.320	Telephone	11,200	5,710	51%	9,500	6,010	63%
01-401.325	Postage	4,200	2,244	53%	9,500	3,721	39%
01-401.341	Advertising	1,900	920	48%	3,100	1,801	58%
01-401.342	Printing	2,500	605	24%	3,000	1,567	52%
01-401.343	Right-to-Know Request Fees	100	12	12%	0	0	0%
01-401.375	Equip Maint & Lease Agreements	11,000	6,889	63%	11,000	8,283	75%
01-401.420	Dues/Subscriptions/Memberships	2,000	1,896	95%	4,000	908	23%
01-401.421	Training	750	495	66%	1,000	534	53%
01-401.460	Conferences	1	0	0%	1,500	0	0%

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<u>General Fund</u>							
<u>Executive (Cont.)</u>							
01-401.700	Capital Equipment	0	0	0%	6,800	0	0%
	Executive Totals:	275,251	131,533	48%	269,500	137,294	51%
<u>Finance</u>							
01-402.122	Asst Twp Mgr/Finance Director	80,500	38,701	48%	77,800	37,392	48%
01-402.123	Accounting Supervisor	60,900	29,277	48%	58,800	28,287	48%
01-402.240	Supplies	500	106	21%	500	127	25%
01-402.260	Minor Equipment & Small Tools	500	0	0%	1,000	660	66%
01-402.311	Auditing & Accounting Services	9,600	9,600	100%	10,000	6,400	64%
01-402.320	Telephone	700	361	52%	0	0	0%
01-402.420	Dues/Subscriptions/Memberships	800	489	61%	700	489	70%
01-402.421	Training	600	0	0%	600	212	35%
01-402.460	Conferences	1	0	0%	1,500	0	0%
	Finance Totals:	154,101	78,534	51%	150,900	73,567	49%
<u>Tax Collection</u>							
01-403.114	Treasurer	10,000	5,000	50%	10,000	5,000	50%
01-403.240	Supplies	500	134	27%	400	336	84%
01-403.260	Minor Equipment & Small Tools	1	0	0%	250	0	0%
01-403.325	Postage	2,600	325	12%	2,600	0	0%
01-403.353	Tax Collector's Bond	500	456	91%	500	456	91%
01-403.420	Dues/Subscriptions/Memberships	100	70	70%	250	0	0%
01-403.452	EIT Collection Fee	32,700	16,952	52%	33,100	23,373	71%
01-403.453	LST Collection Fee	9,700	4,757	49%	9,500	4,666	49%
01-403.454	Real Estate Tax Collections	5,600	4,845	87%	5,600	5,519	99%
	Tax Collection Totals:	61,701	32,539	53%	62,200	39,350	63%
<u>Legal</u>							
01-404.310	Township Solicitor	60,000	34,172	57%	60,000	32,047	53%
01-404.314	Special Legal & Consulting Svc	5,000	889	18%	7,000	1,112	16%
01-404.318	Reimbursable Legal Services	12,000	616	5%	18,000	4,478	25%
01-404.410	Judgements & Settlements	0	0	0%	0	60,018	0%
	Legal Totals:	77,000	35,677	46%	85,000	97,655	115%

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<u>General Fund</u>							
<u>Personnel Admin</u>							
01-406.171	HRA & Retirement Incentive Pmt	24,100	3,707	15%	9,000	2,960	33%
01-406.240	Supplies & Minor Equipment	100	721	721%	200	0	0%
01-406.314	Special Legal & Consult'g Svcs	10,000	6,013	60%	2,000	2,475	124%
01-406.315	General Services	2,000	2,021	101%	1,000	1,945	194%
01-406.341	Advertising	700	23	3%	1,500	357	24%
	Personnel Admin Totals:	36,900	12,485	34%	13,700	7,737	56%
<u>Data Processing</u>							
01-407.261	Computer Equipment	15,000	5,718	38%	12,500	2,845	23%
01-407.319	Computer Programming & Maint	7,700	7,507	98%	29,000	15,518	54%
	Data Processing Totals:	22,700	13,225	58%	41,500	18,363	44%
<u>Engineering</u>							
01-408.313	Township Engineer	53,000	13,206	25%	50,000	21,154	42%
01-408.314	Special Engineering Services	3,000	0	0%	6,000	144	2%
01-408.318	Reimbursable Engineering Svcs	90,000	6,745	7%	100,000	31,102	31%
	Engineering Totals:	146,000	19,951	14%	156,000	52,400	34%
<u>Buildings & Plant</u>							
01-409.144	Custodian	42,700	20,663	48%	41,300	20,237	49%
01-409.230	Heating Fuel	40,000	16,981	42%	38,000	28,570	75%
01-409.232	Generator Fuel	2,000	121	6%	0	0	0%
01-409.240	Supplies	5,000	1,524	30%	3,000	2,438	81%
01-409.260	Minor Equipment & Small Tools	200	0	0%	800	211	26%
01-409.361	Electric	35,000	16,099	46%	28,000	18,313	65%
01-409.366	Water	800	215	27%	800	299	37%
01-409.373	Facilities Maintenance	6,000	12,275	205%	13,300	3,372	25%
01-409.600	Capital Construction	25,000	0	0%	200,000	55,675	28%
01-409.699	Capital Reserve	0	0	0%	0	0	0%
	Buildings & Plant Totals:	156,700	67,878	43%	325,200	129,115	40%

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<u>General Fund</u>							
<u>Police</u>							
01-410.122	Police Chief	83,700	40,227	48%	80,500	38,680	48%
01-410.131	Sergeants & Detective	296,300	126,092	43%	284,900	135,033	47%
01-410.132	Police Officers	678,600	361,823	53%	717,500	335,016	47%
01-410.139	Police Officers - Part Time	32,000	14,495	45%	25,000	14,673	59%
01-410.141	Clerical--Full Time	84,100	41,215	49%	79,500	39,001	49%
01-410.148	Crossing Guards	20,200	10,090	50%	19,500	11,040	57%
01-410.182	Longevity	8,700	8,640	99%	9,600	9,600	100%
01-410.183	Overtime	70,000	25,745	37%	70,000	44,848	64%
01-410.184	Reimbursable Overtime	0	8,634	0%	0	3,695	0%
01-410.185	Holiday Pay	28,000	15,152	54%	26,000	15,832	61%
01-410.186	Shift Differential	12,000	916	8%	12,000	873	7%
01-410.187	College Credit Compensation	2,500	0	0%	2,000	150	8%
01-410.188	Court Time	5,000	4,207	84%	2,000	2,884	144%
01-410.189	K-9 Care Compensation	3,000	1,500	50%	3,000	1,500	50%
01-410.191	Uniform Maintenance Allowance	4,100	3,840	94%	4,100	4,080	100%
01-410.200	Community Programs & Events	3,500	0	0%	2,200	1,194	54%
01-410.205	Bike Patrol	2,100	0	0%	2,100	0	0%
01-410.210	QRS Supplies	9,200	5,400	59%	0	800	0%
01-410.215	K-9 Program	7,000	3,197	46%	7,000	221	3%
01-410.231	Vehicle Fuel	50,000	24,369	49%	39,000	27,025	69%
01-410.238	Uniforms	10,000	3,426	34%	10,000	3,807	38%
01-410.240	Supplies	4,000	1,028	26%	4,000	3,500	88%
01-410.241	Firearms Supplies	8,000	0	0%	0	0	0%
01-410.242	Animal Control Supplies	500	0	0%	0	0	0%
01-410.250	Police Vehicles	12,500	0	0%	85,100	61,607	72%
01-410.251	Vehicle Maintenance	20,800	21,015	101%	34,000	11,304	33%
01-410.260	Minor Equipment & Small Tools	15,100	2,818	19%	23,100	505	2%
01-410.315	General Services	3,000	1,253	42%	3,000	1,452	48%
01-410.317	Contracted Svcs--Animal Contrl	10,500	5,500	52%	10,000	0	0%
01-410.320	Telephone	12,700	5,026	40%	11,800	6,232	53%
01-410.342	Printing	1,500	106	7%	1,500	527	35%
01-410.375	Equipment Maintenance	1,000	100	10%	1,000	208	21%
01-410.420	Dues/Subscriptions/Memberships	1,000	473	47%	1,000	523	52%
01-410.421	Training	8,000	6,742	84%	8,000	6,891	86%
01-410.460	Conferences	1	0	0%	1,800	1,258	70%
01-410.700	Capital Equipment	1	0	0%	73,000	18,116	25%
	Police Totals:	1,508,602	743,029	49%	1,653,200	802,075	49%

