

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
July 28, 2011
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

Members attending:

James Brown, President
Robert Martucci, Jr., Vice President
Norma Cusick, President Pro-Tempore
James Seagreave
Joanne Ackerman

Staff attending:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works-EXCUSED
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

CALL TO ORDER

President Brown called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE FOLLOWED

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the Minutes. All public comments on agenda items would be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and are available pursuant the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that everyone who wishes to speak to come to the podium, sign up, announce themselves, and speak clearly in the microphone. Mr. Soriano added that the speaker has a choice not to list his/her address; however,

it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township with administrative follow ups on a particular issue.

APPROVAL OF FINANCIAL REPORT AND BILLS PAYABLE

Motion by Commissioner Cusick, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending June 30, 2011 and list of Bills Payables in the amount of \$500,706.32 for the period 7/9/2011 through 7/22/2011 .

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

MINUTES

July 14, 2011

Commissioner Brown declared the July 14, 2011 Board of Commissioners Regular Meeting Minutes approved as presented.

NEW BUSINESS

AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING THE UNIFORM CONSTRUCTION CODE, ORDINANCE NO. 03-2004-512, SECTION 501(2)(A), TO ESTABLISH REGULATIONS AND REQUIREMENTS UPON ALL MULTI-FAMILY DWELLINGS, COMMERCIAL AND INDUSTRIAL PROPERTIES REQUIRING PROPERTY OWNERS TO INSTALL A KEY LOCK BOX SYSTEM.

A copy of the full text of the proposed ordinance may be examined at the Salisbury Township Municipal Building, 2900 South Pike Avenue, Allentown, PA during normal business hours from 8:30 a.m. to 4:30 p.m., Monday through Friday or on the Township website at www.salisburytownship.org .

Randy Soriano
Township Manager

Mr. Soriano indicated that the Board should hold the Public Hearing on the proposed Lock Box Ordinance. Commissioner Brown commenced the Public Hearing by asking anyone to come up to the podium to speak on the subject matter.

Mr. Steve Schneider, Fire Chief of the Western Salisbury Fire Department, spoke in favor of the Ordinance. There are many commercial businesses located on the western part of the Township. Mr. Schneider explained the convenience of the lock box which can help prevent forced entry, particularly for emergencies in the early morning hours when key holders are unavailable.

Hearing no further public comments, Commissioner Brown closed the Public Hearing.0.

ORDINANCES

Consideration of a Motion to adopt an amendment to the Uniform Construction Code to establish regulations and requirements for the installation of a key lock box system for commercial and industrial properties.

Mr. Soriano read the text of the Ordinance, as follows:

ORDINANCE NO. 07-2011-568

AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING THE UNIFORM CONSTRUCTION CODE, ORDINANCE NO. 03-2004-512 TO ESTABLISH REGULATIONS AND REQUIREMENTS UPON ALL MULTI-FAMILY DWELLINGS, COMMERCIAL AND INDUSTRIAL PROPERTIES REQUIRING PROPERTY OWNERS TO INSTALL A KEY LOCK BOX SYSTEM.

WHEREAS, local fire companies have experience trouble, at times, accessing and entering commercial and industrial properties; and

WHEREAS, this lack of access delays response times by emergency personnel; and

WHEREAS, this lack of access poses a clear threat to the public's health, safety, and welfare; and

WHEREAS, the Township's Fire Chiefs recommend the establishment of regulations concerning the installation of key lock box systems on commercial and industrial properties to facilitate access to these properties; and

WHEREAS, the Board of Commissioners finds that it is in the best interests of the Township to require the installation of key lock box systems on commercial and industrial properties throughout the Township; and

WHEREAS, the Township, by Ordinance No. 03-2004-512(enacted March 3, 2004), enacted the Pennsylvania Uniform Construction Code, Act 45 of 1999; and

WHEREAS, the Township of Salisbury wishes to amend the Uniform Construction Code to establish regulations to require property owners to install a key lock box system upon all commercial and industrial buildings.

NOW, THEREFORE, it is hereby ENACTED and ORDAINED by the Board of Commissioners of Salisbury Township, as follows:

Ordinance No. 03-2004-512, as codified in the Salisbury Township Code of Ordinances, Part 5, Uniform Construction Code, is hereby amended and revised by the addition of the following:

Section 501(2)(A) Key Lock Box Systems

I.

Purpose and Intent.

