

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—July 12, 2012**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Approval of Bills Payable**

**5. Approval of the Minutes –June 28, 2012**

**6. New Business**

**A. ORDINANCES – None.**

**B. RESOLUTIONS**

1. Resolution- Proposed Revised Building Fees

**C. MOTIONS - None.**

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

\*Workshop to follow regular meeting

\*Executive Session

# - Bills Payables -

UNOFFICIAL UNTIL APPROVED-DRAFT

Salisbury Township

Payment Approval Report - 01 General Fund  
Input Date(s): 06/23/2012 - 07/06/2012

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Jul 06, 2012 10:57am

Report Criteria:

Invoice.GL Acct = 01100000-01492910

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
28	American Public Works Assoc	04112012	Andreas Mbrshp 7/1/12-6/30/13	06/01/2012	149.00		
	Total 28				149.00	.00	
140	Baillie, Genevieve	06222012	mileage:plygrnd progrm	06/22/2012	108.78		
		07062012	plygrd prog mileage: 6/22-7/6/12	07/06/2012	81.03		
	Total 140				189.81	.00	
90	Cramsey's T & B Wholesale	313967	candy plygrnd prgrm	06/21/2012	264.55		
	Total 90				264.55	.00	
793	Eastern Auto Parts Warehouse	3-088313	Heavy Duty O's	06/27/2012	68.03		
		3-088983	Heavy Duty O's	06/28/2012	83.62		
	Total 793				151.65	.00	
745	Farm & Home Oil Company	486025	Unleaded	06/21/2012	172.37		
			Unleaded		344.74		
			Unleaded		2,240.78		
		486045	Diesel	06/21/2012	1,329.47		
	Total 745				4,087.36	.00	
39	Fonzone and Ashley	48610	Reimb inv:Smith	06/01/2012	44.00		
	Total 39				44.00	.00	
233	Gebhardts	636883	Clock/Plaque-Ritter	06/25/2012	118.02		
	Total 233				118.02	.00	
241	Grainger	9852380055	Eyewash station for DPW Respirators/hand cleaner wipes	06/13/2012	265.28 173.06		
	Total 241				438.34	.00	
244	Groundhog Lawn & Landscape	05182012	2261 Yorkshire Circle-5/18/2012	05/18/2012	200.00		
			1306 E. Emmaus Ave-5/18/2012		50.00		
			436 E Paoli St-5/18/2012		100.00		
		05242012	844 Gilly Ave-5/24/2012	05/24/2012	100.00		
		07022012	1724 Broadway-7/2/2012	07/02/2012	200.00		
			810 Kern-7/2/2012		75.00		
			2815 Tupelo-7/2/2012		125.00		
			844 Gilly Ave-7/2/2012		100.00		
			1426 Van Vetchen-7/2/2012		75.00		
	Total 244				1,025.00	.00	
731	Heppenheimer, Janet	07012012	55 of 60 Cash incntv pymt	07/01/2012	100.00		
	Total 731				100.00	.00	
1428	Kansas State Bank	07022012	#3344038-1 of 12 pymts for 3 vehicles-Pol #203	07/02/2012	2,866.71	2,866.71	07/02/2012
			#3344038-1 of 12 pymts for 3 vehicles-DPW #12		3,059.31	3,059.31	07/02/2012

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Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
	Total 1428				5,926.02	5,926.02	
303	Keystone Consulting Engineers	130324	Gatta property drainage review-May 2012	06/19/2012	4,614.39		
		130332	Reimb inv:Brown-Bell Ave	06/19/2012	2,421.13		
		130334	Salisbury Twnsp Zoning Ordinance Review	06/19/2012	3,612.63		
	Total 303				10,648.15	.00	
166	Klimowicz, Brian G.	07022012	Health reimb-Feb thru July 2012-6mos @ \$250/mo	07/02/2012	1,500.00		
	Total 166				1,500.00	.00	
1205	Knerr, David G.	2139	CBS for Police contract/Public Works misc	06/22/2012	1,725.00		
	Total 1205				1,725.00	.00	
317	Kutz Inc., E. M.	0040866-IN	Tarp #4	06/27/2012	319.27		
	Total 317				319.27	.00	
168	Laible Jr, Ernest H	07012012	49 of 60 cash incentv pymt	07/01/2012	100.00		
	Total 168				100.00	.00	
337	Lehigh County Humane Society	02132020	2Q2012 animal control services	06/29/2012	2,750.00		
	Total 337				2,750.00	.00	
395	M. P. Uniform & Supply	75295-1	Name Tape sewn	06/15/2012	4.00		
		75398-1	Polo shirt/emb	06/20/2012	56.99		
	Total 395				60.99	.00	
174	Miklus, Nancy	07012012	37 of 60 cash incentive pymt	07/01/2012	100.00		
	Total 174				100.00	.00	
392	Morning Call, The	60846	ZHB Mtg 7/3/2012	06/18/2012	159.04		
	Total 392				159.04	.00	
393	Motors Plus Inc.	26735	#206-replc rear pads & caliper	06/22/2012	284.88		
		26742	#202-oil change/replc snow tires w/season tires	06/22/2012	148.45		
		26763	#214-Oil change/inspection/front pads replc-warrant	06/28/2012	310.08		
		26767	#209-oil change/top fluids	06/28/2012	116.68		
	Total 393				860.09	.00	
396	Mr. John Inc.	0004499482	1 unit:Franko farm-5/30-6/26/2012	06/27/2012	125.00		
	Total 396				125.00	.00	
1427	NABI	06272012	2012-Kress-seminar-crimes against elderly-fraud	06/27/2012	50.00		
	Total 1427				50.00	.00	
407	Nextel Communications	06272012	2012-June-Assist Mgr/Finance Director	06/27/2012	64.39		
			2012-June-Code Enforcement Officer		64.39		