Fire

01-411.320	ESFD Utilities	17,900	7,678	43%	15,500	10,360	67%
01-411.540	Firemen's Relief Contribution	150,000	0	0%	100,000	0	0%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>General Fund</u>							
<u>Fire (Cont.)</u>							
	Fire Totals:	167,900	7,678	5%	115,500	10,360	9%
<u>Code Enforcement</u>							
01-413.131	Code Enforcement Officer/BCO	55,800	26,810	48%	53,900	25,903	48%
01-413.306	Commercial Inspection Service	15,000	5,950	40%	15,000	7,480	50%
01-413.307	Residential Inspection Service	20,000	8,667	43%	20,000	7,138	36%
01-413.308	Drawing Review	20,000	3,759	19%	20,000	11,546	58%
01-413.317	C/S--Weed & Code Violations	500	0	0%	1,000	0	0%
01-413.320	Telephone	700	386	55%	0	0	0%
01-413.420	Dues/Subscriptions/Memberships	300	175	58%	300	244	81%
01-413.421	Training	700	0	0%	700	260	37%
01-413.460	Conferences	1	0	0%	1,500	0	0%
	Code Enforcement Totals:	113,001	45,747	40%	112,400	52,571	47%
<u>Planning & Zoning</u>							
01-414.113	Zoning Hearing Board	2,000	620	31%	2,000	480	24%
01-414.122	Planning & Zoning Officer	71,600	34,913	49%	66,200	32,733	49%
01-414.141	Clerical--Full Time	42,800	20,587	48%	41,400	19,891	48%
01-414.220	Planning Commission	2,300	1,035	45%	2,300	665	29%
01-414.240	Supplies	1,500	407	27%	2,500	448	18%
01-414.260	Minor Equipment & Small Tools	500	0	0%	2,500	374	15%
01-414.310	Planning Solicitor	1,000	706	71%	1,000	327	33%
01-414.314	Zoning Solicitor	6,000	5,244	87%	6,000	3,969	66%
01-414.315	General Services	100	0	0%	1,000	5	1%
01-414.316	Stenographer	2,500	720	29%	2,500	824	33%
01-414.317	Cont Svcs--Comp Plan Advisor	0	800	0%	60,000	19,470	32%
01-414.318	DCED/UCC Fees	1,800	364	20%	0	576	0%
01-414.320	Telephone	700	361	52%	0	0	0%
01-414.341	Advertising	4,000	439	11%	4,000	1,227	31%
01-414.342	Printing	500	0	0%	1,000	0	0%
01-414.420	Dues/Subscriptions/Memberships	200	102	51%	500	102	20%
01-414.421	Training	400	41	10%	600	132	22%
01-414.460	Conferences	1	0	0%	1,500	0	0%
	Planning & Zoning Totals:	137,901	66,339	48%	195,000	81,223	42%

Acct No	Account Description	2012	06/12	% of	2011	06/11	% of
		Current Year Budget	Current YTD Actual	Budget	Prior Year Budget	Prior YTD Actual	Budget
General Fund							
Emergency Management							
01-415.139	Emergency Mgmt Coordinator	3,000	1,150	38%	2,300	1,150	50%
01-415.149	Emergency Mgmt Deputy	840	0	0%	0	0	0%
01-415.240	Supplies	1,500	33	2%	0	0	0%
01-415.260	Minor Equipment & Small Tools	2,700	80	3%	6,200	0	0%
01-415.320	Telephone	1,300	386	30%	0	0	0%
01-415.421	Training	1,000	0	0%	1,000	0	0%
	Emergency Management Totals:	10,340	1,649	16%	9,500	1,150	12%
Sanitation							
Wages							
01-427.147	Recycling Center - Part Time	0	0	0%	4,000	1,950	49%
01-427.300	Refuse Collection Services	0	0	0%	1,552,300	751,722	48%
01-427.301	PA Refuse Collection Surcharge	0	0	0%	0	0	0%
01-427.302	Recycling Costs	0	0	0%	15,000	1,939	13%
01-427.303	Grass Collection Fees	0	0	0%	0	0	0%
01-427.317	Collection Agency Services	0	0	0%	200	150	75%
	Sanitation Wages Totals:	0	0	0%	1,571,500	755,761	48%
DPW - Wages							
01-430.122	Public Works Director	82,900	39,842	48%	80,100	38,495	48%
01-430.130	DPW--Highway Supervisor	69,500	21,650	31%	67,100	32,280	48%
01-430.141	Clerical--Full Time	39,000	19,423	50%	36,300	17,967	50%
01-430.143	DPW - Full Time	613,700	337,164	55%	777,700	361,296	46%
01-430.149	DPW - Part Time	27,000	4,391	16%	27,000	11,670	43%
01-430.181	Double Time	8,000	197	2%	8,000	537	7%
01-430.183	Overtime	25,000	5,386	22%	25,000	14,046	56%
01-430.189	On-Call	10,000	6,049	60%	10,000	6,077	61%
01-430.192	Work Boot & Clothing Allowance	4,000	826	21%	3,600	489	14%
01-430.231	Vehicle Fuel	53,000	26,132	49%	38,000	27,897	73%
01-430.240	Supplies	7,000	2,939	42%	7,000	4,045	58%
01-430.260	Minor Equipment & Small Tools	1,000	655	66%	3,500	244	7%
01-430.315	General Services	100	9	9%	5,700	43	1%
01-430.320	Telephone	800	340	43%	1,300	638	49%
01-430.420	Dues/Subscriptions/Memberships	500	345	69%	500	335	67%
01-430.421	Training	500	100	20%	500	60	12%
01-430.460	Conferences	1	0	0%	1,500	0	0%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>General Fund</u>							
<u>DPW - Wages (Cont.)</u>							
	DPW - Wages Totals:	942,001	465,448	49%	1,092,800	516,119	47%
<u>Composting</u>							
01-431.303	Composting Costs	8,000	8,727	109%	8,000	4,266	53%
	Composting Totals:	8,000	8,727	109%	8,000	4,266	53%
<u>Traffic Control</u>							
01-433.246	Signs & Street Markings	5,000	509	10%	5,000	1,542	31%
01-433.362	Traffic Signals	14,000	6,509	46%	11,000	9,063	82%
01-433.450	Street Line Painting	5,000	0	0%	0	0	0%
	Traffic Control Totals:	24,000	7,018	29%	16,000	10,605	66%
<u>Storm Sewers</u>							
01-436.370	Repairs & Maint - Storm Sewers	2,500	0	0%	2,000	1,381	69%
01-436.600	Capital Construction--Storm Sw	0	0	0%	262,000	0	0%
	Storm Sewers Totals:	2,500	0	0%	264,000	1,381	1%
<u>Tools & Machinery</u>							
01-437.251	Vehicle Maintenance	27,500	5,272	19%	27,500	11,989	44%
01-437.375	Equipment Maintenance	15,000	6,010	40%	15,000	8,467	56%
	Tools & Machinery Totals:	42,500	11,282	27%	42,500	20,456	48%
<u>Streets & Bridges</u>							
01-438.245	Road Materials	100,000	2,825	3%	140,000	9,607	7%
	Streets & Bridges Totals:	100,000	2,825	3%	140,000	9,607	7%

Acct No	Account Description	2012	06/12	% of	2011	06/11	% of
		Current Year Budget	Current YTD Actual	Budget	Prior Year Budget	Prior YTD Actual	Budget
General Fund							
Capital							
01-439.600	Capital Construction	3,600	3,696	103%	45,000	18,282	41%
01-439.601	Dauphin Street Traffic Light	0	0	0%	0	0	0%
01-439.700	Capital Equipment	12,500	0	0%	9,000	8,949	99%
	Capital Totals:	16,100	3,696	23%	54,000	27,231	50%
Storm Water Mgmt							
01-446.370	Storm Water Management	0	0	0%	0	0	0%
01-446.603	Gilmore Street Drainage	0	0	0%	0	0	0%
01-446.604	Filbert St Stormwater Project	0	0	0%	0	0	0%
01-446.605	Maumee Ave Stormwater Project	0	0	0%	0	0	0%
01-446.606	Barnsdale Rd Stormswr Project	0	0	0%	0	0	0%
	Storm Water Mgmt Totals:	0	0	0%	0	0	0%
Recreation Admin							
01-451.240	Supplies	4,000	701	18%	5,500	2,325	42%
01-451.260	Minor Equipment & Small Tools	2,700	0	0%	4,500	0	0%
01-451.312	Consulting Services	44,800	0	0%	0	0	0%
01-451.315	General Services	100	35	35%	3,000	75	3%
01-451.361	Electric	3,600	1,250	35%	3,600	1,865	52%
01-451.371	Property Maint (Grounds)	11,800	8,137	69%	0	0	0%
01-451.373	Facilities Maint (Structures)	6,000	173	3%	20,000	4,839	24%
01-451.375	Equipment Maintenance	3,000	948	32%	3,000	1,541	51%
01-451.600	Capital Construction-Parks	0	0	0%	66,000	500	1%
01-451.700	Capital Equipment	0	0	0%	0	0	0%
	Recreation Admin Totals:	76,000	11,244	15%	105,600	11,145	11%
Participant Recreation							
01-452.129	Recreation Director	7,700	3,852	50%	7,400	3,721	50%
01-452.149	Seasonal Employees	13,300	3,355	25%	12,300	0	0%
01-452.240	Supplies & Minor Equipment	5,000	2,997	60%	5,000	3,458	69%
01-452.315	Fundraising Services	100	8,741	8,741%	0	0	0%
	Participant Recreation Totals:	26,100	18,945	73%	24,700	7,179	29%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>General Fund</u>							
<u>Environmental Advisory</u>							
01-461.240	Supplies	100	0	0%	100	0	0%
01-461.317	Contracted Svc--NRI Consultant	0	0	0%	0	4,750	0%
01-461.341	Advertising	400	144	36%	400	147	37%
01-461.342	Printing	1,000	0	0%	1,000	0	0%
01-461.421	Training	500	0	0%	500	0	0%
	Environmental Advisory Totals:	2,000	144	7%	2,000	4,897	245%
<u>Contributions</u>							
01-465.309	Custodial Services	15,000	13,110	87%	15,000	14,299	95%
01-465.500	Volunteer Fire Co Incentives	30,000	7,500	25%	30,000	7,500	25%
01-465.540	Contributions	13,300	11,300	85%	14,800	11,300	76%
	Contributions Totals:	58,300	31,910	55%	59,800	33,099	55%
<u>Debt Service - Principal</u>							
01-471.350	Principal - Lease Pmt	54,600	35,094	64%	21,000	11,433	54%
	Debt Service - Principal Totals:	54,600	35,094	64%	21,000	11,433	54%
<u>Debt Service - Interest</u>							
01-472.350	Interest - Lease Pmt	5,300	3,318	63%	2,200	1,574	72%
	Debt Service - Interest Totals:	5,300	3,318	63%	2,200	1,574	72%
<u>Other Expenditures</u>							
01-474.430	Real Estate Taxes	100	93	93%	100	87	87%
	Other Expenditures Totals:	100	93	93%	100	87	87%
<u>Miscellaneous</u>							
01-480.000	Miscellaneous Expense	300	100	33%	300	296	99%
01-480.001	Disability Pay Expense	0	0	0%	0	0	0%
01-480.005	Financial Service Fees	2,000	917	46%	7,000	921	13%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>General Fund</u>							
<u>Miscellaneous (Cont.)</u>							
01-480.010	Credit Card Service Fees	0	0	0%	0	20	0%
	Miscellaneous Totals:	2,300	1,017	44%	7,300	1,237	17%
<u>Insurance</u>							
01-486.351	Insurance - Commercial	40,000	39,913	100%	40,000	39,186	98%
01-486.352	Insurance - Business Auto	38,500	40,439	105%	33,000	38,549	117%
01-486.353	Insurance - Professional	37,500	40,036	107%	36,000	37,525	104%
01-486.354	Insurance - Workers Comp	71,200	84,289	118%	67,100	71,197	106%
	Insurance Totals:	187,200	204,677	109%	176,100	186,457	106%
<u>Employee Benefits</u>							
01-487.156	Insurance - Health	722,400	444,414	62%	817,000	445,760	55%
01-487.158	Insurance - Life & Disability	20,700	11,894	57%	20,900	10,330	49%
01-487.160	Pension	476,600	0	0%	439,700	433,646	99%
01-487.161	Social Security Tax	139,800	72,781	52%	149,400	74,211	50%
01-487.162	Unemployment Compensation	1,000	925	92%	10,000	15	0%
	Employee Benefits Totals:	1,360,500	530,014	39%	1,437,000	963,962	67%
<u>Prior Year</u>							
01-491.000	Refunds of Prior Year Revenue	0	0	0%	0	5,446	0%
	Prior Year Totals:	0	0	0%	0	5,446	0%
<u>Interfund Transfers</u>							
01-492.030	Transfer to Fire Fund	188,900	0	0%	53,900	53,157	99%
01-492.060	Transfer to Water Fund	0	0	0%	0	0	0%
01-492.080	Transfer to Sewer Fund	0	0	0%	0	0	0%
01-492.200	Transfer to Debt Service Fund	171,400	31,970	19%	175,400	31,890	18%
01-492.910	Transfer to SubDiv Escrow Fund	0	0	0%	0	776	0%
	Interfund Transfers Totals:	360,300	31,970	9%	229,300	85,823	37%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>General Fund</u>							
	General Fund Revenue Totals:	5,725,200	3,295,167	58%	7,285,700	4,320,674	59%
	General Fund Expenditure Totals:	6,155,398	2,633,871	43%	8,459,300	4,171,083	49%
	General Fund Totals:	(430,198)	661,296 (154%)		(1,173,600)	149,591 (13%)	

