

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
REGULAR MEETING – 7:00 PM
March 24, 2011**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

Members attending:

James Brown, President
Robert Martucci, Jr., Vice President
Norma Cusick, President Pro-Tempore
James Seagreaves-EXCUSED
Joanne Ackerman

Staff attending:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director-EXCUSED
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning-EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

CALL TO ORDER

President Brown called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE FOLLOWED.

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the Minutes. All public comments on agenda items would be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and are available pursuant the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the 3-minute rule and asked that everyone who wishes to speak to come to the podium, sign up, announce themselves and speak clearly in the microphone. Mr. Soriano added that the speaker has a choice not to list his/her address; however, it is preferred

that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township with administrative follow ups on a particular issue.

APPROVAL OF FINANCIAL REPORT AND BILLS PAYABLE

Commissioner Cusick inquired on a check in the amount of \$11,032.83 to Keystone Consulting Engineers for the Gatta property drainage review. Commissioner Cusick asked if this matter is still in court. Mr. Soriano noted that some of the expenses are associated with the CDBG Storm Sewer Installation project that derived from the Gatta dispute. Attorney Ashley noted that the Township needs to comply with the Court Order.

Motion by Commissioner Cusick, seconded by Commissioner Ackerman, to accept the unaudited Financial Report for the period ending February 28, 2011 and approve the list of Bills Payable for the period 3/05/2011 through 3/18/2011.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-ABSENT
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 4-0

MINUTES

March 10, 2011

Commissioner Brown declared the March 10, 2011 Board of Commissioners Regular Meeting Minutes approved as presented.

NEW BUSINESS

ORDINANCES

None

RESOLUTIONS

None

PROCLAMATION

Mr. Soriano noted that each year, the Board of Commissioners set aside the month of April to pay tribute to the many volunteers who devote countless uncompensated hours to community services.

He stated that the Proclamation will proclaim the month of April as Volunteer Month in the Township of Salisbury and a special recognition dinner will be hosted by the Board on April 27, 2011 to honor selected volunteers.

Commissioner Ackerman noted that she intends to honor the founders of Jenn’s House, Patricia and Richard Dillman, who resided in Salisbury Township.

PROCLAMATION

WHEREAS, the Township of Salisbury is blessed to have a capable core of volunteers that are committed and dedicated to serve our community; and

WHEREAS, the Township of Salisbury Board of Commissioners recognizes the value and the benefits of the volunteers’ efforts and contributions; and

WHEREAS, the Township of Salisbury residents are the direct beneficiaries of all volunteer efforts.

NOW, THEREFORE, the Salisbury Township Board of Commissioners hereby proclaims the month of April 2011 to be **Salisbury Township Volunteer Month**, to recognize all volunteers for their unheralded volunteer work and their unmatched level of unselfish sacrifice to serve their community.

Here, on this 24th day of March, 2011.

_____ James Brown, President
_____ Robert Martucci, Jr., Vice-President
_____ Norma Cusick, President Pro Temp
_____ Joanne Ackerman
_____ James Seagreaves

Attest:

Secretary

Motion by Commissioner Cusick, seconded by Commissioner Martucci, to adopt the Proclamation as read.

Roll Call:

COMMISSIONER ACKERMAN -YES
COMMISSIONER SEAGREAVES-ABSENT
COMMISSIONER MARTUCCI-YES
COMMISSIONER CUSICK-YES
COMMISSIONER BROWN-YES

The Motion passed by 4-0

MOTIONS

Consideration of a Motion to accept the Proposal from G-C Electric Company, Inc. 705 E. Rock Road, Allentown, PA 18103 in the amount of 9,670.00 for the installation of Fire Alarm equipment at the Eastern Salisbury Fire Department Fire Station.