The purpose and intent of this Ordinance is to ensure that when fire breaks out within a structure, firefighters are not blocked or delayed from combating the fire by locked doors or gates. To help reduce these types of delays, the Township has adopted this Ordinance establishing a key lock box system for certain structures or properties within the Township to provide firefighters access to these structures while still ensuring the privacy and security of the owners and occupants of such a structure. The Township shall adopt the specific system by separate Resolution which may be amended from time to time by the Township pursuant to this Ordinance.

II.

Definitions.

OWNER – Any person or entity which owns, leases, manages, and/or is in control of a structure, building, facility, or property.

STRUCTURE – Any building, facility or man-made object.

III.

Required Installation of Lock Box.

A.

The Owner of the following types of structures or properties shall install and maintain a fire department rapid entry key lock box of a type specified by the Township:

1.

A structure and/or property which contains a fire alarm system that uses a monitoring service.

2.

Multi-family residential structures, with four (4) or more units, including senior apartment/condo complexes that have restricted access to the living units.

3.

Commercial and industrial structures and/or properties indentified by Township Fire Chief(s) or Fire Inspector as difficult to access during emergencies.

B.

Owners of existing structures or properties which are subject to the requirements of this Ordinance shall have two (2) years from the effective date hereof to comply with the requirements. Persons or entities who construct structures and/or develop properties which would be subject to the requirements of this Ordinance shall comply with the requirements at the time of construction and/or development.

C.

Any structure or property having twenty-four (24) hour on-site security personnel who have full access to the entire structure or property may be exempt from the requirement of this Ordinance at the discretion of the Township Fire Chief(s) or Fire Inspector.

IV.

Installation.

A.

Owners of structures or properties required to install a fire department rapid entry key lock box under this Ordinance shall install such a lock box in accordance with the following:

1. *The Owner is responsible for ordering and installing the lock box.*
2. *Unless otherwise determined by the Township Fire Chief(s) or Fire Inspector, the lock box shall be installed on the front of the structure near the main entry door, on the right hand side, five (5) feet above the ground within ten (10') feet of entrance, unless approved at a higher or lower level by the Township Fire Chief(s) or Fire Inspector. The Fire Chief(s) or Fire Inspector may require the lock box be installed in a different location in some cases. The owner shall contact the Township Fire Chief(s) or Fire Inspector prior to mounting the lock box for approval of the proposed location of the lock box and shall allow the Fire Chief(s) or Fire Inspector to observe the installation of the lock box to ensure proper location and installation. The approved location for the installation of the lock box shall be at the complete discretion of the Fire Chief(s) or Fire Inspector.*

- B.** *The lock box shall contain the key(s) for all exterior doors and gates, the keys for all interior doors and gates within the building, and the keys to all doors or panels which control access to shared systems (i.e. HVAC, alarm panels, sprinkler controls and electrical panels). Each key shall be clearly labeled and easily identifiable.*

V.

Access to Lock Box.

- A.** *The Owner of any structure or property required to have a fire department rapid entry key lock box shall ensure that the fire department has completely unobstructed access to the lock box at all times.*
- B.** *The Owner of any structure or property required to have a fire department rapid entry key lock box or his/her/its agent shall be present whenever the fire department accesses the lock box of the Owner's structure or property except when the fire department has responded to an emergency at the structure or property.*
- C.** *The Township fire department(s) shall maintain a record of when the key lock box access key is removed including the name of the individual removing the key and the reason for such removal.*

VI.

Rules and Regulations.

The Township may establish uniform rules and regulations governing all structures required to install a key lock box system with regards to the type, location, installation, use, maintenance, and replacement of fire department rapid entry key lock boxes within the Township, including, but not limited to, the specification of approved types of fire department rapid entry key lock boxes.

VII.

Updating Keys and Information.

- A.** *The Owner of any structure of property required to have a fire department rapid entry key lock box shall ensure that the keys contained within the lock box are up-to-date and provide access to all required areas within the structure or property. Whenever a lock is changed or new doors, gates, or panels are installed within a structure or property, the Owner shall immediately notify the Township's Building Code Official to coordinate the placement of items within the lock box.*

- B. *The Owner of any structure or property required to have a fire department rapid entry key lock box shall provide the Fire Chief(s) or Fire Inspector with up-to-date contact information that includes the Owner's name; addresses; and facsimile, telephone, mobile phone, and pager numbers. Any change in this information must be provided in writing to the Township Fire Chief(s) or Fire Inspector at least forty-eight (48) hours in advance of the change occurring, along with the date such change will take place.*

VIII.

Limitation of Liability.