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Fire Fund</u>							
<u>Property Taxes</u>							
03-301.100	Real Estate Tax - Current	230,000	222,681	97%	130,000	120,327	93%
03-301.400	Real Estate Tax - Claims	1,400	809	58%	1,800	568	32%
03-301.600	Real Estate Tax - Interim	100	167	167%	500	45	9%
	Property Taxes Totals:	231,500	223,657	97%	132,300	120,940	91%
<u>Interest</u>							
03-341.000	Interest Income	100	4	4%	100	5	5%
	Interest Totals:	100	4	4%	100	5	5%
<u>Miscellaneous</u>							
03-380.000	Miscellaneous Revenue	0	0	0%	0	0	0%
	Miscellaneous Totals:	0	0	0%	0	0	0%
<u>Contributions</u>							
03-387.000	Contributions	9,000	9,000	100%	9,000	9,000	100%
	Contributions Totals:	9,000	9,000	100%	9,000	9,000	100%
<u>Asset Disposal</u>							
03-391.100	Sale of Fixed Assets	10,000	0	0%	0	0	0%
	Asset Disposal Totals:	10,000	0	0%	0	0	0%
<u>Interfund Transfers</u>							
03-392.010	Transfer from General Fund	188,900	0	0%	53,900	53,157	99%
	Interfund Transfers Totals:	188,900	0	0%	53,900	53,157	99%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Fire Fund</u>							
<u>Prior Year</u>							
03-393.122	Loan Proceeds	150,000	0	0%	0	0	0%
	Prior Year Totals:	150,000	0	0%	0	0	0%
<u>Prior Year Resv</u>							
03-396.000	Prior Year Reserves	0	0	0%	0	0	0%
	Prior Year Resv Totals:	0	0	0%	0	0	0%
<u>Fire</u>							
03-411.231	Vehicle Fuel	33,000	16,189	49%	23,700	17,346	73%
03-411.374	ESFD: Repairs--Machinery/Equip	8,000	9,882	124%	8,000	5,307	66%
03-411.375	WSFD: Repairs--Machinery/Equip	25,000	13,883	56%	25,000	13,794	55%
03-411.421	ESFD: Training	4,100	3,130	76%	3,500	3,140	90%
03-411.422	WSFD: Training	4,500	1,940	43%	4,500	1,067	24%
03-411.541	ESFD: Operating Supplies	22,000	17,486	79%	25,000	14,637	59%
03-411.543	WSFD: Operating Supplies	36,000	26,244	73%	38,000	21,687	57%
03-411.600	Capital Construction	0	0	0%	15,000	14,257	95%
03-411.699	Capital Reserve	100,000	0	0%	0	0	0%
03-411.700	Capital Equipment	300,000	0	0%	0	0	0%
	Fire Totals:	532,600	88,754	17%	142,700	91,235	64%
<u>Debt Service - Principal</u>							
03-471.212	Principal - 1999 Fire Truck	7,400	7,414	100%	7,300	7,267	100%
03-471.213	Principal - 2005 Fire Truck	9,800	9,815	100%	9,600	9,620	100%
03-471.214	Principal - 2007 Fire Truck	6,200	6,193	100%	6,100	6,071	100%
03-471.215	Principal - 2009 Fire Truck	9,100	9,061	100%	8,900	8,881	100%
	Debt Service - Principal Totals:	32,500	32,483	100%	31,900	31,839	100%
<u>Debt Service - Interest</u>							
03-472.212	Interest - 1999 Fire Truck	300	309	103%	400	455	114%
03-472.213	Interest - 2005 Fire Truck	1,800	1,769	98%	2,000	1,963	98%
03-472.214	Interest - 2007 Fire Truck	1,500	1,529	102%	1,600	1,651	103%
03-472.215	Interest - 2009 Fire Truck	2,500	2,523	101%	2,700	2,702	100%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Fire Fund</u>							
<u>Debt Service - Interest (Cont.)</u>							
	Debt Service - Interest Totals:	6,100	6,130	100%	6,700	6,771	101%
<u>Miscellaneous Expense</u>							
03-480.005	Financial Service Fees	0	0	0%	0	0	0%
03-480.454	Real Estate Tax Collections	500	836	167%	500	492	98%
	Miscellaneous Expense Totals:	500	836	167%	500	492	98%
<u>Prior Year</u>							
03-491.000	Refunds of Prior Year Revenue	0	0	0%	0	420	0%
	Prior Year Totals:	0	0	0%	0	420	0%
<u>Interfund Transfers</u>							
03-492.010	Transfer to General Fund	10,000	0	0%	20,500	20,548	100%
	Interfund Transfers Totals:	10,000	0	0%	20,500	20,548	100%
	Fire Fund Revenue Totals:	589,500	232,661	39%	195,300	183,102	94%
	Fire Fund Expenditure Totals:	581,700	128,203	22%	202,300	151,305	75%
	Fire Fund Totals:	7,800	104,458	1,339%	(7,000)	31,797 (454%)	

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Library Fund</u>							
<u>Property Taxes</u>							
04-301.100	Real Estate Tax - Current	77,000	72,876	95%	76,000	71,623	94%
04-301.400	Real Estate Tax - Claims	1,000	541	54%	1,400	426	30%
04-301.600	Real Estate Tax - Interim	100	55	55%	200	27	14%
	Property Taxes Totals:	78,100	73,472	94%	77,600	72,076	93%
<u>Interest</u>							
04-341.000	Interest Income	100	31	31%	200	47	23%
	Interest Totals:	100	31	31%	200	47	23%
<u>Miscellaneous</u>							
04-380.000	Miscellaneous Revenue	0	0	0%	0	0	0%
	Miscellaneous Totals:	0	0	0%	0	0	0%
<u>Prior Year Resv</u>							
04-396.000	Prior Year Reserves	0	0	0%	0	0	0%
	Prior Year Resv Totals:	0	0	0%	0	0	0%
<u>Library Services</u>							
04-456.305	Allentown Library Services	81,600	40,780	50%	83,700	40,780	49%
	Library Services Totals:	81,600	40,780	50%	83,700	40,780	49%
<u>Miscellaneous Expense</u>							
04-480.005	Financial Service Fees	0	0	0%	0	0	0%
04-480.454	Real Estate Tax Collections	300	273	91%	300	293	98%
	Miscellaneous Expense Totals:	300	273	91%	300	293	98%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Library Fund</u>							
<u>Prior Year</u>							
04-491.000	Refunds of Prior Year Revenue	0	0	0%	0	315	0%
	Prior Year Totals:	0	0	0%	0	315	0%
	Library Fund Revenue Totals:	78,200	73,503	94%	77,800	72,123	93%
	Library Fund Expenditure Totals:	81,900	41,053	50%	84,000	41,388	49%
	Library Fund Totals:	(3,700)	32,450 (877%)		(6,200)	30,735 (496%)	