UNOFFICIAL UNTILL APPROVED

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Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
			2012-June-EMC-Tapler		64.39		
			2012-June-Manager		64.39		
			2012-June-P/Z Director		64.39		
			2012-June-Police		1,030.36		
			2012-June-PW Director		49.56		
	Total 407				1,401.87	.00	
1368	PenTeleData	06242012	ESFC-corporate cable express-6/2012	06/24/2012	60.07		
	Total 1368				60.07	.00	
471	PPL Electric Utilities	06202012	92051-48008-June 2012	06/20/2012	1,160.42		
			61089-84001-June 2012		562.49		
			70730-17005-June 2012		1,206.56		
			94340-19001-June 2012		57.68		
		06222012	10550-10002-June 2012	06/22/2012	20.94		
		06252012	93760-01007-June 2012	06/25/2012	22.16		
		06272012	63580-10005-June 2012	06/27/2012	19.90		
		06282012	52990-05007-June 2012	06/28/2012	30.14		
	Total 471				3,080.29	.00	
713	Ringo Hill Farms Eqpmnt Co Inc	9877	2" coupler adj	06/28/2012	82.00		
	Total 713				82.00	.00	
514	Salisbury Township	07102012	2Q2012 ESFCo utility inv	07/10/2012	90.76		
	Total 514				90.76	.00	
1270	Shelton Hitch Co Inc	54730	6 hole channel extra long	06/28/2012	24.27		
	Total 1270				24.27	.00	
1133	Soriano, Randy	06252012	Mileage to various mtgs	06/25/2012	107.93		
	Total 1133				107.93	.00	
559	Staples Business Advantage	3177076269	Treasurer-register rolls finance office-ruled pads	06/28/2012	7.08 4.74		
	Total 559				11.82	.00	
194	Stiles, Allen	06292012	Chief-Tolls/parking/meals-Police Expo	06/29/2012	117.27		
	Total 194				117.27	.00	
569	Stotz/Fatzinger Office Supply	68085	Police-copy paper/paper clips/heat seal paper	06/20/2012	172.60		
	Total 569				172.60	.00	
1163	Stratix Systems Inc	12394832	39 of 63 lease for copier	06/20/2012	541.10		
	Total 1163				541.10	.00	
1199	Tapler, Jeffrey	07012012	EMC stipend -July 2012	07/01/2012	191.67		

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Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 1199					191.67	.00	
587	Thompson Media Group LLC	06252012	Fair Labor Standard Handbk-2012-Acct # 1296498	06/25/2012	438.50		
Total 587					438.50	.00	
124	Times News	85-06132012	BOC-Conditional Use Hearing-Giles	06/21/2012	75.04		
Total 124					75.04	.00	
1225	Turf Equipment & Supply Co.	801922-00	spring tine replacemnt-grooms fields	06/14/2012	111.85		
Total 1225					111.85	.00	
604	UGI Utilities Inc.	06202012	502022721012-ESFC-June 2012	06/20/2012	28.14	28.14	06/29/2012
			504043172815-June 2012		374.68	374.68	06/29/2012
			504043200800-June-2012		72.86	72.86	06/29/2012
			504043200901-June 2012		60.11	60.11	06/29/2012
Total 604					535.79	535.79	
619	Veritext/PA Reporting Co. LLC	PA1507514	ZHB-6/5/2012	06/25/2012	283.50		
Total 619					283.50	.00	
640	Whitehall Turf Equipment	260351	parts for tractor-ball joint/strut deck	06/21/2012	122.26		
Total 640					122.26	.00	

Total Paid: 6,461.81  
 Total Unpaid: 31,878.07  
 Grand Total: 38,339.88

Report Criteria:  
 Invoice.GL Acct = 01100000-01492910

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Payment Approval Report - 03 Fire Fund  
Input Date(s): 06/23/2012 - 07/06/2012

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Report Criteria:

Invoice.GL Acct = 03100000-03492010

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
1138	Binder's Automotive Inc	14235	ESFC-oil change/replc front wheel speed sensor	06/26/2012	388.11		
	Total 1138				388.11	.00	
745	Farm & Home Oil Company	486025	Unleaded	06/21/2012	344.74		
		486045	Diesel	06/21/2012	738.60		
	Total 745				1,083.34	.00	
275	Hunter Keystone Peterbilt LP	2-221790128	ESFC#20-21-oil change/inspection	06/27/2012	504.64		
	Total 275				504.64	.00	
447	Penn Detroit Diesel	3036040	ESFC-pumper-replace injectors	06/05/2012	1,674.65		
	Total 447				1,674.65	.00	

Total Paid: -  
 Total Unpaid: 3,650.74  
 Grand Total: 3,650.74



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Payment Approval Report - 06 Water Fund  
Input Date(s): 06/23/2012 - 07/06/2012

Page: 1  
Jul 06, 2012 10:57am

Report Criteria:

Invoice.GL Acct = 06100000-06492010

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
20	Allentown, City of	060345	2012-May water	06/20/2012	67,688.67		
	Total 20				67,688.67	.00	
745	Farm & Home Oil Company	486025	Unleaded	06/21/2012	172.37		
		486045	Diesel	06/21/2012	196.96		
	Total 745				369.33	.00	
214	Ferguson Waterworks	0270021	curb stops/couplings/copper tubing	06/12/2012	3,952.40		
	Total 214				3,952.40	.00	
1251	Gillespie Printing	24187	2011 drinking water report	06/06/2012	861.46		
	Total 1251				861.46	.00	
407	Nextel Communications	06272012	2012-June-Water Department	06/27/2012	24.39		
	Total 407				24.39	.00	
467	U.S. Postal Service	07022012	2012-Apr utility bill mailing	07/02/2012	709.35	709.35	07/03/2012
	Total 467				709.35	709.35	