- A. *The Township assumes no liability for any of the following:*

1. *Any defects in the operation of the fire department rapid entry key lock box; any problems with any of the keys contained within such lock box; and/or any deficiency or flaw with the information stored within the lock box or otherwise provided to the Township or the Township Fire Chief(s) or Fire Inspector.*
2. *The failure or neglect of any Owner of a structure or property required to have a fire department rapid entry key lock box to provide such a lock box or to provide access to the lock box.*
3. *Any breach in security of any structure or property required to have a fire department rapid entry key lock box due to access to the lock box by any person.*
4. *Any harm, damage, or injury to any person or property arising out of or due to the installation or use of a fire department rapid entry key lock box or the failure to install and/or use such a lock box.*

IX.

Violations and Penalties.

Any Person violating any provision of this Ordinance, upon conviction in a summary proceeding before a Magisterial District Judge, shall be sentenced to pay a fine to the Township of not less than Three Hundred Dollars (\$300) nor more than One Thousand Dollars (\$1,000) together with all court costs and reasonable attorneys' fees actually incurred by the Township. Each day that a violation continues shall constitute a separate offense.

X.

Repealer.

All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

XI.

Severability.

If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Board of Commissioners that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

XII.

Effective Date.

This Ordinance shall become effective Thirty-five (35) days after enactment or upon recordation of the Ordinance within the Township's official Ordinance Book, whichever comes later.

Commissioner Martucci commented that this Ordinance and accompanying rules and requirements are in effect in other Townships and surrounding Boroughs and he recommended its approval.

Commissioner Seagreaves, who is an Officer of the Eastern Salisbury Fire Department, also favored the Ordinance that would facilitate entry of structures in cases of fire and help firefighters tremendously in their efforts.

Motion by Commissioner Cusick, seconded by Commissioner Martucci, to approve an Ordinance No. 07-2011-568 that would amend the Uniform Construction Code to establish regulations and requirements upon all multi-family dwellings, commercial and industrial properties requiring property owners to install a key lock box system.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

RESOLUTIONS

None

MOTIONS

Motion to consider the revised Preliminary/Final Development Plan for the Devonshire Park Apartments.

Mr. Soriano noted that the owner of the Devonshire Park Apartments has submitted the required plans for consideration to revise the previously approved Land Development Plan to include the two additional dwelling units. The Planning Commission has recommended to the Board of Commissioners to accept the additional two units (without changes to the previously approved building footprint) and to assess the amount of \$1,500.00 per additional unit. The \$1,500.00 recreation fee is the current rate adopted by the Board of Commissioners.

Mr. Chuck Werkheiser was present to address the Board of Commissioners with a brief review of the proposed units. Mr. Tettermer stated that the Plan footprint is exactly the same however the Plan does require minor drafting and Plan number changes.

Ms. Sopka stated that the City of Allentown and the State of Pennsylvania have both acknowledged the fact of the two additional units. The Planning Commission did make

recommendation to the Board of Commissioners to approve the additional units with the understanding that they comply with the review letters and access the \$1500.00 recreation fee per additional unit. All requests have been addressed but there are amendments to the existing site plans that have been recorded as well as the agreements.

Motion by Commissioner Cusick, seconded by Commissioner Seagreaves, to approve the revised Preliminary/Final Development Plan, last revision date July 19, 2011 for the Devonshire Park Apartments contingent on the applicant complying with all of the comments of the Township Engineer in a letter date July 22, 2011 and comments from the Director of Planning in a letter dated July 22, 2011, further subject to the execution of a Resolution prepared by the Township Solicitor effectuating the approval of the Board.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

Consideration of a Motion to authorize the Township Manager to solicit Request for Proposals (RFP) for the retention of a Consultant for Redistricting Services.

Mr. Soriano noted that he had prepared a “DRAFT” of the RFP for engaging a Consultant to assist the Board of Commissioners in the reapportionment required after each decennial Census. Mr. Soriano noted that the Census 2010 figures were made available earlier this year and the Board of Commissioners should review those to see if any changes to the Wards will need to be made in order to comply with the PA Municipal Reapportionment Act. Mr. Soriano reviewed the RFP he has prepared.

Commissioner Brown commented that the Board can move on this matter and see what the cost would be in order for the Township to budget for this service.