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Water Fund</u>							
<u>Interest</u>							
06-341.000	Interest Income	7,000	1,476	21%	5,000	2,711	54%
	Interest Totals:	7,000	1,476	21%	5,000	2,711	54%
<u>System Revenue</u>							
06-378.100	Metered Sales	1,380,000	704,698	51%	1,394,900	686,717	49%
06-378.910	Tapping Fees	500	854	171%	1,000	104	10%
	System Revenue Totals:	1,380,500	705,552	51%	1,395,900	686,821	49%
<u>Miscellaneous</u>							
06-380.000	Miscellaneous Revenue	0	200	0%	0	220	0%
	Miscellaneous Totals:	0	200	0%	0	220	0%
<u>Asset Disposal</u>							
06-391.100	Sale of Fixed Assets	0	0	0%	0	0	0%
	Asset Disposal Totals:	0	0	0%	0	0	0%
<u>Prior Year</u>							
06-393.120	Note Proceeds	0	0	0%	0	0	0%
06-393.121	Bond Proceeds	0	0	0%	0	0	0%
	Prior Year Totals:	0	0	0%	0	0	0%
<u>Prior Year Exp</u>							
06-395.000	Refund of Prior Year Expenses	0	0	0%	0	0	0%
	Prior Year Exp Totals:	0	0	0%	0	0	0%

Acct No	Account Description	2012	06/12	% of	2011	06/11	% of
		Current Year Budget	Current YTD Actual	Budget	Prior Year Budget	Prior YTD Actual	Budget
<u>Water Fund</u>							
<u>Prior Year Resv</u>							
06-396.000	Prior Year Reserves	0	0	0%	0	0	0%
	Prior Year Resv Totals:	0	0	0%	0	0	0%
<u>Wages</u>							
06-448.130	DPW--Utility Supervisor	34,800	16,705	48%	33,600	16,140	48%
06-448.141	Clerical--Full Time	14,900	6,958	47%	21,600	10,393	48%
06-448.142	Aide to Public Works Director	26,700	12,828	48%	25,800	12,394	48%
06-448.143	DPW - Full Time	94,300	45,757	49%	109,800	43,629	40%
06-448.149	DPW--Part Time	2,200	1,210	55%	2,000	970	49%
06-448.181	Double Time	2,500	410	16%	2,000	827	41%
06-448.183	Overtime	5,500	1,090	20%	5,000	2,737	55%
06-448.189	On - Call	10,000	5,005	50%	9,500	5,015	53%
06-448.231	Vehicle Fuel	10,400	5,195	50%	7,700	5,596	73%
06-448.232	Generator Fuel	500	0	0%	0	0	0%
06-448.240	Supplies	19,000	7,353	39%	20,000	105	1%
06-448.251	Vehicle Maintenance	5,000	2,186	44%	5,000	2,323	46%
06-448.260	Minor Equipment & Small Tools	7,100	804	11%	17,500	221	1%
06-448.311	Auditing & Accounting Services	1,200	1,200	100%	1,200	800	67%
06-448.312	Consulting Services	0	0	0%	1,200	0	0%
06-448.313	Engineering Services	5,000	0	0%	5,000	936	19%
06-448.315	General Services	100	500	500%	5,000	65	1%
06-448.316	Testing & Calibration Services	4,900	1,150	23%	0	1,150	0%
06-448.317	Contracted Services	5,000	0	0%	5,000	0	0%
06-448.319	Computer Equip & Maint Svcs	7,300	4,509	62%	7,400	3,978	54%
06-448.320	Telephone	1,000	463	46%	1,300	613	47%
06-448.325	Postage	3,500	2,058	59%	5,000	2,048	41%
06-448.342	Printing	2,100	2,095	100%	2,100	1,841	88%
06-448.361	Electric	8,000	3,744	47%	9,300	4,106	44%
06-448.363	Hydrant Rental	14,100	5,315	38%	14,100	6,149	44%
06-448.367	Water Purchases - Allentown	820,000	326,499	40%	820,000	324,088	40%
06-448.368	Water Purchases - Bethlehem	4,300	1,742	41%	4,300	2,042	47%
06-448.369	Water Purchase-South Whitehall	8,100	1,960	24%	8,600	1,975	23%
06-448.373	Facilities Maintenance	5,000	2,054	41%	2,500	1,225	49%
06-448.375	Equipment Maintenance	2,500	99	4%	1,000	99	10%
06-448.421	Training	1,000	35	4%	1,000	191	19%
06-448.605	Flexer Avenue Waterline	0	0	0%	150,000	16,245	11%
06-448.606	Clearwood Dr Waterline	0	0	0%	150,000	17,558	12%
06-448.699	Capital Reserve	0	0	0%	0	0	0%
06-448.700	Capital Equipment	25,000	0	0%	30,000	30,000	100%
06-448.740	Maintenance Reserve	0	0	0%	0	0	0%
06-448.800	Depreciation	68,000	0	0%	0	0	0%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Water Fund</u>							
<u>Wages (Cont.)</u>							
	Wages Totals:	1,219,000	458,924	38%	1,483,500	515,459	35%
<u>Debt Service - Principal</u>							
06-471.202	Principal - 2010 Bond	18,700	0	0%	19,300	0	0%
06-471.350	Principal - Lease Pmt	5,000	3,859	77%	2,600	2,867	110%
	Debt Service - Principal Totals:	23,700	3,859	16%	21,900	2,867	13%
<u>Debt Service - Interest</u>							
06-472.202	Interest - 2010 Bonds	10,300	5,167	50%	10,300	5,154	50%
06-472.350	Interest - Lease Pmt	400	222	56%	300	395	132%
	Debt Service - Interest Totals:	10,700	5,389	50%	10,600	5,549	52%
<u>Miscellaneous</u>							
06-480.000	Miscellaneous Expense	100	0	0%	100	0	0%
06-480.005	Financial Service Fees	1,500	602	40%	6,000	611	10%
06-480.010	Credit Card Service Fees	4,000	964	24%	0	20	0%
	Miscellaneous Totals:	5,600	1,566	28%	6,100	631	10%
<u>Insurance</u>							
06-486.351	Insurance - Commercial	2,100	2,174	104%	2,100	2,133	102%
06-486.352	Insurance - Business Auto	2,100	2,247	107%	1,900	2,142	113%
06-486.354	Insurance - Workers Comp	7,800	4,683	60%	7,400	7,814	106%
	Insurance Totals:	12,000	9,104	76%	11,400	12,089	106%
<u>Employee Benefits</u>							
06-487.156	Insurance - Health	68,800	43,318	63%	77,800	43,914	56%
06-487.158	Insurance - Life & Disability	1,700	968	57%	1,700	841	49%
06-487.160	Pension	24,000	0	0%	23,200	23,198	100%
06-487.161	Social Security Tax	14,400	7,153	50%	16,100	7,333	46%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Water Fund</u>							
<u>Employee Benefits (Cont.)</u>							
	Employee Benefits Totals:	108,900	51,439	47%	118,800	75,286	63%
<u>Prior Year</u>							
06-491.000	Refunds of Prior Year Revenue	0	0	0%	0	0	0%
	Prior Year Totals:	0	0	0%	0	0	0%
<u>Interfund Transfers</u>							
06-492.010	Transfer to General Fund	199,200	0	0%	97,500	0	0%
	Interfund Transfers Totals:	199,200	0	0%	97,500	0	0%
	Water Fund Revenue Totals:	1,387,500	707,228	51%	1,400,900	689,752	49%
	Water Fund Expenditure Totals:	1,579,100	530,281	34%	1,749,800	611,881	35%
	Water Fund Totals:	(191,600)	176,947 (92%)		(348,900)	77,871 (22%)	

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Sewer Fund</u>							
<u>Interest</u>							
08-341.000	Interest Income	8,700	759	9%	7,100	1,006	14%
	Interest Totals:	8,700	759	9%	7,100	1,006	14%
<u>Sanitation Fees</u>							
08-364.110	Tapping Fees	500	3,008	602%	1,000	24	2%
08-364.120	Sewer Rent	1,360,000	675,744	50%	1,360,000	683,793	50%
08-364.301	Sewer Assessments	0	0	0%	0	0	0%
	Sanitation Fees Totals:	1,360,500	678,752	50%	1,361,000	683,817	50%
<u>Miscellaneous</u>							
08-380.000	Miscellaneous Revenue	0	0	0%	0	0	0%
	Miscellaneous Totals:	0	0	0%	0	0	0%
<u>Asset Disposal</u>							
08-391.100	Sale of Fixed Assets	0	0	0%	0	0	0%
	Asset Disposal Totals:	0	0	0%	0	0	0%
<u>Prior Year</u>							
08-393.120	Note Proceeds	0	0	0%	0	0	0%
08-393.121	Bond Proceeds	0	0	0%	0	0	0%
	Prior Year Totals:	0	0	0%	0	0	0%
<u>Prior Year Exp</u>							
08-395.000	Refund of Prior Year Expenses	0	0	0%	0	0	0%
	Prior Year Exp Totals:	0	0	0%	0	0	0%