Total Paid:	709.35
Total Unpaid:	<u>72,896.25</u>
Grand Total:	<u><u>73,605.60</u></u>

UNOFFICIAL UNTIL APPROVED

Salisbury Township

Payment Approval Report - 08 Sewer Fund  
Input Date(s): 06/23/2012 - 07/06/2012

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Jul 06, 2012 10:58am

Report Criteria:

Invoice.GL Acct = 08100000-08492010

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
745	Farm & Home Oil Company	486025	Unleaded	06/21/2012	172.37		
		486045	Diesel	06/21/2012	196.96		
	Total 745				369.33	.00	
303	Keystone Consulting Engineers	129795	Patr Dr Pump Stn-Feb 2012	05/04/2012	20,236.92		
	Total 303				20,236.92	.00	
471	PPL Electric Utilities	06202012	35530-02004-June 2012	06/20/2012	14.02		
		06252012	33760-14008-June 2012	06/25/2012	14.33		
			82960-01000-June 2012		14.85		
			64170-11008-June 2012		15.23		
		06272012	20380-10009-June 2012	06/27/2012	14.47		
			21780-10003-June 2012		15.45		
		06282012	31590-08002-June 2012	06/28/2012	14.93		
	Total 471				103.28	.00	
467	U.S. Postal Service	07022012	2012-Apr utility bill mailing	07/02/2012	709.35	709.35	07/03/2012
	Total 467				709.35	709.35	
620	Verizon	06252012	2012-June-868-8310-Cardinal Dr Pump Stn	06/25/2012	29.09		
	Total 620				29.09	.00	

Total Paid: 709.35  
 Total Unpaid: 20,738.62  
 Grand Total: 21,447.97



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Salisbury Township

Payment Approval Report - 10 Refuse & Recycling Fund  
Input Date(s): 06/23/2012 - 07/06/2012

Page: 1  
Jul 06, 2012 10:59am

Report Criteria:

Invoice.GL Acct = 10100000-10492010

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
467	U.S. Postal Service	07022012	2012-Apr utility bill mailing	07/02/2012	709.36	709.36	07/03/2012
	Total 467				709.36	709.36	
630	Waste Management Inc	39507-2392-8	2012-Disposal flat recycle-Devons June 5, 2012	06/16/2012	230.00		
			2012-Disposal flat recycle-Devons June 15, 2012		230.00		
	Total 630				460.00	.00	

Total Paid: 709.36

Total Unpaid: 460.00

Grand Total: 1,169.36

UNOFFICIAL UNTIL APPROVED

Salisbury Township

Payment Approval Report - 35 Hwy Aid Fund  
 Input Date(s): 06/23/2012 - 07/06/2012

Page: 1  
 Jul 06, 2012 10:58am

Report Criteria:

Invoice.GL Acct = 35100000-35438740

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
1428	Kansas State Bank	07022012	#3344038-1 of 12 pymts for 3 vehicles-Hwy #22	07/02/2012	5,669.25	5,669.25	07/02/2012
Total 1428					5,669.25	5,669.25	
471	PPL Electric Utilities	06202012	49130-02001-June 2012	06/20/2012	23.83		
			05340-01002-June 2012		22.61		
			99940-01007-June 2012		22.77		
			53875-61001-June 2012		24.12		
		06252012	89989-11003-June 2012	06/25/2012	22.84		
		06282012	95790-09009-June 2012	06/28/2012	14.11		
			72390-08002-June 2012		14.11		
Total 471					144.39	.00	

Total Paid: 5,669.25  
 Total Unpaid: 144.39  
 Grand Total: 5,813.64

Grand Total All Funds = \$144,027.19

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
JUNE 28, 2012  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned over the proceedings to the Township Manager, Randy Soriano.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman  
Debra Brinton

**Staff Present:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the Minutes. All public comments on agenda items would be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and are available pursuant the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that everyone who wishes to speak to come to the podium, sign up, announce themselves, and speak clearly in the microphone. Mr. Soriano added that the speaker has a choice not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township with administrative follow ups on a particular issue.

### **APPROVAL OF FINANCIAL REPORT AND BILLS PAYABLES**

Mr. Soriano announced that the Bills Payables were revised to include a payment to RGC from the Sewer Fund. The total for all funds was increased by **94,100.33**

Commissioner Martucci thanked Ms. Bonaskiewich for the monthly financial analysis which helps the Board's review.

**Motion by Commissioner Brinton, seconded by Commissioner Martucci, to approve the unaudited Financial Statements for the period ending May 31, 2012 and the list of Bills Payables for the period 6/9/2012 through 06/22/2012, broken down as follows: General Fund - \$27,680.92; Fire Fund - \$1,050.27; Library Fund - \$0; Water Fund - \$2,324.44; Sewer Fund - \$127,074.83; Refuse & Recycling Fund - \$124,625.00; Highway Fund - \$0; Subdivision Escrow Fund-\$3,764.25. Total of all Funds - \$286,519.71.**

**Roll Call:**

COMMISSIONER ACKERMAN - YES  
COMMISSIONER SEAGREAVES -YES  
COMMISSIONER MARTUCCI - YES  
COMMISSIONER BRINTON - YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0**

### **MINUTES**

#### **June 14, 2012**

Commissioner Brown declared the June 14, 2012 Regular Meeting Minutes of the Board of Commissioners approved as presented.