Mr. Soriano briefly outlined the various components of the RFP, as follows:

REQUEST FOR PROPOSALS
REDISTRICTING CONSULTING SERVICES

The Board of Commissioners of the Township of Salisbury, hereinafter referred as “Township”, located in the County of Lehigh, Pennsylvania, is seeking the services of a consultant with experience in drawing boundaries on either the municipal, county, state or federal levels. The consultant may not be an employee of the Township. The consultant shall be responsible for drawing the districts in accordance with the requirements of the Municipal Reapportionment Act 53 Pa. C.S. §901-908. The composition of the Wards must be composed of compact and contiguous territory as nearly equal in population as practicable as officially and finally reported by the decennial Census 2010, PL-94-171. The current districts are designated by numbers one

(1) through five (5). The Consultant, in consultation with the Board of Commissioners and the Township Manager or his designee, shall develop at least two redistricting plans for submission and consideration by the Board of Commissioners. At least thirty days prior to the first reading of any ordinance on redistricting, the Board of Commissioners shall hold a workshop at which the consultant shall be present and at which the public shall have an opportunity to be heard on the proposals submitted to the Board of Commissioners for consideration. The Board of Commissioners shall make the final decision as to any redistricting mandated pursuant to the Act and may either accept, reject, or modify the plans submitted to it for review. The redistricting shall be adopted by ordinance. Sealed Proposals shall be submitted no later than _____, 2011 at 4:00 P.M. and clearly marked **“REDISTRICTING CONSULTANT SERVICES” c/o Randy Soriano, Township Manager, Salisbury Township, 2900 S. Pike Avenue, Allentown, PA 18103.**

INSTRUCTIONS TO PROPOSERS

PROPOSAL REQUIREMENTS

Firms will be evaluated on the basis of how well its individual professionals meet the criteria outlined below including general and specific criteria. Please submit your proposal in a concise written tabulated format, indexed and organized in order by the following sections:

Qualifications Summary

Firm Profile

Firm History including:

- Type of organization: Partnership, Corporation, etc.
- Principals in Firm
- Staff in Firm
- Telephone / Facsimile Numbers, E-mail Address

Firm Qualifications

Firm Name including:

- Address
- Primary contact person
- Disciplines in house
- Software applications

List of Similar Projects including:

- Project Name
- Location
- Sponsor (Owner or Owner's Representative)
- Actual Cost

Identify the current similar projects being worked on by key employees and the firm's capacity to perform the work within the established schedule.

Provide References

Proposed Key Personnel including:

- Brief resumes of Key Personnel
- Principal in Charge
- Give name, education background, years of experience and major project references for each of your proposed Key Personnel.

Give descriptions of any qualifications or special experience which your firm's staff has which will help distinguish its abilities and interest in this Project from other firms.

Provide an organization chart of the proposed staffing you intend to provide for this Project. Include the name and Project Title for each individual.

Provide a Schedule, Time Table outlining the parts that the Firm will undertake to complete the proposed work, i.e., Initial Preparation/Data Gathering, Meetings, Preparation of Preliminary Maps, Final Maps and Verbal Descriptions and Street Lists, etc.

Provide any other experience you feel is relevant to your response.

The "Price Proposal" shall include the following:

1. Lump sum fee shall include all costs to provide the required services including all reimbursable expenses such as travel, lodging, postage, meals and telephone expenses.
2. Proposers shall indicate any costs not included in their lump sum fee.
3. Proposers shall include a schedule of hourly rates for various classifications of employees assigned to the Township's project.
4. Proposers shall include with their "Price Proposal" a payment schedule.
5. Proposers shall break down specific costs for the proposed project.
 - a. Proposals shall include the estimated number of man-hours and the hourly rate by staff classification for each task. The various tasks shall be well detailed for the entire scope of the project.
 - b. Consultant shall include with his/her Proposal a sample of any agreement or contract the Township will be required to enter into. Each proposer is required to submit five (5) copies of their written proposal in a sealed envelope clearly marked and addressed to: "REDISTRICTING CONSULTANT SERVICES" c/o Randy Soriano, Township Manager, Salisbury Township, 2900 S. Pike Avenue, Allentown, PA 18103.

SCOPE OF SERVICES

Successful Proposer ("Consultant") shall undertake and perform ward and district boundary realignment for Salisbury Township, Lehigh County, Pennsylvania ("Township"). The Consultant shall prepare and provide maps, verbal descriptions and support services necessary for the submission of new wards and districts boundaries to the PA Department of State, Lehigh County Courts and Bureau of Election and Voter Registration. The Consultant shall be familiar with the requirement of

the Municipal Reapportionment Act” 53 Pa. C.S. §901-908, and other requirements necessary for the Township to successfully carry out the reapportionment. The Consultant shall review the existing Wards system, which is currently comprised of 5, and offer options for the Township to consider. At minimum the Consultant shall prepare two options for the Board of Commissioners to consider.