Acct No	Account Description	2012	06/12	% of	2011	06/11	% of
		Current Year Budget	Current YTD Actual	Budget	Prior Year Budget	Prior YTD Actual	Budget
<u>Sewer Fund</u>							
<u>Prior Year Resv</u>							
08-396.000	Prior Year Reserves	0	0	0%	0	0	0%
	Prior Year Resv Totals:	0	0	0%	0	0	0%
<u>Wages</u>							
<u>Sewer System</u>							
08-429.130	DPW--Utility Supervisor	34,800	16,705	48%	33,600	16,140	48%
08-429.141	Clerical--Full Time	14,900	6,958	47%	21,600	10,393	48%
08-429.142	Aide to Public Works Director	26,700	12,828	48%	25,800	12,394	48%
08-429.143	DPW - Full Time	94,300	45,757	49%	109,800	43,629	40%
08-429.149	DPW--Part Time	0	0	0%	0	0	0%
08-429.181	Double Time	2,500	410	16%	2,000	827	41%
08-429.183	Overtime	5,500	1,090	20%	5,000	2,737	55%
08-429.189	On - Call	10,000	5,005	50%	9,500	5,015	53%
08-429.231	Vehicle Fuel	9,900	5,195	52%	7,700	5,596	73%
08-429.232	Generator Fuel	1,000	0	0%	0	0	0%
08-429.240	Supplies	8,000	1,474	18%	9,000	280	3%
08-429.251	Vehicle Maintenance	5,000	2,187	44%	5,000	2,352	47%
08-429.260	Minor Equipment & Small Tools	3,800	948	25%	4,000	221	6%
08-429.311	Auditing & Accounting Services	1,200	1,200	100%	1,200	800	67%
08-429.313	Engineering Services	12,500	3,145	25%	12,500	10,908	87%
08-429.315	General Services	1,800	0	0%	1,800	125	7%
08-429.317	Contracted Services	20,000	1,655	8%	15,000	1,585	11%
08-429.319	Computer Equip & Maint Svcs	7,300	4,509	62%	7,400	4,475	60%
08-429.320	Telephone	800	263	33%	0	361	0%
08-429.325	Postage	2,500	1,411	56%	3,000	1,500	50%
08-429.342	Printing	1,500	1,234	82%	1,500	980	65%
08-429.361	Electric	11,400	5,705	50%	10,800	6,535	61%
08-429.367	Disposal Cost - Allentown	545,000	0	0%	545,000	0	0%
08-429.368	Disposal Cost - Bethlehem	200,000	33,033	17%	200,000	98,095	49%
08-429.372	I&I--Repairs & Maintenance	200,000	16,762	8%	90,000	67,245	75%
08-429.373	Facilities Maintenance	10,000	2,705	27%	10,000	600	6%
08-429.375	Equipment Maintenance	1,000	404	40%	1,000	176	18%
08-429.421	Training	300	0	0%	300	161	54%
08-429.530	Transmission-Allentown	5,100	0	0%	5,100	0	0%
08-429.531	Transmission-Fountain Hill	1,400	261	19%	1,700	710	42%
08-429.532	Transmission-Emmaus	6,900	0	0%	5,500	1,323	24%
08-429.533	Transmission-LCA	17,700	4,201	24%	14,800	4,561	31%
08-429.534	Debt Service-Allentown	65,400	0	0%	65,400	0	0%
08-429.535	Debt Service-Bethlehem	6,100	6,129	100%	6,100	6,129	100%
08-429.536	Debt Service-Fountain Hill	2,400	600	25%	2,400	1,200	50%
08-429.600	Capital Construction	8,400	0	0%	0	0	0%

Acct No	Account Description	2012	06/12	% of	2011	06/11	% of
		Current Year Budget	Current YTD Actual	Budget	Prior Year Budget	Prior YTD Actual	Budget
<u>Sewer Fund</u>							
Wages							
<u>Sewer System (Cont.)</u>							
08-429.601	Patricia Drive Pump Station	285,000	269,426	95%	310,000	4,669	2%
08-429.604	Riverside Dr Pump Stn Rehab	0	0	0%	100,000	0	0%
08-429.605	Montgomery St Sewer Replcmnt	0	2,381	0%	60,000	0	0%
08-429.699	Capital Reserve	0	0	0%	0	0	0%
08-429.700	Capital Equipment	25,000	0	0%	140,000	122,364	87%
08-429.740	Maintenance Reserve	0	0	0%	0	0	0%
08-429.800	Depreciation	297,300	0	0%	0	0	0%
	Wages						
	Sewer System Totals:	1,952,400	453,581	23%	1,843,500	434,086	24%
<u>Debt Service - Principal</u>							
08-471.202	Principal - 2010 Bonds	233,400	0	0%	223,400	0	0%
08-471.350	Principal - Lease Pmt	5,000	3,859	77%	2,600	2,867	110%
	Debt Service - Principal Totals:	238,400	3,859	2%	226,000	2,867	1%
<u>Debt Service - Interest</u>							
08-472.202	Interest - 2010 Bonds	13,300	6,663	50%	21,500	10,307	48%
08-472.350	Interest - Lease Pmt	400	222	56%	300	395	132%
	Debt Service - Interest Totals:	13,700	6,885	50%	21,800	10,702	49%
<u>Miscellaneous</u>							
08-480.000	Miscellaneous Expense	100	0	0%	100	0	0%
08-480.005	Financial Service Fees	2,000	602	30%	8,000	0	0%
08-480.010	Credit Card Service Fees	4,000	964	24%	0	20	0%
	Miscellaneous Totals:	6,100	1,566	26%	8,100	20	0%
<u>Insurance</u>							
08-486.351	Insurance - Commercial	2,100	2,174	104%	2,100	2,133	102%
08-486.352	Insurance - Business Auto	2,100	2,247	107%	1,900	2,142	113%
08-486.354	Insurance - Workers Comp	7,800	4,683	60%	7,400	7,814	106%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Sewer Fund</u>							
<u>Insurance (Cont.)</u>							
	Insurance Totals:	12,000	9,104	76%	11,400	12,089	106%
<u>Employee Benefits</u>							
08-487.156	Insurance - Health	68,800	43,318	63%	77,800	43,914	56%
08-487.158	Insurance - Life & Disability	1,700	968	57%	1,700	841	49%
08-487.160	Pension	24,000	0	0%	23,200	23,198	100%
08-487.161	Social Security Tax	14,600	7,060	48%	15,900	7,259	46%
	Employee Benefits Totals:	109,100	51,346	47%	118,600	75,212	63%
<u>Prior Year</u>							
08-491.000	Refunds of Prior Year Revenue	0	0	0%	0	0	0%
	Prior Year Totals:	0	0	0%	0	0	0%
<u>Interfund Transfers</u>							
08-492.010	Transfer to General Fund	199,200	0	0%	97,500	0	0%
	Interfund Transfers Totals:	199,200	0	0%	97,500	0	0%
	Sewer Fund Revenue Totals:	1,369,200	679,511	50%	1,368,100	684,823	50%
	Sewer Fund Expenditure Totals:	2,530,900	526,341	21%	2,326,900	534,976	23%
	Sewer Fund Totals:	(1,161,700)	153,170 (13%)		(958,800)	149,847 (16%)	

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Refuse & Recycling Fund</u>							
<u>Interest</u>							
10-341.000	Interest Income	0	63	0%	0	0	0%
	Interest Totals:	0	63	0%	0	0	0%
<u>Sanitation Fees</u>							
10-364.300	Solid Waste Collection	1,600,000	1,177,672	74%	0	0	0%
10-364.400	Freon Decal Sales	1,000	520	52%	0	0	0%
10-364.500	Recycling Container Sales	500	400	80%	0	0	0%
10-364.600	Recycling Proceeds	62,500	23,616	38%	0	0	0%
10-364.700	PA Refuse Surcharge	25,000	18,645	75%	0	0	0%
	Sanitation Fees Totals:	1,689,000	1,220,853	72%	0	0	0%
<u>Administration</u>							
10-401.325	Postage	2,800	1,405	50%	0	0	0%
10-401.342	Printing	1,200	1,234	103%	0	0	0%
	Administration Totals:	4,000	2,639	66%	0	0	0%
<u>Data Processing</u>							
10-407.261	Computer Equipment	5,000	2,488	50%	0	0	0%
10-407.319	Computer Programming & Maint	0	0	0%	0	0	0%
	Data Processing Totals:	5,000	2,488	50%	0	0	0%
<u>Buildings & Plant</u>							
10-409.240	Supplies	0	374	0%	0	0	0%
	Buildings & Plant Totals:	0	374	0%	0	0	0%
<u>Wages</u>							
10-426.141	Clerical--Full Time	14,900	7,597	51%	0	0	0%
10-426.147	Recycling Center - Part Time	6,000	3,124	52%	0	0	0%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Refuse & Recycling Fund</u>							
<u>Wages (Cont.)</u>							
	Wages Totals:	20,900	10,721	51%	0	0	0%
<u>Sanitation</u>							
10-427.300	Refuse Collection Services	1,482,800	859,855	58%	0	0	0%
10-427.301	PA Refuse Collection Surcharge	0	0	0%	0	0	0%
10-427.302	Recycling Costs	87,500	0	0%	0	0	0%
10-427.303	Grass Collection Services	8,000	5,955	74%	0	0	0%
	Sanitation Totals:	1,578,300	865,810	55%	0	0	0%
<u>Fees & Misc</u>							
10-480.010	Credit Card Transaction Fees	4,000	964	24%	0	0	0%
	Fees & Misc Totals:	4,000	964	24%	0	0	0%
<u>Employee Benefits</u>							
10-487.161	Social Security Tax	1,600	820	51%	0	0	0%
	Employee Benefits Totals:	1,600	820	51%	0	0	0%
<u>Collections</u>							
10-489.317	Collection Agency Services	200	0	0%	0	0	0%
	Collections Totals:	200	0	0%	0	0	0%
<u>Prior Year</u>							
10-491.000	Refunds of Prior Year Revenue	0	0	0%	0	0	0%
	Prior Year Totals:	0	0	0%	0	0	0%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Refuse & Recycling Fund</u>							
<u>Department 10-492</u>							
10-492.010	Transfer to General Fund	182,200	0	0%	0	0	0%
	Department 10-492 Totals:	182,200	0	0%	0	0	0%
	Refuse & Recycling Fund Revenue Totals:	1,689,000	1,220,916	72%	0	0	0%
	Refuse & Recycling Fund Expenditure Totals:	1,796,200	883,816	49%	0	0	0%
	Refuse & Recycling Fund Totals:	(107,200)	337,100	(314%)	0	0	0%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Debt Service Fund</u>							
<u>Interfund Transfers</u>							
20-392.010	Transfer from General Fund	171,400	31,970	19%	175,400	31,890	18%
	Interfund Transfers Totals:	171,400	31,970	19%	175,400	31,890	18%
<u>Debt Service - Principal</u>							
20-471.202	Principal - 2010 Bonds	107,900	0	0%	112,300	0	0%
	Debt Service - Principal Totals:	107,900	0	0%	112,300	0	0%
<u>Debt Service - Interest</u>							
20-472.202	Interest - 2010 Bonds	63,000	31,470	50%	62,000	31,390	51%
	Debt Service - Interest Totals:	63,000	31,470	50%	62,000	31,390	51%
<u>Department 20-480</u>							
20-480.005	Financial Service Fees	500	500	100%	1,100	500	45%
	Department 20-480 Totals:	500	500	100%	1,100	500	45%
	Debt Service Fund Revenue Totals:	171,400	31,970	19%	175,400	31,890	18%
	Debt Service Fund Expenditure Totals:	171,400	31,970	19%	175,400	31,890	18%
	Debt Service Fund Totals:	0	0	0%	0	0	0%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Highway Aid Fund</u>							
<u>Interest</u>							
35-341.000	Interest Income	500	64	13%	1,000	200	20%
	Interest Totals:	500	64	13%	1,000	200	20%
<u>State-Shared Revenue</u>							
35-355.020	Motor Vehicle Fuels Tax	319,500	318,581	100%	307,300	314,102	102%
35-355.030	Road Turnback	1,100	1,080	98%	1,100	1,080	98%
	State-Shared Revenue Totals:	320,600	319,661	100%	308,400	315,182	102%
<u>Prior Year Exp</u>							
35-395.000	Refund of Prior Year Expenses	0	0	0%	0	0	0%
	Prior Year Exp Totals:	0	0	0%	0	0	0%
<u>Prior Year Resv</u>							
35-396.000	Prior Year Reserves	0	0	0%	0	0	0%
	Prior Year Resv Totals:	0	0	0%	0	0	0%
<u>Snow Removal</u>							
35-432.245	Snow Removal Salt	75,000	8,407	11%	75,000	59,351	79%
	Snow Removal Totals:	75,000	8,407	11%	75,000	59,351	79%
<u>Traffic Control</u>							
35-433.246	Signs & Street Markings	0	0	0%	20,100	0	0%
35-433.362	Traffic Signals	19,700	17,297	88%	4,000	1,699	42%
	Traffic Control Totals:	19,700	17,297	88%	24,100	1,699	7%