### **NEW BUSINESS**

### **ORDINANCES**



None

**RESOLUTIONS**

Mr. Soriano stated that another Public Works Department employee will retire. Amos Ritter has been employed by the Township since 1991 and his retirement date is set for August 4<sup>th</sup>, 2012. He noted that the Board will need to accept his retirement letter by Resolution.

**AMOS R. RITTER**

Date of Hire: 02/25/91

Date of Retirement: 08/04/12

**Time of Service: 21 Years, 5 Months**

***RESOLUTION NO. 06-2012-***

***BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPROVING THE RETIREMENT BENEFITS FOR AMOS RITTER***

*WHEREAS, the Board of Commissioners ("Board") adopted a Non-Uniformed Pension Plan through the Pennsylvania Municipal Retirement System ("PMRS" Plan) setting forth the retirement requirements and benefits governing Township Public Works Employees; and*

*WHEREAS, the Board has received a letter of retirement from Amos Ritter; and*

*WHEREAS, PMRS will calculate the retirement benefits for Mr. Ritter after the Board accepts his retirement.*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same to approve the election of retirement benefits for Amos Ritter as calculated by the PMRS.*

*APPROVED AND ADOPTED this 28<sup>th</sup> day of June, 2012 at a regular public meeting.*

*TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)*

\_\_\_\_\_  
*President, Board of Commissioners*

*ATTESTED:*

\_\_\_\_\_  
*Township Secretary*

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approved Resolution 06-2012- accepting the retirement of Amos R. Ritter.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0**

## MOTIONS

### CONDITIONAL USE HEARING

#### Giles, Dominic - 3350 Devonshire Road - Use of Barn for Halloween.

Mr. Soriano announced that Mr. Giles has filed a zoning application for a Conditional Use to operate the Barn that he owns for a Halloween venue. Mr. Soriano noted that the use must be approved by the Board and the Planning Commission has reviewed the application required by the Zoning Ordinance. Mr. Soriano commented that the Barn is located in an R-4 Medium Density Residential District.

Mr. Soriano stated that the Hearing has been duly advertised and notices have been sent in accordance with the requirements of the Zoning Ordinance to property owners residing within 150 feet from the proposed use. The Board will act as a quasi-judicial, quasi-legislative board.

The proceedings were turned over to Solicitor Ashley.

Mr. Dominic Giles was present to testify. He noted that his proposal is to continue the walk-through, haunted Halloween attraction for a fourth year. Mr. Giles stated that he is asking permission to use the facility for 2013 as well and outlined the dates and times that it will be operational for the two years.

Chief Stiles stated that the Police Department has had no problems with the location in the past.

Ms. Sopka noted that the Planning Commission recommended the approval of the Conditional Use.

Attorney Ashley inquired if the location has to be verified by the Fire Code Inspection review. Mr. Nicolo stated that a fire inspection should be performed and recommends that be a condition of approval. Mr. Giles questioned who would carry out the fire inspection. Mr. Nicolo replied that CodeMaster could do the inspection as they did the original inspections.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to GRANT the Conditional Use to operate the Barn for a Halloween event for 2012 and 2013 contingent on meeting all of the Federal, State and Local requirements.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES



COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0**

## **SHADE TREE ORDINANCE APPEAL**

### **Notice of Enforcement - Mullane, John and Maria - 924 Hawthorne Road.**

Mr. Soriano noted that the property owners are appealing a Notice of Enforcement issued by the Shade Tree Official, Sandy Nicolo, to replace two (2) shade trees that were taken down. He commented that the property owners are requesting relief from the provision of the Shade Tree Ordinance that requires that new trees be planted. Mr. Soriano stated that this Hearing is held pursuant to the Local Agency Law and a stenographer will be present to record the testimony in case of appeal.

Mr. Soriano turned over the proceeding to Attorney Ashley.

Mr. John Mullane was present to testify. He stated that he is requesting a waiver to the Ordinance requirement to replant street trees because of the location of underground utility lines. He noted that he intended to remove all the roots and the stump in order to replant; however, in removal, he stated that the tree company hit Verizon phone lines, which were only two inches below grade. Mr. Mullane stated that they were concerned about hitting other utility lines, so they stopped the total removal and instead made the stump level with grade. He commented that in order to comply with the type and size of tree that the Ordinance requires, the tree company is recommending a hole in diameter of 24-30 inches with a depth of 24 inches.

Commissioner Brinton inquired as to the age of the development. Mr. Mullane stated that the homes were built around 1981 and the trees were a requirement at the time.

Mr. Nicolo stated that the size of the hole the tree company is recommending should not be dug in this area and he agrees that there is no room for a new tree.

**Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to GRANT a waiver from the requirement of the Shade Tree Ordinance not to replant a shade tree at 924 Hawthorn Road.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0**

Commissioner Martucci inquired if the Township could require a tree donation to one of its parks instead of replanting a street tree. Ms. Sopka replied that the idea is something to consider while the Township is amending its SALDO. She stated that she is in the process of compiling information for the Board regarding street trees.

**Motion to Purchase of New Radios for Police - Allentown Encryption Issue.**

Mr. Soriano stated that the Chief has received a quote from Harris Corporation for the three new radios that he will purchase in order for officers to be able to communicate with the City of Allentown Police Department after June 30, 2012. Mr. Soriano stated that the cost for three radios will be \$8,735.70.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the purchase of three radios in the amount of \$8,735.70 in order to facilitate communication with the Allentown Police Department.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0**

**Motion to Release the Maintenance Bond for the Cedar Crest Bible Fellowship Church.**

Mr. Soriano noted that the Board entered into a SALDO Maintenance and Improvement Agreement on June 25, 2009 for the Land Development Plan that was approved on December 8, 2005. He commented that the amount of the improvement bond posted was approximately \$69,500. Mr. Soriano stated that on or around November 2010, the Cedar Crest Bible Fellowship Church requested that the project enter into an 18-month maintenance period, and the Maintenance Agreement was in the amount of \$60,489.15. He noted that the Township Engineer recommends that the Township release the outstanding \$3,764.25 and this will, in essence, close out the project.