Mr. Soriano noted that five proposals were received to install the Fire Alarm system equipment that was purchased by the Township. The proposals were as follows:

<i>G-C Electric Company, Inc.</i>	<i>\$9,670</i>
<i>National Automated Solutions</i>	<i>\$12,500</i>
<i>Thomas Hoffman, Co.</i>	<i>\$12,605</i>
<i>Ace Electric</i>	<i>\$14,900</i>
<i>Albarell Electric</i>	<i>\$19,000</i>

Mr. Soriano stated that the equipment is Simplex Fire Equipment and the idea was originally to have the volunteers install them; however, due to permitting and drawing requirements, the Township decided to solicit a RFP for its installation. The Township’s Electrical Engineer, Steve Landis from Liberty Engineering, has reviewed the proposals and is recommending that the Township award the work to G-C Electric Company, Inc.

Motion by Commissioner Cusick, seconded by Commissioner Ackerman to accept the Proposal from G-C Electric Company, Inc. of 705 E. Rock Road, Allentown, PA 18103 in the amount of 9,670.00 for the installation of Fire Alarm equipment at the Eastern Salisbury Fire Department Fire Station.

Roll Call:

- COMMISSIONER ACKERMAN -YES
- COMMISSIONER SEAGREAVES-ABSENT
- COMMISSIONER MARTUCCI-YES
- COMMISSIONER CUSICK-YES
- COMMISSIONER BROWN-YES

The Motion passed by 4-0

OLD BUSINESS

None

COURTESY OF THE FLOOR

Commissioner Brown inquired as to the progress of a new roof for the Municipal Building. Mr. Soriano stated that the estimate from Spillman-Farmer is around \$20,000 and he is still reviewing options to make the building secure.

Commissioner Brown presented a letter from the Emmaus Police Department commending Chief Stiles and the Police Department for their efforts in assisting with the armed bank robbery of KNBT Bank on December 30, 2010.

Mr. Soriano stated that he wanted to correct the record on the discussions at the last meeting regarding the grass collection. He stated that his recommendation to the Board was to exercise the option to renew the 3 year option for the existing service (which included grass) in order to keep the current hauler and maintain no increases in garbage fees. Mr. Soriano commented that the Agenda Motion was: ***Motion to notify our current hauler, Waste Management, on the intent of the Township to exercise the option to extend the Refuse and Recycling Contract for three (3) additional years at the bid prices submitted in the 2008 Bid Price Sheet,*** and noted that it took a different course when Commissioner Cusick infused the grass collection discussion.

Mr. Soriano stated that the Salisbury Press erroneously printed that he was recommending the grass to be eliminated, and it was for this reason that he posed questions for the Board to be aware of the repercussions. He noted that the grass option was a separate issue since there was a specific contract on the ability for the Board to eliminate this service by giving the hauler a notice within 60 days.

Mr. Soriano stated that a resident made a point that the Agenda did not precisely list the fact that the grass issue was to be part of the discussion, and it deprived the public from commenting on this issue. Mr. Soriano noted that if the decision stands as is, the Board ought to consider providing options to the residents. He commented that the Township needs to determine if it will allow residents to deposit grass at the Township Drop-Off Centers. Mr. Soriano noted that there are environmental concerns if the grass is processed onsite since permitting requirements would have to be addressed. He stated that the alternative would be to devote manpower to load the grass and transport it to a composting facility, and the Township will need to determine from the hauler how much grass is collected.

Mr. Soriano suggested another alternative of the concept of **“pay as you throw”** for the grass pickup. He stated that there could be a form for residents who would want to sign up for the service for grass pickup from May - Oct 2012 and agree to pay an annual fee for that extra service. Once the hauler has a confirmed number, with addresses, they would map a route and determine the cost per home using the operational metrics. Mr. Soriano commented that only new homeowners could join the program once it began per season if they wanted to participate. Mr. Soriano noted that having curbside grass collection would keep it in compliance with the DEP grant requirement as well. Mr. Soriano encouraged the Board to meet with the current hauler and discuss this concept.

Chief Stiles stated that he attended a press conference for the new Petzold Computer Crime Lab at DeSales University. He explained that the lab will provide all law enforcement agencies in Lehigh County with an opportunity to use computer/cell phone forensics. Chief stated that one of the Township's police officers will be trained as a member of the task force and will be occasionally assigned to assist in certain situations.

ADJOURNMENT

Commissioner Cusick made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:45 p.m.