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Highway Aid Fund</u>							
<u>Street Lighting</u>							
35-434.361	Electric	145,000	65,252	45%	150,000	70,301	47%
	Street Lighting Totals:	145,000	65,252	45%	150,000	70,301	47%
<u>Streets & Bridges</u>							
35-438.450	Road Program	278,500	0	0%	519,900	0	0%
35-438.700	Capital Equipment	26,000	0	0%	50,000	50,000	100%
35-438.740	Equipment Reserve	0	0	0%	0	0	0%
	Streets & Bridges Totals:	304,500	0	0%	569,900	50,000	9%
	Highway Aid Fund Revenue Totals:	321,100	319,725	100%	309,400	315,382	102%
	Highway Aid Fund Expenditure Totals:	544,200	90,956	17%	819,000	181,351	22%
	Highway Aid Fund Totals:	(223,100)	228,769	(103%)	(509,600)	134,031	(26%)

Acct No	Account Description	2012 Current Year Budget	06/12 Current YTD Actual	% of Budget	2011 Prior Year Budget	06/11 Prior YTD Actual	% of Budget
<u>Subdivision Escrow Fund</u>							
<u>Interfund Transfers</u>							
91-492.060	Transfer to Water Fund	0	0	0%	0	0	0%
	Interfund Transfers Totals:	0	0	0%	0	0	0%
	Subdivision Escrow Fund Totals:	0	0	0%	0	0	0%
	Grand Totals:	(2,109,698)	1,694,190	(80%)	(3,004,100)	573,872	(19%)

Report Criteria:

Account.Acct No = All

Account Detail

Report Criteria:

Invoice.GL Acct = 01100000-01492910

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
25	Altemos/Atlantic Fuels	58755	ACCT# 153208 Oil-Black River Rd-6/27/2012	06/27/2012	296.16		
	Total 25				296.16	.00	
3	Anda Car Wash	06302012	2012-June-Police car washes	06/30/2012	70.00		
	Total 3				70.00	.00	
140	Baillie, Genevieve	07202012	mileage:plygrnd progrm	07/20/2012	118.77		
	Total 140				118.77	.00	
866	Bank of America	07092012	2012 Summer Employees-criminal record checks	07/09/2012	20.00		
			Refreshments for County Co-op mtg		39.27		
			PST Repair License-Randy's computer		49.00		
	Total 866				108.27	.00	
48	Berkheimer Associates	06292012	2012-June-LST Comm	06/29/2012	342.67		
	Total 48				342.67	.00	
1333	Berks County Intermediate Unit	00045835	2Q2012-real estate interims	06/29/2012	3.33		
	Total 1333				3.33	.00	
1154	Budget Instant Print	11622	Police:vehicle inspection log/property in custody repr	07/13/2012	537.29		
	Total 1154				537.29	.00	
1429	Cedar Crest Emergicenter	00039099	5-Breath Alcohol/Drug Testing-12/5/11-4/26/12	07/10/2012	265.00		
	Total 1429				265.00	.00	
81	Ceridian Benefit Services	332293330	Monthly Service Charge-June 2012	07/02/2012	37.64		
	Total 81				37.64	.00	
82	CodeMaster	CDM-014-85	2012-June-Commercial inspections	06/30/2012	895.00		
			2012-June-Plan & Drawing Review		1,850.00		
			2012-June-Residential inspections		1,665.00		
	Total 82				4,410.00	.00	
53	Coopersburg Materials	Q11668	SP9.5	06/30/2012	192.15		
	Total 53				192.15	.00	
99	D & A Emergency Equipment Inc	19051	Police-battery/stinger charger	07/10/2012	71.00		
	Total 99				71.00	.00	
104	Davidheiser's Inc.	110972	Cars Tested & Certified-July 2012	07/05/2012	440.00		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
	Total 104				440.00	.00	
1148	Deer Park	30436481527	2012-June-Acct#0436481527-Admin	07/04/2012	18.72		
		30436481543	2012-June-Acct#0436481543-Police	07/04/2012	10.40		
		30436481576	2012-June-Acct#0436481576-DPW	07/04/2012	36.49		
	Total 1148				65.61	.00	
1366	DiMatteo, Antonella	06292012	mileage-plygrnd program	06/29/2012	95.46		
	Total 1366				95.46	.00	
114	Dispatch Answering Service	000204A58	610-782-5572-July 2012 Answr Service/Pump Stn Alrm-July2012	07/13/2012	15.00 155.00		
	Total 114				170.00	.00	
128	Ecco Communications LLC	59782	#207-repair connection on power plug	06/29/2012	35.00		
	Total 128				35.00	.00	
745	Farm & Home Oil Company	504905	Unleaded	07/10/2012	181.28		
			Unleaded		362.56		
			Unleaded		2,356.63		
		504926	Diesel	07/10/2012	1,891.36		
		508235	Fuel for generator/ESFC	07/13/2012	398.01		
	Total 745				5,189.84	.00	
39	Fonzone and Ashley	48761	2012-June-Bankruptcy	07/01/2012	913.00		
		48762	2012-June-Giles-conditional use	07/01/2012	374.00		
		48763	2012-June-LC Detox Conditional Use	07/01/2012	682.00		
		48764	2012-June-Monthly Meetings	07/01/2012	1,477.00		
		48765	2012-June-Patricia Drive Pump Stn	07/01/2012	1,188.00		
		48766	2012-June-Biundo-Zoning Ord Violation	07/01/2012	437.25		
		48767	2012-June-comprehensive plan review	07/01/2012	385.00		
		48768	2012-June-ESFC-purchase pumper truck	07/01/2012	33.00		
		48769	2012-June-Almgren-code enforcement-bldg permits	07/01/2012	176.00		
		48770	2012-June-(MERT)	07/01/2012	66.00		
		48772	2012-June-Municipal Liens-filings	07/01/2012	506.25		
		48773	2012-June-Planning Commission	07/01/2012	110.00		
		48774	2012-June-Sheriff's sale	07/01/2012	55.00		
		48775	2012-June-Steven J Inc vs Sal Twmsp ZHB	07/01/2012	22.00		
		48776	2012-June-Uhl major subdivision	07/01/2012	88.00		
		48777	2012-June-Municipal Liens	07/01/2012	120.00		
	Total 39				6,632.50	.00	
1365	Foulke, Samantha	07132012	tennis clinic-plygrnd program	07/13/2012	200.00		
	Total 1365				200.00	.00	
243	Gross McGinley LLP	07012012	Hearings/Decsns/Misc-June 2012	07/01/2012	1,075.00		
	Total 243				1,075.00	.00	
157	Hebelka, Joseph	02082011	Plann Comm Mtg	07/11/2012	25.00 -		
		06142011	Plann Comm Mtg	07/11/2012	25.00 -		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
		07102012	Plann Comm Mtg-replc 3 stale checks	07/10/2012	75.00	75.00	07/11/2012
		07122011	Plann Comm Mtg	07/11/2012	25.00 -		
	Total 157				.00	75.00	
1430	Jacoby, Patrick	07162012	mileage-plygrnd program	07/16/2012	47.73		
	Total 1430				47.73	.00	
1380	Keystone Code Consulting	10262	Commercial inspection-Detox Facility-June 2012 Residential inspections-June 2012	07/03/2012	1,000.00 160.00		
	Total 1380				1,160.00	.00	
303	Keystone Consulting Engineers	130322	Flexer Ave Road Recons-Mar/Apr/May 2012	06/19/2012	2,963.00		
		130323	Reimb inv:Lehigh County Corrections Center	06/19/2012	128.00		
		130325	Reimb inv:Lehigh County Detox Facility	06/19/2012	2,622.38		
		130327	Lindberg BB Courts resurfacing-May 2012	06/19/2012	868.15		
		130330	Reimb inv:Hoeing	06/19/2012	252.50		
		130650	Gatta property drainage review-June 2012	07/11/2012	1,282.88		
		130654	Hazard Mitigation Plan-June 2012	07/11/2012	358.00		
		130655	Salisbury Twmsp Zoning Ordinance Review-June 20	07/11/2012	716.00		
	Total 303				9,190.91	.00	
338	Lehigh County Law Department	07112012	File Ord: 2012-Transfers & Appropriations-Budget	07/11/2012	20.00	20.00	07/12/2012
	Total 338				20.00	20.00	
348	Lowe and Moyer Garage Inc.	112480	#7-rebuild turbo	06/27/2012	824.17		
	Total 348				824.17	.00	
358	Macmillian Oil Co of Allentown	18384	oil	06/25/2012	212.18		
	Total 358				212.18	.00	
387	Monarch Precast Concrete Corp	0361075-IN	Concrete "C" top	06/27/2012	158.00		
		0361184-IN	Concrete "C" top	07/12/2012	158.00		
	Total 387				316.00	.00	
1261	Municipal Capital Corp	06282012	Lease 7 of 12-Interest-office equipmnt fr Stratix Syst	06/28/2012	223.40		
			Lease 7 of 12-Princ-office equipmnt fr Stratix Syst		2,179.00		
		1297887	Pynt #6 of 12 for 3 - 2011 Dodge Chargers-Interest	07/02/2012	581.49		
			Pynt #6 of 12 for 3 - 2011 Dodge Chargers-Princ		6,229.12		
	Total 1261				9,213.01	.00	
428	PA Municipal Health Ins Coop	07012012	2012-Aug coverage	07/01/2012	67,395.78		
	Total 428				67,395.78	.00	
430	PA One Call System Inc.	0000490520	2012-June Voice/Fax Messages	06/30/2012	258.02		
	Total 430				258.02	.00	
441	PA Unemploymnt Compenstn Fund	07102012	2Q2012-Bettuccio/Baglini	07/10/2012	250.80		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
	Total 441				250.80	.00	
431	Pennsylvania State University	07162012	PA Abstract CD-ROM	07/16/2012	55.00		
	Total 431				55.00	.00	
471	PPL Electric Utilities	07052012	62400-52006-July 2012	07/05/2012	18.58		
		07112012	54060-05002-July 2012	07/11/2012	20.94		
		07132012	82900-03000-ESFC-July-2012	07/13/2012	711.84		
	Total 471				751.36	.00	
496	Reliable Sign & Striping	558	Extensions/base/signs	06/07/2012	1,396.61		
		627	Street sign	06/21/2012	27.62		
		638	Posts/signs	06/25/2012	158.12		
		654	9" ext 2 sided street sign	06/29/2012	33.24		
	Total 496				1,615.59	.00	
188	Sabo, Donald	07032012	2012-College tuition	07/03/2012	150.00		
	Total 188				150.00	.00	
536	Service Electric Cable TV	7/2/2012	Munic prolog-July 2012	07/02/2012	39.95		
			Prolog Express - July 2012		69.95		
	Total 536				109.90	.00	
1307	Service Electric Telephone Co	07152012	ESFC-7/2012	07/15/2012	78.04		
			Acct#-0000044158-Minger phone line-7/2012		19.36		
			Acct#-0000044158-Twp phone lines-7/2012		527.70		
	Total 1307				625.10	.00	
537	Service Tire Truck Centers	F92216-01	Tire for trailer	06/25/2012	129.34		
		G04113-01	Police-8 tires	07/05/2012	1,098.52		
			Tire for trailer		120.84		
		G17236-01	casing credits	07/17/2012	60.00 -		
	Total 537				1,288.70	.00	
545	Signal Service Inc.	2934	CC&SB/EB I78-replcd LED modules	06/29/2012	1,446.00		
	Total 545				1,446.00	.00	
558	Staples Credit Plan	06272012	Inv #55124-right-to-know	06/27/2012	10.76		
			Inv #27376-P/Z Ink		47.97		
			Inv #56416-fliers for summer program		238.00		
			Inv #58165-right-to-know		3.58		
	Total 558				300.31	.00	
569	Stotz/Fatzinger Office Supply	69095	Plastic knives for kitchen	07/09/2012	4.29		
			Admin-copier paper/notebook paper/highlighters		175.02		
		69361	Plastic cups	07/12/2012	58.80		
			Audio tapes/highlighters		18.88		
		69757	Spoons-DPW	07/19/2012	11.99		
			finance-file folders/file boxes		123.71		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
	Total 569				392.69	.00	
1163	Stratix Systems Inc	213137 1	Toner for laserjet 4250	07/05/2012	99.00		
	Total 1163				99.00	.00	
580	Swank Motion Pictures Inc.	RG1699077	2012-Movie for park program	06/27/2012	471.00		
	Total 580				471.00	.00	
124	Times News	45-07112012	Ad:Environmental Advisory Committee Mtg-7/18/201	07/12/2012	25.48		
	Total 124				25.48	.00	
619	Veritext/PA Reporting Co. LLC	PA1508861	BOC Mtg 6/28/2012-conditional use hearing	07/09/2012	115.00		
	Total 619				115.00	.00	
620	Verizon	07032012	610-433-0563-monitor traffic signals CCB-7/2012	07/03/2012	31.12		
	Total 620				31.12	.00	
640	Whitehall Turf Equipment	261709	parts for mower	07/16/2012	62.66		
	Total 640				62.66	.00	