The Consultant will be responsible to meet, as necessary, with County and Township representatives to determine the existing natural and political boundaries, polling places and other pertinent features necessary for realignment of wards and districts boundary. The Consultant shall utilize these meeting to gather and collect pertinent information of the Township, updated Township maps, identify new housing units, developments and/or areas of potential development, and locations of existing or proposed new polling places. A minimum of three (3) on-site meetings shall be required.

The Consultant shall describe the type of files and maps, computerized or in paper form that will be used and available, but not limited, through the U.S. Department of Commerce, Bureau of Census, County Departments and Township, in order to successfully carry out this service. The Consultant shall include in their RFP response a detailed description of what will be utilized for the work scope to arrive at the size of each realigned district.

The Consultant shall include, in the Proposal, a detailed description on the process and criteria that will be utilized to undertake their work scope.

Interviews:

The selected Consultant shall meet with Township Staff and the designees of the Board of Commissioners including representatives of the involved community and/or Committee formed to oversee the reapportionment.

Report Preparation:

The selected Consultant shall prepare initial draft reports and/or maps to be reviewed by the Board of Commissioners and other staff. Maps shall be of such a size capable of identifying physical features as boundaries. The Consultant will finalize the reports based on comments received.

Deliverables:

The Consultant shall deliver to the Board of Commissioner final verbal descriptions of the Ward boundaries along with detailed maps that will show street level detail clearly depicting the features of the boundaries of each ward and a draft copy of an Ordinance to effectuate the proposed redistricting. The Consultant will also provide a street list for all districts which will include the Ward and District number followed by street names. The Consultant shall provide both paper copies and digital copies of maps and street list. Paper copies should be a minimum of three (3) sets.

Compensation:

The Township shall pay the Consultant after receipt of an Invoice, subject to 30 day terms. The Consultant shall submit an Invoice at least 30 days prior to a regular scheduled Board of Commissioners monthly meeting. The Board meets twice per month on the 2nd and 4th Thursday of each month.

TYPE OF CONTRACT

Any contract issued as a result of this RFP will be on a Cost Plus Fixed Fee Basis, with a maximum not to exceed price. The final fee will not be paid in full until all deliverables are satisfactorily received by the Township.

EVALUATION CRITERIA

In general, proposals will be evaluated in terms of:

- a. The present workload of each individual firm.
- b. The number and qualifications of the specified persons who will be performing the requested services.
- c. The prior experience and reputation of the firm in the areas of required expertise.
- d. The ability of the firm to meet a schedule for completing the work.
- e. Cost associated with proposal.

Motion by Commissioner Cusick, seconded by Commissioner Ackerman, to authorize the Township Manager to advertise the RFP for retention of a Consultant for Redistricting Services.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

Consideration of a Motion to consider Payment No. 1 in the amount of \$49,893.03 from Muschlitz Excavating Inc., for the CDBG Storm Sewer Installation Project.

Mr. Soriano provided a brief accounting as to why this Invoice had to be paid prior to the formal approval by the Board. Mr. Soriano noted that this was due to the County requiring an expedite payments of funds through their CDBG HUD Grant. Mr. Soriano noted that it was necessary to pay this Invoice as soon as possible in order for the Township to turnaround and Invoice the County for its reimbursement. Mr. Soriano stated that the Township and Fountain Hill Borough were awarded \$199,000.00 to offset the cost of this project that was awarded for \$261,556.00. The difference would be equally shared by the two municipalities.

Motion by Commissioner Cusick, seconded by Commissioner Martucci, to approve payment No 1. in the amount of \$49,893.03 from Muschlitz Excavating Inc., for the Lehigh County CDBG Storm Sewer Installation Project.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-YES
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 5-0

OLD BUSINESS

Mr. Tetterer stated that he and the Chief of Police and two other residents met with PennDOT to discuss the establishment of crosswalks at the intersection of Seidersville Road and Emmaus Avenue. Mr. Tetterer noted that PennDOT will likely require a minor occupancy permit. Mr. Tetterer is in the process of finalizing a report for the Board to consider.

Commissioner Seagreaves thanked John Andreas for the installation of a fence at the Devonshire ballfield to protect from foul balls.

Commissioner Brown commended the Police Chief on the open house for the Police Station and noted that they work in a first class building.

COURTESY OF THE FLOOR

No public comments offered.

ADJOURNMENT

Commissioner Cusick made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:50 p.m.