Commissioner Brown asked the Township Engineer for comments. Mr. Tettermer noted that all improvements had been satisfied and he would recommend approval.

**Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the Release of the Maintenance Bond and the outstanding \$3,764.25 for the Cedar Crest Fellowship Bible Church.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES



COMMISSIONER BROWN – YES

**The Motion passed by 5-0**

**Motion to approve Payment No. 6 to RGC Development Inc. in the amount of \$94,100.33 for the Patricia Drive Pumping Station Elimination Project.**

Mr. Soriano noted that the paving work has been finished and the project is close to being completed. He commented that a punch list has been prepared, and with the payment of this application, the outstanding balance of the contract is \$26,332.65. Mr. Soriano stated that the request has been reviewed by the Township Engineer and has been recommended for approval. Mr. Tetterer stated that the payment is mostly for paving work and the meter installation.

**Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to approve Payment No. 6 to RGC Development Inc. in the amount of \$94,100.33 for the Patricia Drive Pumping Station Elimination Project.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0**

**OLD BUSINESS**

Mr. Soriano commented on the Comprehensive Plan review and noted that the Township is getting closer to the public meeting, which is scheduled for July 26, 2012 at 7:45 p.m. Mr. Soriano noted that since the Board has not had time to review the comments on the Draft that was sent out to surrounding municipalities, he is recommending the Board meet with the consultant after the public meeting.

**PRIVILEGE OF THE FLOOR**

Commissioner Martucci commented that a resident approached him about having parking on one side of the street on Morning Side Avenue. He stated that he told the resident it was a public street and people can park there unless there is a specific Ordinance that says otherwise, which is unlikely unless there is a safety issue. Chief Stiles stated that the Police Department is currently reviewing all the streets in the Township, but noted that that Morning Side Avenue did not come up as one of the original problem areas.

Commissioner Brinton stated that a resident inquired about whether the new fire truck will be able to fit on Black Gum Drive, Erney Street and Tupelo Street. Commissioner Seagreaves replied that yes, the new truck will fit on those streets.

Ms. Sopka handed out information regarding new fee structures and noted that she will be addressing the topic further in the Workshop.

Chief Stiles stated that Sergeant Sabo went to the TNT Fireworks tent and performed a fire safety inspection. Chief Stiles handed out the report to the Board and noted that the employees made some changes based on Sergeant Sabo's recommendation, and it now complies with the Police Department's safety concerns.

Chief Stiles stated that he read the report about the biker in Dodson Park who was rescued by Eastern Salisbury Fire Department, and noted that the biker did not register with the Township. Chief Stiles stated that the biker could be subject to a fine.

Chief Stiles stated that he received another grant from PennDOT to do an additional 21 hours of traffic enforcement.

**EXECUTIVE SESSION**

Commissioner Brown announced that the Board will convene into an Executive Session following the Work Session to discuss pending litigation with the Solicitor and will not reconvene.

**ADJOURNMENT**

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 8:03 p.m.

Respectfully submitted,

Randy Soriano  
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 28, 2012.

Approved and certified on this date:

\_\_\_\_\_  
Randy Soriano

\_\_\_\_\_  
Date

SEAL

**RESOLUTION NO. 07-2012-**

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, UPDATING BUILDING PERMIT FEES LISTED IN CHAPTER 1, PART 12 OF THE SALISBURY TOWNSHIP CODIFIED ORDINANCE.**

**WHEREAS**, Chapter 1, Part 12 of the Administrative and Government Section of the Salisbury Township Codified Ordinances lists a complete Schedule of Fees; and

**WHEREAS**, the proposed fees are intended to be reflective of the actual costs to Salisbury Township to provide reviews, inspections, and services.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that the Fee Schedule located in Chapter 1, Part 12 of the Salisbury Township Codified Ordinances shall be revised as outlined in the listing entitled "Residential Permit Fees", marked Exhibit "A", attached hereto and incorporated herein, and the listing entitled "Commercial Permit Fees", marked as Exhibit "B", attached hereto and incorporated herein.

**APPROVED AND ADOPTED** this 12<sup>th</sup> day of July, 2012 at a regular public meeting.

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

\_\_\_\_\_  
James A. Brown  
President, Board of Commissioners

Attest:

\_\_\_\_\_  
Randy Soriano, Secretary





DRAFT UNOFFICIAL

## SALISBURY TOWNSHIP RESIDENTIAL PERMIT FEES

\*A PENNSYLVANIA STATE SURCHARGE OF \$4.00 IS ADDED TO ALL BUILDING PERMITS.  
ZONING APPLICATIONS ARE EXCLUDED.

THE ZONING APPLICATION FEE IS PAYABLE UPON APPLICATION.

THE ADMINISTRATION FEE IS PAYABLE UPON BUILDING PERMIT APPLICATION. PLEASE SUBMIT ALL PERMIT APPLICATIONS TOGETHER FOR THE PROPOSED PROJECT. INDIVIDUAL PERMIT SUBMISSION WILL BE SUBJECT TO AN ADDITIONAL ADMINISTRATIVE FEE.