Total Paid: 95.00
Total Unpaid: 116,688.20
Grand Total: 116,783.20

Report Criteria:

Invoice.GL Acct = 01100000-01492910

Report Criteria:

Invoice.GL Acct = 03100000-03492010

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
1333	Berks County Intermediate Unit	00045835	2Q2012-real estate interims	06/29/2012	.59		
	Total 1333				.59	.00	
745	Farm & Home Oil Company	504905	Unleaded	07/10/2012	362.56		
		504926	Diesel	07/10/2012	1,050.76		
	Total 745				1,413.32	.00	
275	Hunter Keystone Peterbilt LP	2-221870049	ESFC#20-41ck engine light on-reset codes	07/05/2012	148.50		
	Total 275				148.50	.00	
979	Knox Company, The	NVO0505512	WSFC-repair knox box in chief's truck	06/13/2012	223.00		
	Total 979				223.00	.00	

Total Paid: -
Total Unpaid: 1,785.41
Grand Total: 1,785.41

Report Criteria:

Invoice.GL Acct = 04100000-04491000

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
1333	Berks County Intermediate Unit	00045835	2Q2012-real estate interims	06/29/2012	.20		
Total 1333					.20	.00	

Total Paid: -
Total Unpaid: .20
Grand Total: .20

Report Criteria:

Invoice.GL Acct = 06100000-06492010

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
49	Bethlehem, City of	07072012	2012-June-4 resale customers 2012-June-Hydrant rental	07/07/2012	337.11 880.00		
	Total 49				1,217.11	.00	
114	Dispatch Answering Service	000204A58	610-782-5025-July 2012	07/13/2012	19.95		
	Total 114				19.95	.00	
745	Farm & Home Oil Company	504905	Unleaded	07/10/2012	181.28		
		504926	Diesel	07/10/2012	280.20		
	Total 745				461.48	.00	
303	Keystone Consulting Engineers	130326	Clearwood Dr water main replac-Apr 2012	06/19/2012	169.88		
		130651	Clearwood Dr water main replac-June 2012	07/11/2012	143.00		
		130652	Flexer Ave Wtr Main replac-June 2012	07/11/2012	128.00		
	Total 303				440.88	.00	
343	Lee Myles Transmissions	5458	#31-rebuild transmission	06/27/2012	1,569.39		
	Total 343				1,569.39	.00	
358	Macmillian Oil Co of Allentown	18384	oil	06/25/2012	212.16		
	Total 358				212.16	.00	
684	Manderbach Ford Inc.	53628	2012-F-350 4X4 - #33	07/18/2012	12,782.00		
	Total 684				12,782.00	.00	
1261	Municipal Capital Corp	06282012	Lease 7 of 12-Interest-office equipmnt fr Stratix Syst Lease 7 of 12-Princ-office equipmnt fr Stratix Syst	06/28/2012	55.85 544.74		
	Total 1261				600.59	.00	
428	PA Municipal Health Ins Coop	07012012	2012-Aug coverage	07/01/2012	6,418.65		
	Total 428				6,418.65	.00	
471	PPL Electric Utilities	07022012	59410-04007-July 2012	07/02/2012	15.91		
		07112012	30460-06001-July 2012	07/11/2012	681.36		
	Total 471				697.27	.00	
537	Service Tire Truck Centers	F92216-01	Tire #33	06/25/2012	58.43		
	Total 537				58.43	.00	
563	Stengel Brothers Inc.	315591	#31-replc ball and U joints	07/10/2012	556.40		
	Total 563				556.40	.00	
620	Verizon	07062012	610-435-4231-Flexer Av wtr pump stn-7/2012	07/06/2012	35.59		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
					<u>35.59</u>	<u>.00</u>	
			Total 620				

Total Paid: -
Total Unpaid: 25,069.90
Grand Total: 25,069.90

Report Criteria:
Invoice.GL Acct = 06100000-06492010

Report Criteria:

Invoice.GL Acct = 08100000-08492010

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
136	Emmaus, Borough of	04132012	2011 Reconciliation	04/13/2012	2,095.30 -		
			1Q2012 sewer		1,834.62		
		1659	2Q20112 sewer	07/18/2012	2,223.85		
	Total 136				1,963.17	.00	
745	Farm & Home Oil Company	504905	Unleaded	07/10/2012	181.28		
		504926	Diesel	07/10/2012	280.20		
	Total 745				461.48	.00	
219	Fountain Hill, Borough of	2012-02	2Q2012 sewer	07/05/2012	221.84		
			3 mo Capital Pymnts-2Q2012		600.00		
	Total 219				821.84	.00	
303	Keystone Consulting Engineers	130328	Montgomery Dr Swr Main Replacement-May 2012	06/19/2012	1,706.26		
		130331	I&I-removal program-May 2012	06/19/2012	692.38		
	Total 303				2,398.64	.00	
343	Lee Myles Transmissions	5458	#31-rebuild transmission	06/27/2012	1,569.40		
	Total 343				1,569.40	.00	
358	Macmillian Oil Co of Allentown	18384	oil	06/25/2012	212.16		
	Total 358				212.16	.00	
684	Manderbach Ford Inc.	53628	2012-F-350 4X4 - #33	07/18/2012	12,782.00		
	Total 684				12,782.00	.00	
387	Monarch Precast Concrete Corp	0361060-IN	Roll 1" joint material-sewer	06/26/2012	45.00		
	Total 387				45.00	.00	
1261	Municipal Capital Corp	06282012	Lease 7 of 12-Interest-office equipmnt fr Stratix Syst	06/28/2012	55.85		
			Lease 7 of 12-Princ-office equipmnt fr Stratix Syst		544.74		
	Total 1261				600.59	.00	
428	PA Municipal Health Ins Coop	07012012	2012-Aug coverage	07/01/2012	6,418.65		
	Total 428				6,418.65	.00	
471	PPL Electric Utilities	07022012	98810-20005-July 2012	07/02/2012	134.26		
			39790-24008-July 2012		152.99		
			49200-35001-July 2012		15.08		
		07052012	47020-14000-July 2012	07/05/2012	14.41		
		07092012	32650-08001-July-2012	07/09/2012	15.15		
			42850-08008-July 2012		14.55		
			15450-07002-July 2012		14.02		
		07112012	56060-06003-July 2012	07/11/2012	14.93		

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
	Total 471				375.39	.00	
537	Service Tire Truck Centers	F92216-01	Tire #33	06/25/2012	58.43		
	Total 537				58.43	.00	
563	Stengel Brothers Inc.	315591	#31-replc ball and U joints	07/10/2012	556.39		
	Total 563				556.39	.00	

Total Paid: -
Total Unpaid: 28,263.14
Grand Total: 28,263.14

Report Criteria:

Invoice.GL Acct = 08100000-08492010

Report Criteria:

Invoice.GL Acct = 10100000-10492010

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
630	Waste Management Inc	39929-2392-4	2012-Disposal flat recycle-Devons June 19, 2012	07/01/2012	230.00		
			2012-Disposal flat recycle-Devons June 26, 2012		230.00		
			2012-Disposal container svc chg Devonshire-July		75.00		
		39930-2392-2	2012-Disposal container svc chg Franko-July	07/01/2012	75.00		
			2012-Disposal flat recycle-Franko-June 22, 2012		230.00		
			2012-Disposal flat recycle-Franko-June 26, 2012		230.00		
		70440-2392-9	2012-Disposal flat recycle-Franko-July 2, 2012	07/17/2012	230.00		
	Total 630				1,300.00	.00	

Total Paid: -
Total Unpaid: 1,300.00

Grand Total: 1,300.00

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
JULY 12, 2012
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned over the proceedings to the Township Manager, Randy Soriano.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the Minutes. All public comments on agenda items would be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and are available pursuant the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that everyone who wishes to speak to come to the podium, sign up, announce themselves, and speak clearly in the microphone. Mr. Soriano added that the speaker has a choice not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township with administrative follow ups on a particular issue.

APPROVAL OF BILLS PAYABLES

Commissioner Brinton inquired about the invoice from Groundhog Lawn and Landscaping. Ms. Bonaskiewich replied that the vendor is used for any weed or grass violations in which the property owners do not take care of themselves. She noted that the property owner is then billed for the service.

Motion by Commissioner Brinton, seconded by Commissioner Martucci, to approve the list of Bills Payables for the period 6/23/2012-7/6/2012, broken down as follows: General Fund - \$38,339.88; Fire Fund - \$3,650.74; Library Fund - \$0; Water Fund - \$73,605.60; Sewer Fund - \$21,477.97; Refuse & Recycling Fund - \$1,169.36; Highway Fund - \$5,813.64. Total of all Funds - \$144,027.19.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0

MINUTES

June 28, 2012

Commissioner Brown declared the June 28, 2012 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

ORDINANCES

None

RESOLUTIONS

Motion to approve Resolution No. 07-2012-1420, revising the Building Fees.

Mr. Soriano noted that at the last Workshop, Ms. Sopka presented the Board with revised residential and commercial building permit fees. He stated that Ms. Sopka had undertaken a study comparing the existing fees that the Township is charged by its third-party inspection agency, along with an analysis of surrounding municipalities, and as a result of that review, Ms. Sopka is proposing a revision of the fees.

Mr. Soriano stated that the Board will be repealing the old fees and enacting the new ones. He noted that the idea behind the fees is to be revenue-neutral, so what the Township is charged by the third-party agency, the Township should be passing along to the homeowner. Mr. Soriano reviewed the Resolution as follows:

RESOLUTION NO. 07-2012-1422

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, UPDATING BUILDING PERMIT FEES LISTED IN CHAPTER 1, PART 12 OF THE SALISBURY TOWNSHIP CODIFIED ORDINANCE.

WHEREAS, Chapter 1, Part 12 of the Administrative and Government Section of the Salisbury Township Codified Ordinances lists a complete Schedule of Fees; and

WHEREAS, the proposed fees are intended to be reflective of the actual costs to Salisbury Township to provide reviews, inspections, and services.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that the Fee Schedule located in Chapter 1, Part 12 of the Salisbury Township Codified Ordinances shall be revised as outlined in the listing entitled "Residential Permit Fees", marked Exhibit "A", attached hereto and incorporated herein, and the listing entitled "Commercial Permit Fees", marked as Exhibit "B", attached hereto and incorporated herein.

APPROVED AND ADOPTED this 12th day of July, 2012 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

James A. Brown
President, Board of Commissioners

Attest:

Randy Soriano, Secretary

The Board thanked Ms. Sopka for her efforts in revising the building fees.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Resolution 07-2012- 1420 as read.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0

MOTIONS

None

OLD BUSINESS

Mr. Soriano commented that he is still working on getting change orders from two contractors for the Patricia Drive Pumping Station Elimination Project, so there is nothing new to bring before the Board at this time with regards to that project.

Mr. Soriano stated that the State Legislature has closed out all pending lawsuits regarding the Earned Income Tax in the Neighborhood Improvement Zone. He stated that in essence, the EIT that was withheld will most likely be returned whenever the settlement goes through. Mr. Soriano also noted that he will plan for a mid-year review on the budget at the next meeting so the Board can begin planning for next year.

PRIVILEGE OF THE FLOOR

Mr. Richard Spangler of 1417 Morning Side Avenue was present to address the Board about parking concerns on Morning Side Avenue. He alleged that his neighbor paved a public right-of-way to be used as his own private parking pad and questioned if that was permitted. Commissioner Brown stated that the Police Department is doing a comprehensive parking study of the Township and once that report is completed, the Board could address the situation further. Ms. Sopka stated that she would need to evaluate the location.

Commissioner Martucci requested a road closure on New York Avenue and Morning Side Avenue for a block party to be held on August 11th, 2012, from approximately 2:00 p.m. until dark.

Ms. Sopka stated that Penn State is offering a Tree Ordinance workshop and noted that she will make copies of the information for the Board.

Chief Stiles provided the Board with his six-month update. He stated that the Police Department is currently working on a number of investigations at this time and noted that they are making progress.

ADJOURNMENT

Commissioner Seagreaves made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:25 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 28, 2012.

Approved and certified on this date:

Randy Soriano

Date

SEAL

ORDINANCE NO. 07-2012-579

AN ORDINANCE OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPROPRIATING AND TRANSFERRING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR SPECIFIC PURPOSES OF THE TOWNSHIP GOVERNMENT DURING THE 2012 FISCAL YEAR.

WHEREAS, the Salisbury Township Board of Commissioners enacted the 2012 Budget which did not include the necessary funds to undertake certain unforeseen repairs and purchases; and

WHEREAS, the need arose for certain unforeseen major facility repairs and the need to acquire encrypted radio equipment which were not shown in the adopted 2012 Budget.

NOW THEREFORE, BE IT ORDAINED that the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania does hereby make the following appropriations and transfers in order to accomplish the, as follows:

2012 BUDGET REVISIONS:					
G/L Acct #	Acct Title	Original Budget	Revised Budget	Difference	Notation
GENERAL FUND					
01-409.373	Facilities Maintenance	6,000	20,000	14,000	Overbudget due primarily to 3 unexpected major repairs Jan-Mar 2012.
01-410.260	Minor Tools & Small Equipment	15,100	23,800	8,700	Unexpected encrypted radio purchase
TOTAL CHANGE: Expenditures exceed Revenues				22,700	Fund Balance monies to be utilized
Change to Total Fund Budget amounts:					
		General Fund			
Budget Amt (AS PREVIOUSLY REVISED) - Revenues		6,137,998			
Adjustments made above		-			
Revised Total Fund Budget - Revenues		6,137,998			
Budget Amt (AS PREVIOUSLY REVISED) - Expenses		6,155,398			
Adjustments made above		22,700			
Revised Total Fund Budget - Expenses		6,178,098			

ENACTED into an Ordinance this 26th day of July, 2012.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

To: Parks and Recreation City of Salisbury Township

REC'D JUL 18 2012

RE: Fundraiser

On Sunday August 19th, 2012 we are planning on hosting The 1st Annual Friends and Family of Jamayra Fundraiser Picnic. All proceeds benefit the Leukemia and Lymphoma Society Light the Nigh Walk. Our event will include grilling of foods such as hot dogs and hamburgers as well as a moon bounce for the children to play. We kindly request your parks and recreation permission to allow us to grill foodstuff. We are also planning to have entertainment in form of a live band, if permitted. We are aware the pavilion can hold up to 50 people. We assure that no more than 50 people will be allowed inside the pavilion. Please contact me with any questions, concerns and response in regards to grill and entertainment.

Sincerely,

Mr. Wilbur Rodriguez



SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
July 26, 2012
7:45 p.m.
(approximate time)

Topics of discussion:

1. Comprehensive Plan Public Hearing - 7:45 PM
2. August 9, 2012 Board of Commissioners Meeting Cancellation