### RESIDENTIAL

#### NEW HOME CONSTRUCTION

- \$35.00 - Zoning Application - payable upon application
- \$700.00 - Base Fee - up to 2,500 SF (including all disciplines)\*
- \$25.00/100SF- over 2,500 SF and \$25.00 for each additional 100 SF or portion thereof\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$50.00 - Administration Fee
  
- \$150.00 - On-Lot Grading Permit – REQUIRED FOR areas of 2,000 sq. ft. or more of impervious surface and 5,000 sq. ft. or more of earth disturbance - payable upon application
- \$1,000.00 - Escrow required for On-Lot Grading Permit - payable upon application
- \$35.00 - Zoning Application for On-Lot-Grading – payable upon application

#### MANUFACTURED HOUSING

- \$35.00 - Zoning Application - payable upon application
- \$250.00 - Mobile or with axle capabilities per unit (including electric) – on piers\*
- \$450.00 - Mobile or with axle capabilities per unit (including electric) – with basement\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$50.00 - Administration Fee
  
- \$150.00 - On-Lot Grading Permit – REQUIRED FOR areas of 2,000 sq. ft. or more of impervious surface and 5,000 sq. ft. or more of earth disturbance - payable upon application
- \$1,000.00 - Escrow required for On-Lot Grading Permit - payable upon application
- \$35.00 - Zoning Application for On-Lot-Grading – payable upon application

#### MODULAR HOUSING

- \$35.00 - Zoning Application - payable upon application
- \$450.00 - Base Fee - up to 3,500 SF (including all disciplines)\*
- \$15.00/100SF- Over 3,500 SF add \$15.00 for each additional 100 SF or portion thereof\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$50.00 - Administration Fee
  
- \$150.00 - On-Lot Grading Permit – REQUIRED FOR areas of 2,000 sq. ft. or more of impervious surface and 5,000 sq. ft. or more of earth disturbance - payable upon application
- \$1,000.00 - Escrow required for On-Lot Grading Permit - payable upon application
- \$35.00 - Zoning Application for On-Lot-Grading – payable upon application



RESIDENTIAL CONTINUEDADDITIONS – INCLUDES ATTACHED GARAGES AND PATIO ENCLOSURES

\$35.00 -	Zoning Application – payable upon application
\$500.00 -	Base Fee – up to 500 SF (including all disciplines EXCEPT plumbing)*
\$20.00/100SF-	Over 500 SF add \$20.00 for each additional 100 SF or portion thereof*
\$100.00 -	Add for plumbing*
\$30.00 -	Zoning Plan Revision Resubmission
\$50.00 -	Administration Fee

ALTERATIONS, RENOVATIONS AND REPAIRS

\$35.00 -	Zoning Application Fee – payable upon application (exterior alterations only)
\$400.00 -	Base Fee – up to 500 SF (including all disciplines EXCEPT plumbing)*
\$15.00/100SF-	Over 500 SF add \$15.00 for each additional 100SF or portion thereof*
\$100.00 -	Add for plumbing*
\$30.00 -	Zoning Plan Revision Resubmission
\$50.00 -	Administration Fee
Roof –	No permit required for re-shingling.
Windows –	Structural changes only. Structural changes require an <u>Alterations Permit Application</u> .
Siding –	No permit required

ACCESSORY STRUCTURES – SQ. FT.Sheds (site-built), Detached Garages, Carports, Pole Buildings, Ramps w/Footers

The Accessory Buildings Permit Application and attached Zoning Application is required to be completed and submitted for site built structures exceeding 1,000 SF and all Pole Building engineered plans required.

\$35.00 -	Zoning Application – payable upon application
\$300.00 -	Base Fee – up to a 1,000 SF (excludes plumbing, HVAC and electrical)*
\$10.00/100SF-	Over 1,000 SF add \$10.00 for each additional 100SF or portion thereof*
\$100.00 -	Add for plumbing*
\$100.00 -	Add for HVAC*
\$100.00-	Add for electrical*
\$30.00 -	Zoning Plan Revision Resubmission
\$50.00 -	Administration Fee

ACCESSORY STRUCTURES – SQ. FT. Continued

Sheds (pre-fab) – requires only a Zoning Application fee (\$35.00). The Accessory Buildings Permit Application and attached Zoning Application are required to be completed and submitted.

Decks, Patio and Porches

\$35.00 -	Zoning Application – payable upon application
\$200.00 -	Base Fee – up to 200 SF <u>with</u> roof (excluding electrical)*
\$10.00/100SF-	Over 200 SF add \$10.00 for each additional 100 SF*
\$100.00 -	Add for electrical*
\$30.00 -	Zoning Plan Revision Resubmission
\$50.00 -	Administration Fee
\$35.00 -	Zoning Application – payable upon application
\$150.00 -	Base Fee – up to 200 SF <u>without</u> roof (excluding electrical)*
\$10.00/100SF-	Over 200 add \$10.00 for each additional 100 SF*
\$100.00 -	Add for electrical*
\$30.00 -	Zoning Plan Revision Resubmission
\$50.00 -	Administration Fee

RESIDENTIAL CONTINUED

Decks less than 30 inches above grade – requires only a Zoning Permit Application fee (\$35.00). The Deck/Patio/Ramp Permit Application and attached Zoning Application are required to be completed and submitted.

SOLAR AND PHOTOVOLTAIC PANEL SYSTEM (EITHER ROOF OR GROUND MOUNTED INCLUDING ELECTRICAL)

- \$35.00 - Zoning Application Fee for ground mounted only – payable upon application
- \$150.00 - Base Fee\*
- \$2.00 - Per Panel\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$50.00 - Administration Fee

ELECTRICAL

- \$100.00 - Base Fee\* – (includes plan review and 1 inspection)
- \$50.00- Administration Fee

MECHANICAL

- \$100.00 - Base Fee\* – (includes plan review and 1 inspection)
- \$50.00 - Administration Fee

PLUMBING

- \$100.00 - Base Fee\* – (includes plan review and 1 inspection)
- \$50.00 - Administration Fee

PLUMBING LICENSE

- \$100.00 - Master License
- \$50.00 - Master License Annual Renewal Fee

ALL OTHER ZONING

Yard Fence – requires only a Zoning Application fee (\$35.00). The Fence/Wall Permit Application and attached Zoning Application are required to be completed and submitted.

Pool Fence

- \$35.00 - Zoning Application Fee – payable upon application
- \$80.00 - Base Fee - The Fence/Wall Permit Application and attached Zoning Application are required to be completed and submitted.\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$50.00 - Administration Fee

Walls UNDER 4 feet – requires a Zoning Application fee (\$35). The Fence/Wall Permit Application and attached Zoning Application are required to be completed and submitted.

Walls – EXCEEDING 4 feet or higher requires building plans

- \$35.00 - Zoning Application Fee – payable upon application
- \$150.00 - Base Fee - The Fence/Wall Permit Application and attached Zoning Application are required to be completed and submitted.\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$50.00 - Administration Fee

Driveways – requires only a Zoning Application fee (\$35.). The Driveway Permit Application and attached Zoning Application are required to be completed and submitted. Re-surfacing – no permit required.

RESIDENTIAL CONTINUED

Patios & Ramps without Footers less than 30 inches above grade – require only a Zoning Application fee (\$35.00). The Deck/Patio/Ramp Permit Application and attached Zoning Application are required to be completed and submitted.

Tree Removal – Base Fee of \$15.00. The Tree Removal Permit Application and attached Zoning Application are required to be completed and submitted.

SWIMMING POOLS/ HOT TUBS

- \$35.00 - Zoning Application – payable upon application
- \$150.00 - Above-Ground pool/spa (including electric)\*
- \$300.00 - In-Ground (including electric)\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$50.00 - Administration Fee

LIGHT HOME OCCUPATION ZONING PERMIT

- \$50.00 - Zoning Application – payable upon application

GENERAL HOME OCCUPATION

- \$500.00 - Owner-occupied. Owner must apply for a Special Exception Permit Application – payable upon application.\*
- \$50.00 - General Home Occupation must apply for a Special Exception permit to the Zoning Hearing Board – payable upon application\*

TEMPORARY ZONING APPLICATION

- \$35.00 - Zoning Application – payable upon application

TREE HARVESTING

- \$35.00 - Zoning Application Residential – payable upon application
- \$750.00 - Application Fee\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$500.00 - Escrow required for Tree Harvest permit – payable upon application

DEMOLITION

- \$50.00 - Administration Fee – The Demolition Permit Application is required to be completed and submitted

WATER LINE REPLACEMENT

- \$100.00 - The Plumbing Permit Application is required to be completed and submitted.\*
- \$50.00 - Administration Fee

SEWER LINE REPLACEMENT

- \$100.00 - The Plumbing Permit Application is required to be completed and submitted.\*
- \$50.00 - Administration Fee



RESIDENTIAL CONTINUED

WATER TAPPING

\$600.00 -	Existing Home – Not New Construction*
\$650.00 -	Five-eighth inch (5/8") water meter*
\$750.00 -	One-inch (1") water meter*
\$50.00 -	Administration Fee

SEWER TAPPING

\$1,500.00 -	Residential Sewer Tapping Fee*
\$50.00 -	Administration Fee

A minimum fee of \$50.00 shall apply for each additional plan review re-submission or for incomplete or denied plans to the applicant.

Inspections only, re-inspections or additional inspections shall be invoiced at \$60.00 each to the applicant.

Disciplines include: Mechanical, Plumbing, Electrical, Framing



SALISBURY TOWNSHIP  
COMMERCIAL PERMIT FEES

\*A PENNSYLVANIA STATE SURCHARGE OF \$4.00 IS ADDED TO ALL BUILDING PERMITS.  
ZONING APPLICATIONS ARE EXCLUDED.

THE ZONING APPLICATION FEE IS PAYABLE UPON APPLICATION.

THE ADMINISTRATION FEE IS PAYABLE UPON BUILDING PERMIT APPLICATION. PLEASE SUBMIT  
ALL PERMIT APPLICATIONS TOGETHER FOR THE PROPOSED PROJECT. INDIVIDUAL PERMIT  
SUBMISSION WILL BE SUBJECT TO AN ADDITIONAL ADMINISTRATIVE FEE.

COMMERCIAL

NEW COMMERCIAL CONSTRUCTION – INCLUDES ADDITIONS

- \$50.00 - Zoning Application – payable upon application
- \$700.00 - Base Fee - up to 2,000 SF (including 3 or more disciplines and plan review)\*
- \$0.42 Per SF- Over 2,001 to 5,000 SF\*
- \$0.38 Per SF- Over 5,001 to 10,000 SF\*
- \$0.35 Per SF- Over 10,001 to 25,000 SF\*
- \$0.32 Per SF- Over 25,001 to 50,000 SF\*
- \$0.27 Per SF- Over 50,001 to 100,000 SF\*
- \$0.22 Per SF- Over 100,000 to 200,000 SF\*
- \$0.18 Per SF- Over 200,001 to 300,000 SF\*
- Over 300,000 SF Quote required\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$60.00 - Administration Fee
- \$150.00 - On-Lot Grading Permit – REQUIRED FOR areas of 2,000 sq. ft. or more of impervious surface and 5,000 sq. ft. or more of earth disturbance – payable upon application
- \$50.00 - Zoning Application for Grading Permit – payable upon application
- \$1,000.00 - Escrow required for On-Lot Grading Permit – payable upon application

ALTERATIONS, REPAIRS AND TENANT FIT-OUTS – ACCESSORY STRUCTURES

- \$50.00 - Zoning Application – payable upon application
- \$550.00 - Base Fee - up to 2,000 SF (inspections and plan review)\*
- \$0.32 Per SF- Over 2,001 to 5,000 SF\*
- \$0.29 Per SF- Over 5,001 to 10,000 SF\*
- \$0.26 Per SF- Over 10,001 to 25,000 SF\*
- \$0.24 Per SF- Over 25,001 to 50,000 SF\*
- \$0.22 Per SF- Over 50,001 to 100,000 SF\*
- \$0.18 Per SF- Over 100,000 to 200,000 SF\*
- \$0.13 Per SF- Over 200,001 to 300,000 SF\*
- Over 300,000 SF Quote required\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$60.00 - Administration Fee

CHANGE OF USE – NO REPAIRS OR ALTERATIONS

- \$50.00 - Zoning Application – payable upon application
- \$200.00 - Base Fee – (plan review and inspection) may require alterations permit for interior renovations
- \$30.00 - Zoning Plan Revision Resubmission
- \$60.00 - Administration Fee

ELECTRICAL, FIRE SUPPRESSION, MECHANICAL, PLUMBING

- \$250.00 - 1 to 2,000 SF (1-2 inspections and Plan Review)\*
- \$350.00- 2,001 to 5,000 SF\* (1-2 inspections and Plan Review)\*
- \$0.08 Per SF- Over 5,001 to 10,000 SF\*
- \$0.07 Per SF- Over 10,001 to 25,000 SF\*
- \$0.06 Per SF- Over 25,001 to 50,000 SF\*
- \$0.05 Per SF- Over 50,001 to 100,000 SF\*
- \$0.04 Per SF- Over 100,000 to 200,000 SF\*
- \$0.03 Per SF- Over 200,001 to 300,000 SF\*
- \$0.02 Per SF- Over 300,000 SF\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$60.00 - Administration Fee

SIGNS – (ELECTRICAL MAY BE REQUIRED\*)

- \$50.00 - Zoning Application – payable upon application
- \$110.00 - Base Fee for each Sign (1 visit) – Includes Plan Review and 1 inspection
- \$250.00 - 1 to 2,000 SF (1-2 inspections and Plan Review)\*
- \$350.00- 2,001 to 5,000 SF\* (1-2 inspections and Plan Review)\*
- \$0.08 Per SF- Over 5,001 to 10,000 SF\*
- \$0.07 Per SF- Over 10,001 to 25,000 SF\*
- \$0.06 Per SF- Over 25,001 to 50,000 SF\*
- \$0.05 Per SF- Over 50,001 to 100,000 SF\*
- \$0.04 Per SF- Over 100,000 to 200,000 SF\*
- \$0.03 Per SF- Over 200,001 to 300,000 SF\*
- \$0.02 Per SF- Over 300,000 SF\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$60.00 - Administration Fee

TENTS

- \$750.00 - Applicant must apply for a Conditional Use Application – payable upon application
- \$30.00 - Zoning Plan Revision Resubmission
- \$50.00 - Zoning Application – payable upon application

NEW COMMERCIAL COMMUNICATIONS TOWERS

- \$50.00 - Zoning Application – payable upon application
- \$700.00 - Application Fee\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$60.00 - Administration Fee



CELL TOWER MODIFICATIONS INCLUDING ANTENNA ADDITION, EQUIPMENT CABINETS

- \$50.00 - Zoning Application – payable upon application
- \$250.00 - Base Fee\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$60.00 - Administration Fee

ROOF MOUNTED SOLAR AND PHOTOVOLTAIC PANEL SYSTEM

- 300.00 - Base Fee for ROOF mounted solar and photovoltaic panel system installation includes the plan review and electrical\*
- \$1.00 - Per additional Panel\*
- \$60.00 - Administration Fee

GROUND MOUNTED SOLAR AND PHOTOVOLTAIC PANEL SYSTEM

- \$50.00 - Zoning Application – payable upon application
- \$300.00 - Base Fee for GROUND mounted solar and photovoltaic panel system installation includes the plan review and electrical\*
- \$2.00 - Per additional Panel\*
- \$30.00 - Zoning Plan Revision Resubmission
- \$60.00 - Administration Fee

TREE HARVESTING

- \$50.00 - Zoning Application Commercial – payable upon application
- \$750.00 - Application Fee
- \$500.00 - Escrow required for Tree Harvest permit – payable upon application
- \$30.00 - Zoning Plan Revision Resubmission

DEMOLITION

- \$60.00 - Administration Fee – The Demolition Permit Application is required to be completed and submitted.

PLUMBING LICENSE

- \$100.00 - Master License – The Plumbing License Application is required to be completed and submitted.
- \$50.00 - Master License Annual Renewal Fee

WATER LINE REPLACEMENT

- \$250.00 - Base Fee – The Plumbing Permit Application is required to be completed and submitted.\*
- \$60.00 - Administration Fee

SEWER LINE REPLACEMENT

- \$250.00 - Base Fee – The Plumbing Permit Application is required to be completed and submitted.\*
- \$60.00 - Administration Fee

COMMERCIAL CONTINUED

WATER TAPPING

\$650.00 - Five-eighth inch (5/8") water meter\*  
\$750.00 - One-inch (1") water meter\*  
\$60.00 - Administration Fee

SEWER TAPPING

\$1,500.00 - Commercial Sewer Tapping\*  
\$60.00 - Administration Fee

A minimum fee of \$250.00 shall apply for each additional commercial building plan review re-submission or for incomplete or denied plans to the applicant.

Inspections only, re-inspections or additional inspections shall be invoiced at \$60.00 each to the applicant.

All commercial building plans and specifications involving a structural change, a change in the means of egress, or where an individual has been compensated must be stamped and / or sealed by a design professional licensed in the Commonwealth of Pennsylvania.